USER MANUAL

for

DSCSC Assessment (YARDSTICK) Software

Prepared for

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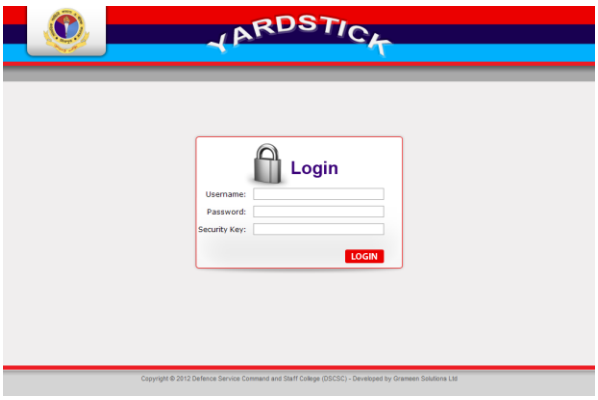
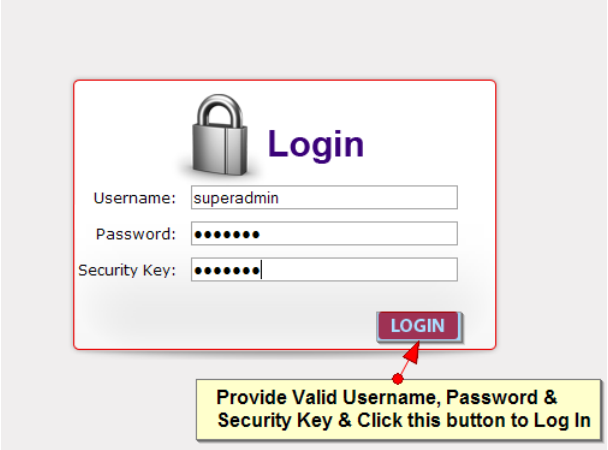
A. LOGIN PANEL & USER HOMEPAGE

