

## Contact

406 Kalash-2, Opp.Ghuma Gam  
Gate, Above Bank of India, Ghuma  
Ahmedabad 380058  
8238220490 (Mobile)  
upp275@gmail.com

[www.linkedin.com/in/upp275](http://www.linkedin.com/in/upp275)  
(LinkedIn)

## Top Skills

Data Analytics  
Data Visualization  
Leadership

## Languages

Punjabi (Limited Working)  
English (Native or Bilingual)  
Urdu (Elementary)  
Gujarati (Native or Bilingual)  
Sanskrit (Limited Working)  
Hindi (Native or Bilingual)

## Certifications

SAP BusinessObjects Business  
Intelligence  
Python Complete Course  
Tableau Training  
Applied Data Science with Python

# Utkarsh Pandya

Business Intelligence, Data Analytics, Business Analysis, and  
Project Management Professional with Diverse Industry Experience,  
Recently relocated from Australia to Ahmedabad Gujarat India.  
Ahmedabad, Gujarat, India

## Summary

- Experienced professional with 15+ years background in Business Intelligence, Data Analytics, Business Process Improvement, Software Project Management, and Business Operations Management.
- Involved with the Executive Leadership Support Team, providing support to top-level executives and contributing to decision-making and business outcomes.
- Proficient in key performance indicators (KPIs), with the ability to track and analyse data to drive business success.
- Strong knowledge of enterprise applications, inventory control, accounting & finance, and Commercial Analytics.
- Skilled in various data analytics tools such as Tableau, Power BI, Microsoft Platforms, Power Platforms, Custom Web Dashboards, SAP S4 Hana, SAP Analytics, Power Query, Power Pivot, Visual Basic for Applications (VBA), Microsoft Excel, SQL Server Management Studio, SSAS, and SSIS.
- Experienced in business software like Microsoft Power Platforms, Dynamics, SAP ERP, and SAP EWM.
- Proficient with business management tools such as Microsoft Project, Microsoft Access dashboards, Monday.com, Zira, SAP material planning modules, and others.
- Proven ability to optimize data-related activities and streamline processes, resulting in improved data quality, faster processing times, and better business outcomes.
- Expert in Inventory auditing, inventory control systems analysis, and warehouse management, with comprehensive understanding of data and processes related to inventory control and supply chain logistics.
- Adept at data analysis, KPI tracking, and compliance & non-conformance reporting, ensuring data accuracy, relevance, and up to date.

- Experienced in project management and delivery on time and within budget through exposure to agile project management and business onboarding procedures.
- Unique blend of skills that extends beyond traditional data analysis, including the implementation of Control Towers for centralized real-time views of data, workflows, and processes.
- Extensive IT software development life cycle exposure, supporting business systems analysis, change management, User Acceptance Testing (UAT), floor level implementation, and conflict resolution.

---

## Experience

### Self-employed

#### Global Portfolio Manager

July 2023 - Present (2 years 6 months)

Ahmedabad, Gujarat, India

Currently pursuing Technical skills around Equity Research, Investment management, Portfolio management using Machine Learning, AI, Project management services, Personal finance and People management

### Winc Australia

3 years 4 months

#### Performance & Insights Lead - National Commercial Analytics Team

November 2022 - June 2023 (8 months)

Australia

- Data analysis: Use a variety of data analytics tools and approaches, including as Tableau, Power BI, Microsoft Excel, SQL Server Management Studio, and others, to analyse enormous amounts of data.
- KPI Tracking: Track and monitor key performance indicators (KPIs) relevant to the commercial analytics team and the organization as a whole.
- Reporting: Prepare regular reports on performance and insights, including compliance and non-conformance reporting, and provide recommendations for improvement.
- Project Management: Manage commercial analytics projects from start to finish, ensuring timely delivery and budget compliance.
- Inventory Management: Oversee inventory control systems and ensure accuracy, relevance, and up-to-date data. Management of DC capacity overall
- Supply Chain Logistics: Manage and optimize data-related activities and processes related to supply chain logistics.

- Control Towers: Implement centralized, real-time views of data, workflows, and processes (Control Towers) to enhance decision-making capabilities and drive business outcomes.
- Business Systems Analysis: Support the analysis of business systems and processes, including change management and User Acceptance Testing (UAT).
- Business Operations Management: Oversee and optimize business operations, ensuring data quality, processing times, and business outcomes.
- Stakeholder Communication: Communicate with stakeholders, including top-level executives and other team members, to provide regular updates on performance and insights.
- Agile Project Management: Ensure delivery of projects through agile project management, including Transport agents onboarding and conflict resolution.

