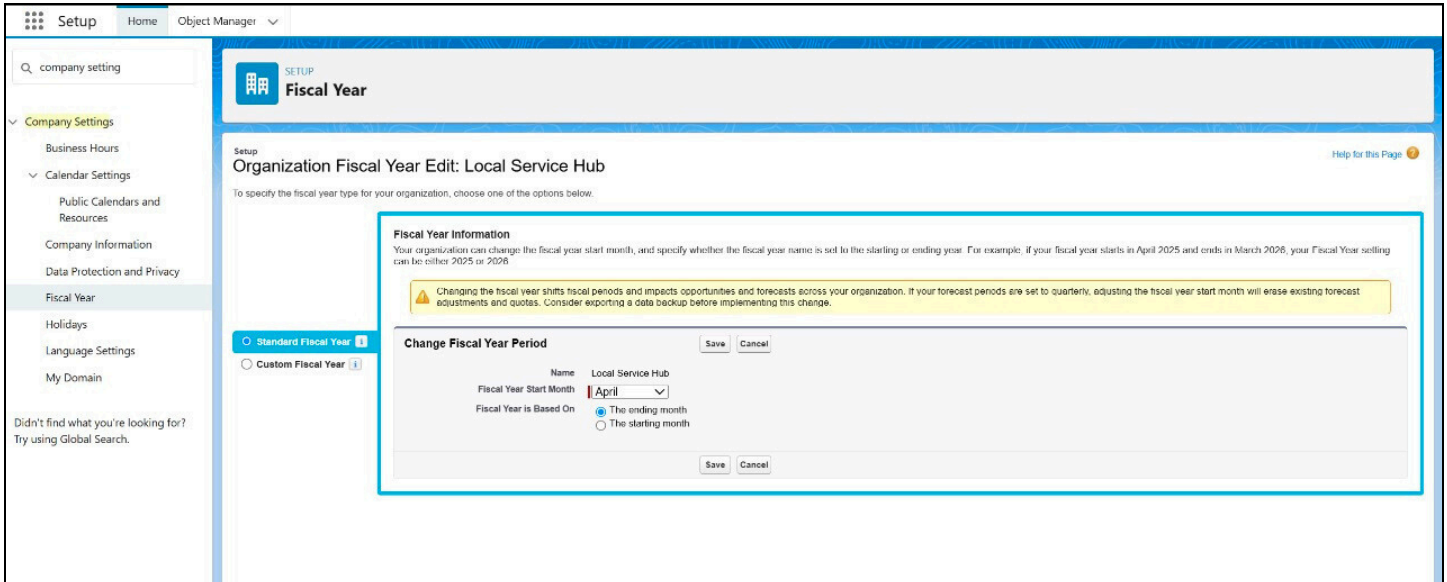# 4.Fiscal Year Setting

- **Fiscal Year** → Standard (April–March)
- Matches institutional accounting cycle for accurate reporting.
- Ensures financial and operational reports align with organizational timelines.

5.User Setup & Licenses

- **Created Users** → Admin, Customer, Service Provider
- **Assigned User Licenses** based on roles and access requirements
- Ensures correct access rights and functionality for each user

Setup → Users Tab → New User → Enter Details → Assign Role → Assign License → Save → Verify Access