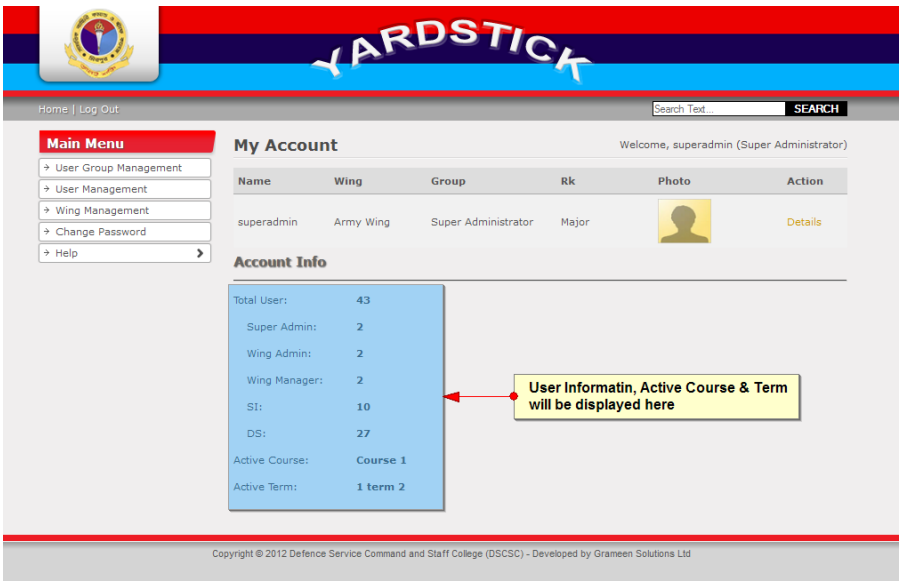
A.1.1 Login Panel



A.1.2 Enter Valid Info & Log In



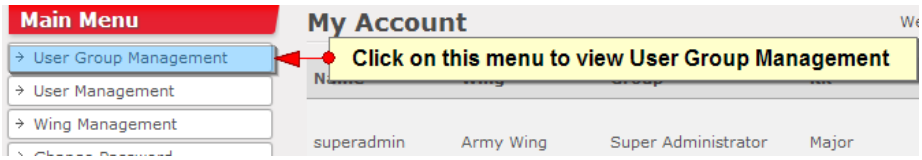
A.1.3 User Home Page & Dashboard



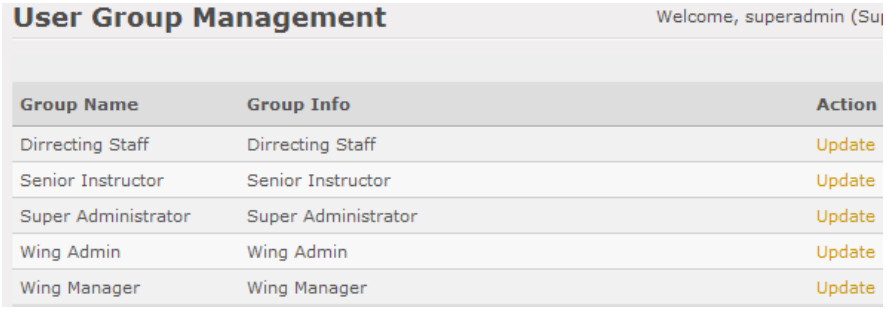
B. USER GROUP MANAGEMENT

B.1 View User Group

B.1.1 Step-01: Select Menu

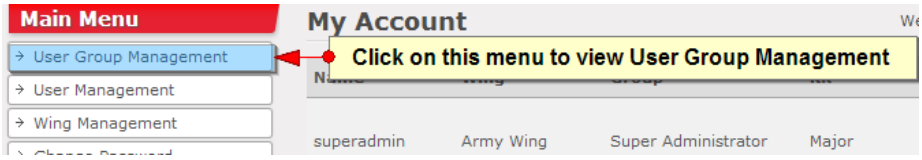


B.1.2 Step-02: View User Group

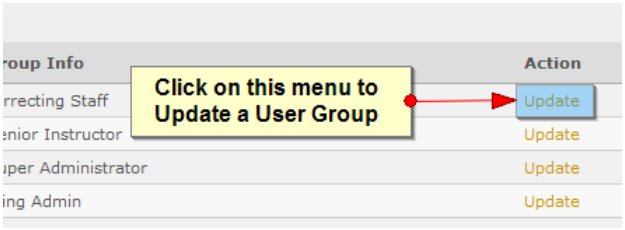


B.2 Update a User Group

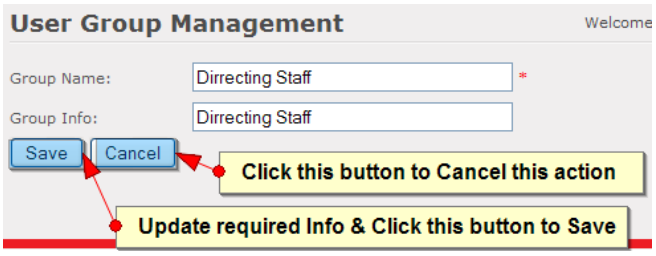
B.2.1 Step-01: Select Menu



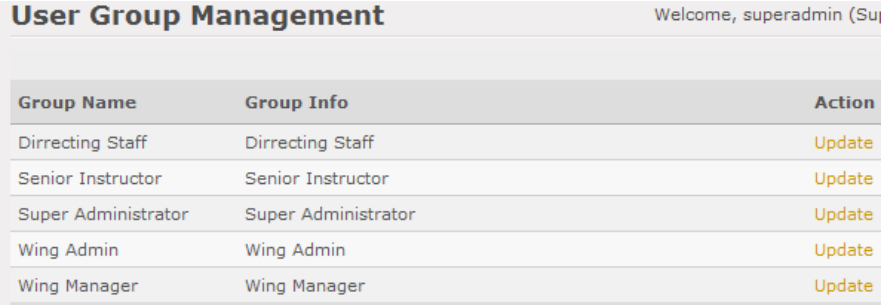
B.2.2 Step-02: Click on ***Update*** button



