USER MANUAL for DSCSC Assessment (YARDSTICK) Software

Prepared for



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Prepared By

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A. LOGIN PANEL & USER HOME PAGE

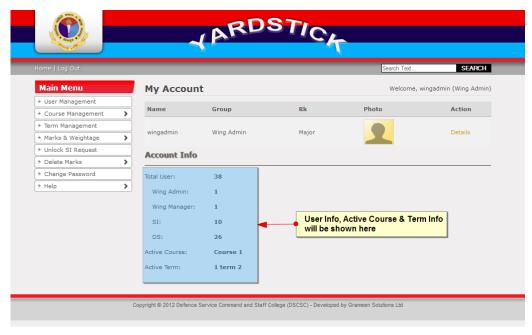
A.1.1 Login Panel



A.1.2 Enter Valid Info & Log In



A.1.3 User Home Page & Dashboard



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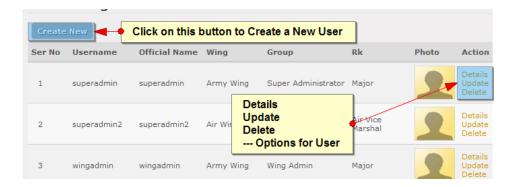
3. USER MANAGEMENT

B.1 Create a new User

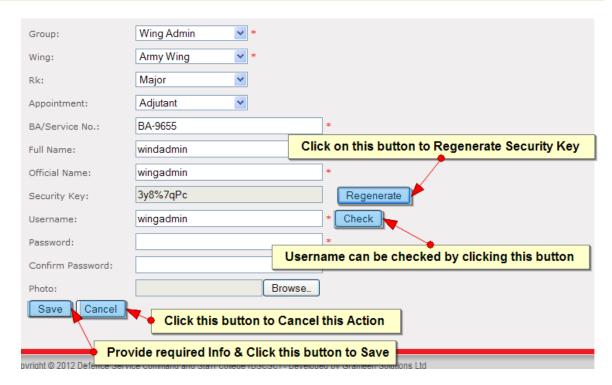
B.1.1 Step-01: Select Menu



B.1.2 Step-02: Click on *Create New* button



B.1.3 Step-03: Provide Info



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B.1.4 Step-04: View newly Created User

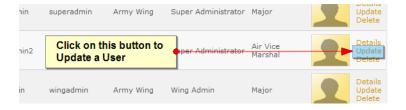


B.2 Update a User

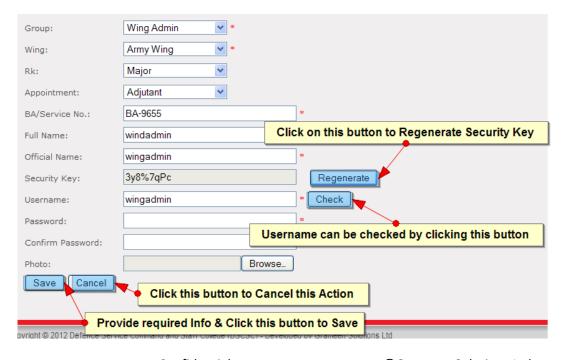
B.2.1 Step-01: Select Menu



B.2.2 Step-02: Click on *Update* button



B.2.3 Step-03: Provide Updated Info



B.2.4 Step-04: View Updated User



B.3 User Details

B.3.1 Step-01: Select Menu



B.3.2 Step-02: Click on *Details* button



B.3.3 Step-03: View User Details Info



B.4 Delete a User

B.4.1 Step-01: Select Menu



B.4.2 Step-02: Click on *Delete* button

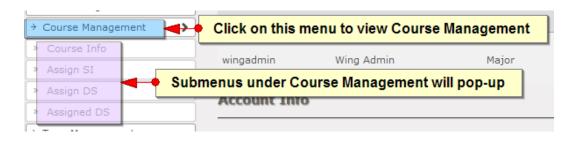


B.4.3 Step-03: Confirmation of Delete



C. COURSE MANAGEMENT

C.1 Course Info



C.1.1 Create a new Course

C.1.1.1 Step-01: Select Menu



C.1.1.2 Step-02: Click on *Create New* button



C.1.1.3 Step-03: Provide Info



C.1.1.4 Step-04: View newly Created Course



C.1.2 Update a Course

C.1.2.1 Step-01: Select Menu



C.1.2.2 Step-02: Click on Update button



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C.1.2.3 Step-03: Provide Updated Info