### Inventory Management & BI Analytics

March 2020 - November 2022 (2 years 9 months)

Perth, Western Australia, Australia

Responsible for the thought leadership support and delivery of key initiatives regarding process documentation, business process optimization, KPI reporting, live dashboarding with Tableau & Power-BI, power query, warehouse Level Control Tower Implementation, Supply chain operations project management within WMS systems (SAP EWM) for the warehouse locations in Western Australia.

### WA DC Control Tower – Operations Analytics Control Center at WA DC

- Single handedly Conceptualized & Implemented Control Center based on Daily SWOT Analysis (Strength, Weakness, Opportunity & Threat)
- Own the design, development and maintenance of all management reporting and analytics capability across the DC align with National KPIs.
- Operational KPI & Data analysis for higher Performance & Productivity such as Inbound productivity, Outbound productivity, Outbound production WIP(Hourly), Inventory Slotting ABC dashboard, Hazardous Material Capacity Live, WA DC Labor Analysis Dashboard & DIFOT Fails Analysis Dashboard etc.

### Commercial Performance

- Work with the Supply Planning & Logistics Operations, Finance stakeholders to develop financial tracking KPI's to be included in the Logistics Operations Dashboard – Scorecards. Successfully implemented Logistics & Operations Scorecards – National level Visibility with DC Drill down reports features

- Create a continuous improvement mindset across the teams - identify and quantifying opportunities for Supply chain quality improvement, developing business cases and rolling projects out across the network to drive a step change in service and ROI.
- Agree with all stakeholders the required KPI's are that require drilled down approach report detailing the current performance and target KPI performance

Inventory & Warehouse Operations Team & Executive Leadership Support

- Leading the WINC Inventory team – Perth Airport - WA DC - in a safe and process-driven manner

## Centurion

3 years 6 months

### Project Management Officer - Business Analyst - Innovation Solutions & Delivery

September 2016 - February 2020 (3 years 6 months)

Perth, Australia

As a Lead in BA Analytics Manager, I serve as a liaison and mediator between multiple quality assurance teams of Centurion, including Operations, Finance, Commercial, Data Management, Contract Service Delivery, Asset Management, Supply Chain & Logistics, and Innovation & Technology Solutions.

I also collaborate closely with the Core Information Technology team. My role involves transcribing stakeholder requirements and managing projects to ensure seamless integration and optimal results.

- BA process and project document analysis
- Business case development and viability analysis
- Mapping of business processes for effective performance management
- Re-engineering of business processes through critical analysis and review of technical and commercial inputs
- Active engagement in data analytics
- Accelerated data warehouse project with focus on master data management, data source optimization, accuracy, communication and training, data quality assurance, and testing through data envelopment analysis.
- Management of user acceptance testing, reporting, analysis, and feedback
- Facilitation of communication between business and technology, as well as cross-functional, cross-departmental, customer, technical, and crisis communication
- Research, technical support, KPI reporting, and BI
- Project management of systems and technology

## Accomplishments

- Promoted as Technology Project Management Officer for the newly created Innovation, Solutions & Delivery department under IT Core
- Central point of contact for Centurion's newly digitalized systems training and enterprise-wide business processes such as Electronic Whiteboard, Electronic Work Diaries, Investigation Workflows, Unified Job Management System, and customized online services portals for key clients
- Successful implementation of the Anglo-American Business Onboarding Process at East Coast Centurion branches in Brisbane and Mackay within the first 90 days

## Supply Chain Freight Officer – Non Conformance Administrator - Data Analysis Officer

September 2016 - March 2018 (1 year 7 months)

### Perth Airport

- Proven track record of professional and productive logistics coordination, data analysis, and software system analysis
- Expertise in logistics and transport operations, including freight management, transportation, and outstanding freight movement administration
- Operational data management for major client Rio Tinto's offsite Receivables (OSR) facility, utilizing systems such as SAP, CTC ERP, freight management, Job Management System, and Transport Management System
- Managed dangerous goods transport documents and permits for oversize/ overweight freight
- Conducted revenue leakage investigation and freight cubic auditing and optimization
- Improved warehouse management processes, including recording and adopting business processes
- Designed and implemented a new macro-based VBA excel spreadsheet solution for reporting to operations management
- Generated, reviewed, analysed, and resolved Non-Conformance Reports (NCRs) from major clients Rio Tinto, South32, CPM, and Murrin

### Accomplishments:

- Received Employee of the Month award for designing software solutions and implementation of Rio Small's Pallet vs. CTC Manifest Discrepancy report
- Terminated 65% of nonconformance issues with increased customer satisfaction
- Promoted to Business Analyst position in Enterprise Core IT department from Operations Data Management team.

