CONTACT

Phone   📞

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EDUCATION

Bachelor of Information Technology
- **Greenwich Vietnam University (2018–2022)**

Certification:
- **Business Analyst Foundation – FPT Software**

SKILLS SUMMARY

Core Business Analyst Skills

- **Analysis**: Proficient in requirement analysis, clarification, and stakeholder communication.
- **Documentation**: Skilled in BRD, SRS, user guides, project reports and process design.
- **Modeling**: Skilled in UML, Use Case Diagrams, Wireframes, Mockups, Process Flows, Activity, Sequence, and Data Flow Diagrams.
- **Methods**: Familiar with SDLC, Agile, and Waterfall methodologies.
- **Tools**: Axure, Figma, Jira, Power BI, Balsamiq.

Technical Skills

- **Programming Knowledge**: C#, JavaScript, HTML/CSS, MySQL.
- **Development Tools**: ASP.NET Core, Bootstrap, GitHub/GitLab, Sourcetree.

LANGUAGE

- **English**

BUSINESS ANALYST

INTRODUCTION

I graduated from Greenwich University with 2 years of .NET experience and completed a Business Analysis course. I'm eager to apply my skills in requirement analysis, process improvement, and software testing in a Business Analyst internship.

EXPERIENCES

S3 Corp
.Net Developer | 07/2022 - 07/2024

- Collaborated with stakeholders and participated in client meetings to clarify requirements for restaurant and hotel booking system projects.
- Developed new features for the website using C# .NET.
- Used JS to enhance HTML/CSS for improved interactivity and better UX/UI.
- Supported and participated in User Acceptance Testing (UAT) to ensure the system met customer requirements.
- Utilized Agile methodology to track progress and ensure timely completion of tasks.
- Managed system data using MySQL to build and maintain the system.

FPT IS
Software Deployment Interns | 01/2022 - 04/2022

- Provided customer support, wrote reports, and created user manuals.
- Tested the app and reported bugs.
- Joined and supported analyzing user stories and documentation.

EDUCATIONAL PROCESS

Greenwich University
Bachelor of Information Technology | 09/2018 - 03/2023

Personal Project: E-Commerce Website
- Built an e-commerce site using ASP.NET and C#.
- Designed UX/UI with HTML, CSS, and JavaScript.
- Created wireframes and mockups in Figma.
- Managed a MySQL database.

Team Project: Hotel Booking App
- Developed user interfaces using HTML and CSS.
- Wrote a full report for the project