B.2.3 Step-03: Provide Updated Info



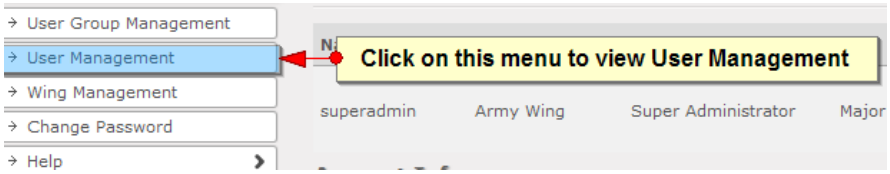
B.2.4 Step-04: View Updated User Group



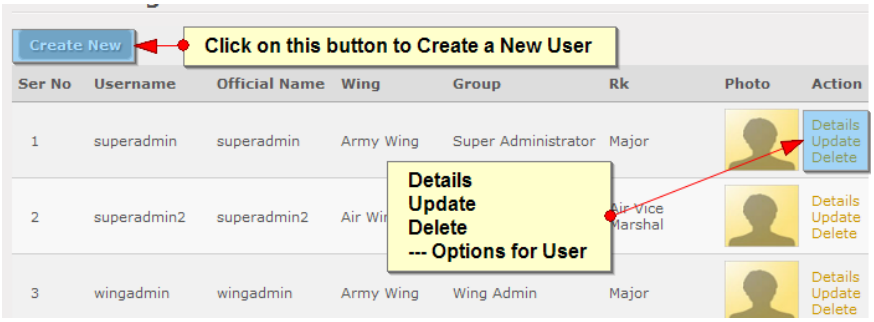
C. USER MANAGEMENT

C.1 Create a new User

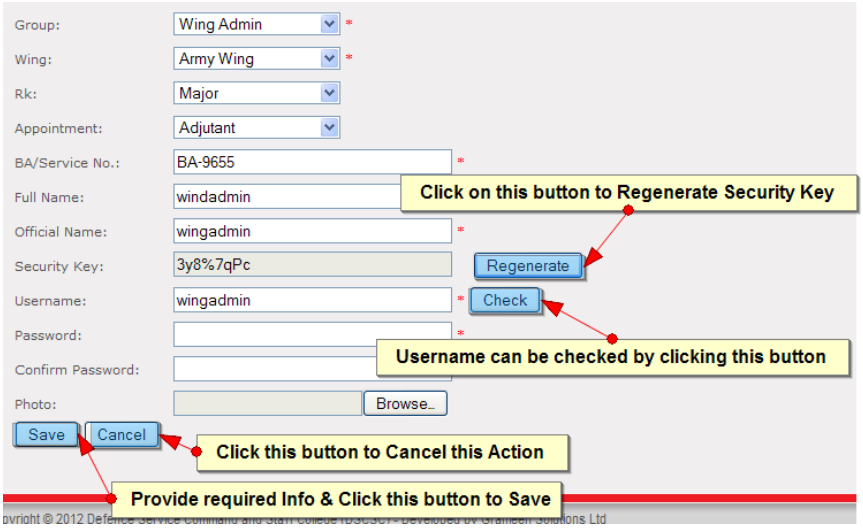
C.1.1 Step-01: Select Menu



C.1.2 Step-02: Click on ***Create New*** button



C.1.3 Step-03: Provide Info

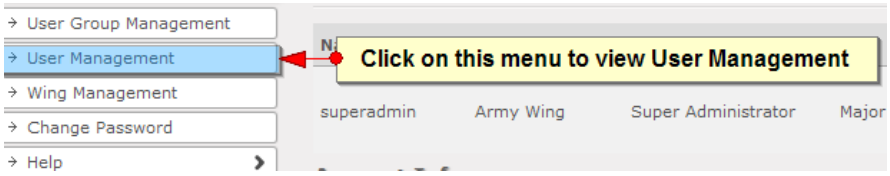


C.1.4 Step-04: View newly Created User

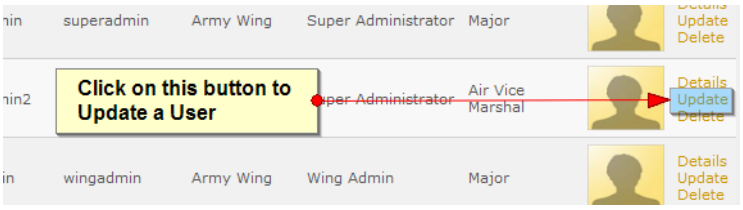
Ser No	Username	Official Name	Wing	Group	Rk	Photo	Action
1	superadmin	superadmin	Army Wing	Super Administrator	Major		Details Update Delete
2	superadmin2	superadmin2	Air Wing	Super Administrator	Air Vice Marshal		Details Update Delete
3	wingadmin	wingadmin	Army Wing	Wing Admin	Major		Details Update Delete
4	wingadminair	wingadminair	Air Wing	Wing Admin	Air Vice Marshal		Details Update Delete