Family Business - Education Management -Local Software Development Firms

Project Consultant - Education Management

February 2013 - September 2016 (3 years 8 months)

Ahmedabad, Gujarat, India

- Project Consulting and Administration role in Local Software Development Industry (from an outsource perspective): This role involves providing consulting and administrative support to software development projects in the local industry. The focus is from an outsource perspective, meaning the individual is likely working with or for a company that provides outsourcing services to clients in the software development industry.
- Lead Coordinator role at an Educational Institute with Private Tutoring Experience: In this role, the individual was a lead coordinator at an educational institute. Additionally, they have experience in private tutoring, which suggests they may have also provided one-on-one instructional support to students in a variety of subjects.

Centurion

SAP Officer - Manifesting & NCR Administrator

June 2009 - January 2013 (3 years 8 months)

Perth, Australia

- Skilled in coordinating, recording, and creating consignments using versatile systems (SAP, Freight Management, D3 data entry terminal, Dispatch Manager, and Excel Spreadsheet applications)
- Experienced in arranging and reviewing dangerous goods transport documents and organizing paperwork and permits for oversized/overweight freight
- Adept in resolving freight discrepancies and generating, reviewing, and analysing 48-hour outstanding freight movement reports in Centurion web-based system
- Expert in recording, amending, and adopting processes to manage storage stock, obsolete stock, return to vendor freight, and collection by vendor freight
- Designed and implemented a new macro-based VBA Excel Spreadsheet application for reporting purposes to improve precise freight tracking and trailer utilization
- Skilled in managing Rio Tinto Non-Conformance Reports (NCR), generating, reviewing, analysing, and investigating NCRs from the major client and resolving issues raised by mine site departments and distribution centres

- Performed manifesting tasks as a member of the operations supervisor crew on Saturdays
- Experienced in implementing a new automated manifesting system and communicating changes to the operations admin manager, IT development director, and other supervisors

#### Accomplishments

- Awarded employee of the month for designing and implementing the Rio Smalls Pallet vs. CTC Manifest Discrepancy Report based on VBA programming under Excel Spreadsheet Application
- Terminated NCRs due to scanning non-compliance with 95 % Accuracy.

#### DB Schenker

##### Costing Officer-Air Import Department

January 2008 - October 2008 (10 months)

Sydney, Australia

- Invoicing and Target Costing: Proficient in invoicing and target costing and able to produce cost reports.
- Customer Communication: Excellent communication skills and able to communicate with customers regarding tax invoices, pricing, and cost accounting.
- Job Costing and Cost Variance Analysis: Experienced in job costing and cost variance analysis, able to record, review, and investigate cost variations and contract price movements.
- Forecasting and Operational Risk Management: Ability to assist with forecasting and operational risk management.
- Cost System Maintenance and Implementation: Skilled in cost system maintenance and implementation, and able to review and strengthen systems and processes for efficiency.

#### Additional Skills:

- Able to investigate data for the cost of proposed expenditures, quotations, and estimates.
- Can provide information to assist in determining and calculating quotations and tenders for future business.
- Experienced in internal communication with sales and account departments.
- Verified recorded transactions and reported irregularities to management for the recent "Take over" of Bax-Global USA.

#### Accomplishments:

- The whole and sole point of contact for all costing related queries for the recently taken over venture - Bax-Global USA at that time.

## Australian Stocktaking Security Services Australia, NSW Inventory Services Contractor - 3rd Party Inventory Management Solution

October 2005 - August 2008 (2 years 11 months)

- Vendor Managed Inventory: Managed stock management, stock replenishment, and stock counting without disrupting client businesses.
- Inventory System: Developed a standalone data recording and manipulation system, ensured inventory accuracy, valuation, and rolling stock management.
- Optimized Inventory: Optimized strong interest inventory and forest inventory.
- Inventory Assistance: Assisted stakeholders in inventory distribution, accounting, and forecasting.
- Inventory and Pricing Control: Implemented inventory and pricing control for online inventory management.

### Accomplishments:

- Individual Management: Individually managed inventory for large clients such as Coles, Myers, Downtown Duty-Free, and Australia Post.
- Best Inventory Service Contractor: Demonstrated excellence as the best inventory service contractor on behalf of the company.
- Personnel Training: Trained personnel in all inventory counting procedures using fully auditable methods within 3 months of joining.
- Thorough Understanding: Gained thorough understanding of inventory management systems for the largest clients in the versatile industry sector.

---

## Education

### Central Queensland University

Masters in Accounting MOA, Accounting · (2005 - 2007)

### Sardar Patel University

Masters in Science (M.Sc.), Mathematics Physics & Chemistry · (2003 - 2005)