C.1.2.4 Step-04: View Updated Course



C.1.3 Delete a Course

C.1.3.1 Step-01: Select Menu



C.1.3.2 Step-02: Click on *Delete* button



C.1.3.3 Step-03: Confirmation of Delete



C.1.4 Enable/Disable a Course

C.1.4.1 Step-01: Select Menu



C.1.4.2 Step-02: Click on Enable/Disable button



C.1.4.3 Step-03: Confirmation to Enable/Disable



C.1.4.4 Step-03: View Enabled/Disabled Course

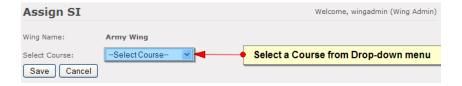


C.2 Assign SI

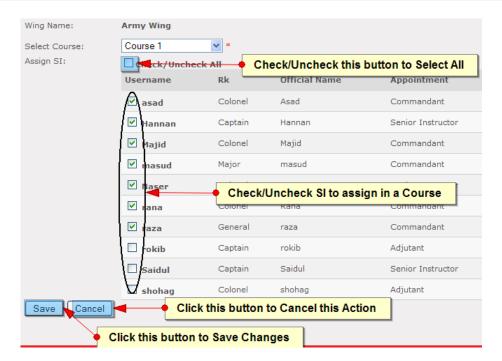
C.2.1 Step-01: Select Menu



C.2.2 Step-02: Select Course



C.2.3 Step-03: Assign SI & Save

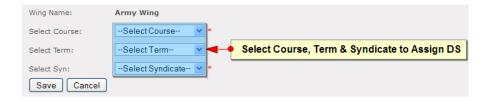


C.3 Assign DS

C.3.1 Step-01: Select Menu

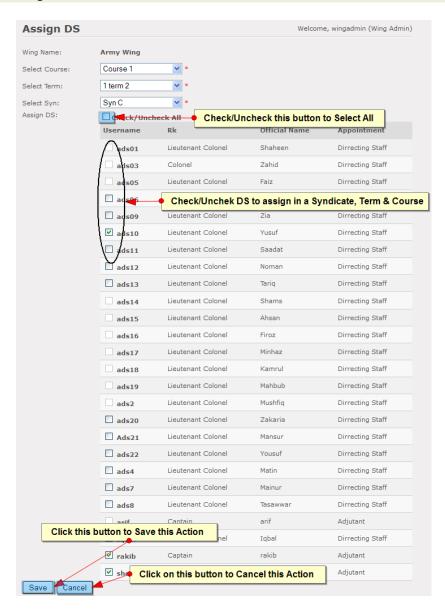


C.3.2 Step-02: Select Course, Term & Syndicate



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C.3.3 Step-03: Assign DS & Save

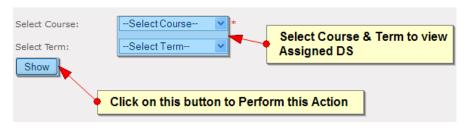


C.4 Assigned DS

C.4.1 Step-01: Select Menu



C.4.2 Step-02: Select Course, Term & Syndicate



C.4.3 Step-03: View Assigned DS



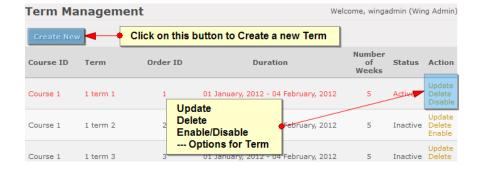
D. TERM MANAGEMENT

D.1 Create a new Term

D.1.1 Step-01: Select Menu



D.1.2 Step-02: Click on Create New button



D.1.3 Step-03: Provide Info



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D.1.4 Step-04: View newly Created Term

Course ID	Term	Order ID	Duration	of Weeks	Status	Action
Course 1	1 term 1	1	01 January, 2012 - 04 February, 2012	5	Active	Update Delete Disable
Course 1	1 term 2	2	01 January, 2012 - 04 February, 2012	5	Inactive	Update Delete Enable
Course 1	1 term 3	3	01 January 2012 - 04 February 2012	5	Inactive	Update Delete

D.2 Update a Term

D.2.1 Step-01: Select Menu



D.2.2 Step-02: Click on Update button



D.2.3 Step-03: Provide Updated Info



D.2.4 Step-04: View Updated Term

Course ID	Term	Order ID	Duration	of Weeks	Status	Action
Course 1	1 term 1	1	01 January, 2012 - 04 February, 2012	5	Active	Update Delete Disable
Course 1	1 term 2	2	01 January, 2012 - 04 February, 2012	5	Inactive	Update Delete Enable
Course 1	1 term 3	3	01 January 2012 - 04 February 2012	5	Inactive	Update Delete