C.2 Update a User

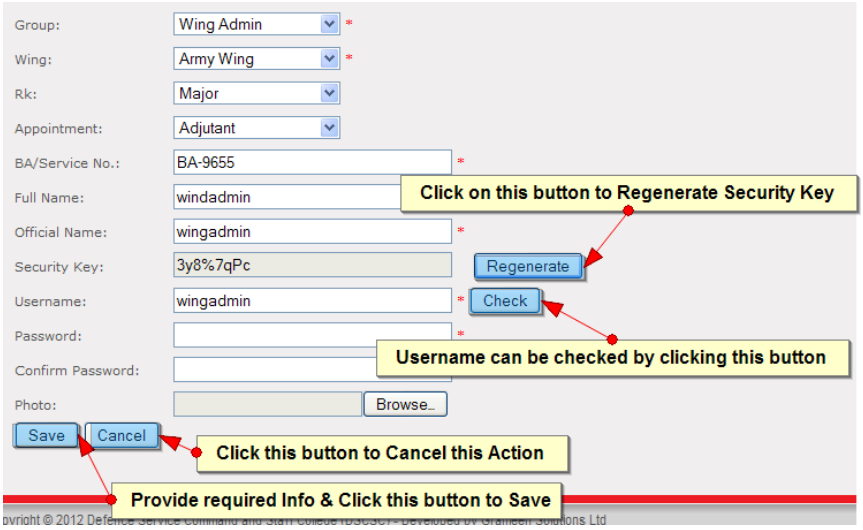
C.2.1 Step-01: Select Menu



C.2.2 Step-02: Click on ***Update*** button



C.2.3 Step-03: Provide Updated Info

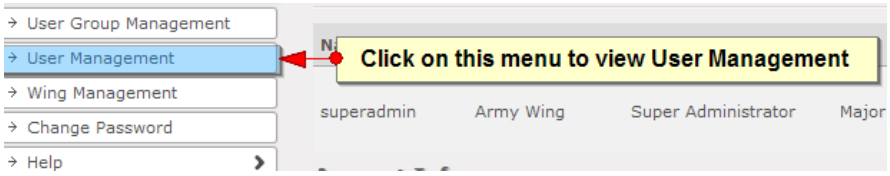


C.2.4 Step-04: View Updated User

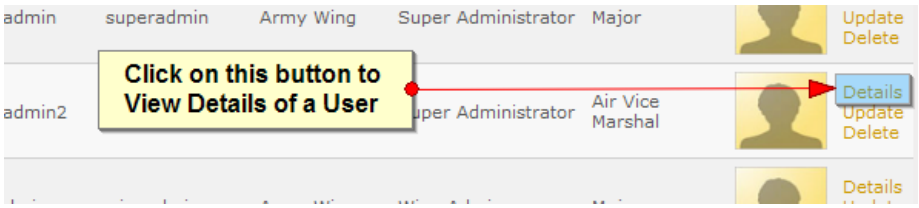
Ser No	Username	Official Name	Wing	Group	Rk	Photo	Action
1	superadmin	superadmin	Army Wing	Super Administrator	Major		Details Update Delete
2	superadmin2	superadmin2	Air Wing	Super Administrator	Air Vice Marshal		Details Update Delete
3	wingadmin	wingadmin	Army Wing	Wing Admin	Major		Details Update Delete