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D.3 Delete a Term

D.3.1 Step-01: Select Menu



D.3.2 Step-02: Click on Delete button



D.3.3 Step-03: Confirmation of Delete



D.4 Enable/Disable a Term

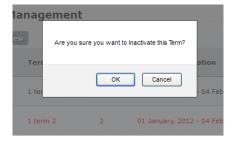
D.4.1 Step-01: Select Menu



D.4.2 Step-02: Click on Enable/Disable button



D.4.3 Step-03: Confirmation to Enable/Disable



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E. MARKS & WEIGHTAGE

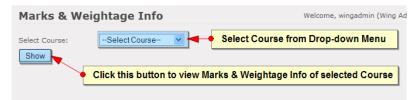


E.1 Marks & Weightage Info

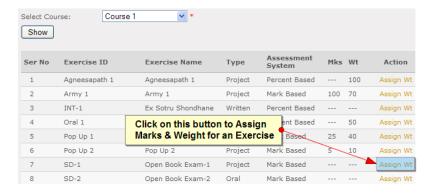
E.1.1 Step-01: Select Menu



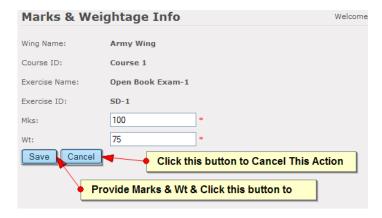
E.1.2 Step-02: Select Course & view Marks & Weightage Info



E.1.3 Step-03: Click on the Assign Wt button



E.1.4 Step-04: Assign Marks & Weightage & Save



E.1.5 Step-04: View assigned Marks & Weightage



E.2 SI Impression Marks

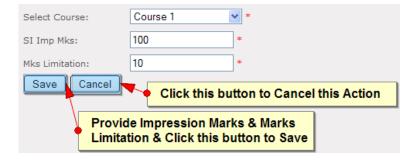
E.2.1 Step-01: Select Menu



E.2.2 Step-02: Select Course



E.2.3 Step-03: Provide Info & Save



E.3 DS Impression Marks

E.3.1 Step-01: Select Menu

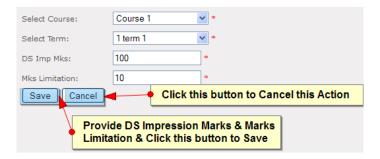


E.3.2 Step-02: Select Course & Term



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E.3.3 Step-03: Provide Info & Save

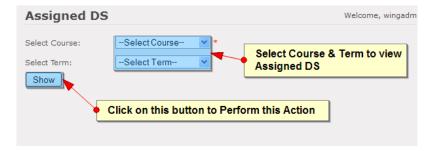


E.4 Assigned Marks & Weightage

E.4.1 Step-01: Select Menu



E.4.2 Step-02: Select Course & Term



E.4.3 Step-03: View Assigned Marks & Weight



F. UNLOCK SI REQUEST

F.1 Step-01: Select Menu



F.2 Step-01: Click on the *Unlock* button



G. DELETE MARKS



G.1 Delete Exercise Marks

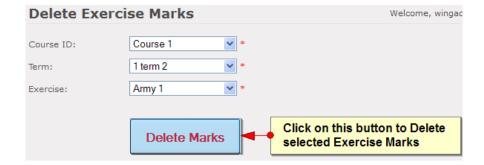
G.1.1 Step-01: Select Menu



G.1.2 Step-02: Select Course, Term & Exercise



G.1.3 Step-02: Delete Exercise Marks



G.2 Delete DS Impression Marks

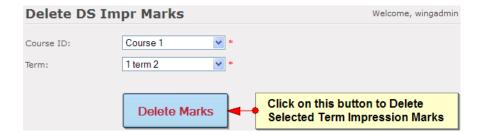
G.2.1 Step-01: Select Menu



G.2.2 Step-02: Select Course & Term



G.2.3 Step-02: Delete DS Impression Marks

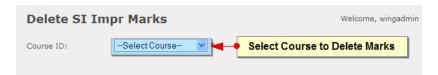


G.3 Delete SI Impression Marks

G.3.1 Step-01: Select Menu



G.3.2 Step-02: Select Course



G.3.3 Step-02: Delete SI Impression Marks

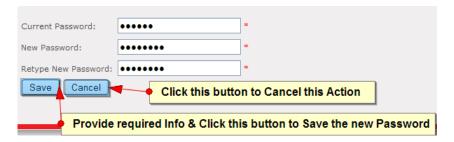


H. CHANGE PASSWORD

H.1 Step-01: Select Menu



H.2 Step-02: Change & Save new Password



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