4	wingadminair	wingadminair	Air Wing	Wing Admin	Air Vice Marshal		Details Update Delete

C.3 User Details

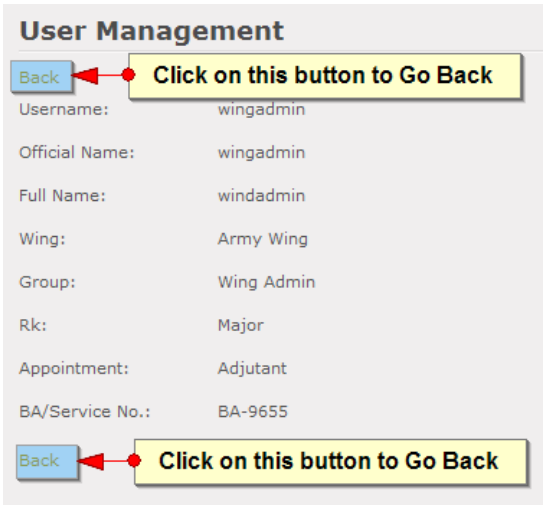
C.3.1 Step-01: Select Menu



C.3.2 Step-02: Click on ***Details*** button

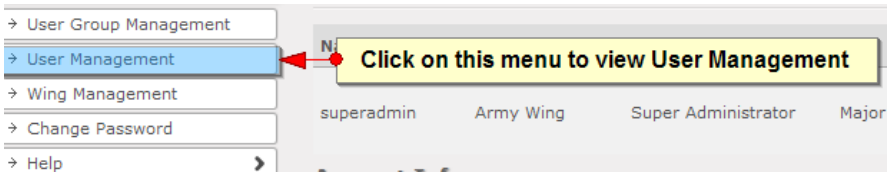


C.3.3 Step-03: View User Details Info

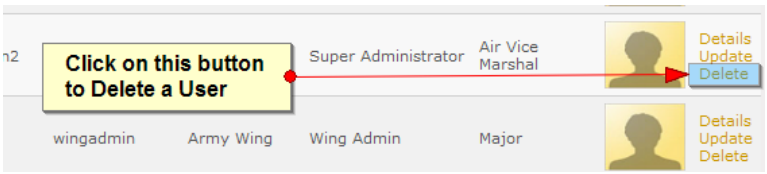


C.4 Delete a User

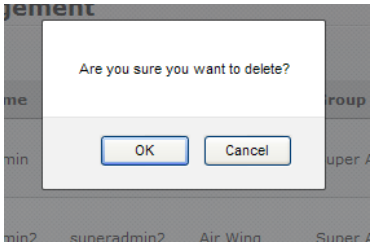
C.4.1 Step-01: Select Menu



C.4.2 Step-02: Click on ***Delete*** button



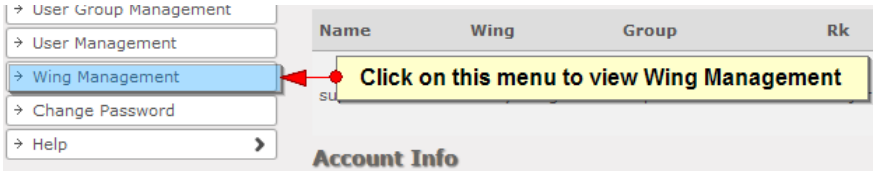
C.4.3 Step-03: Confirmation of Delete



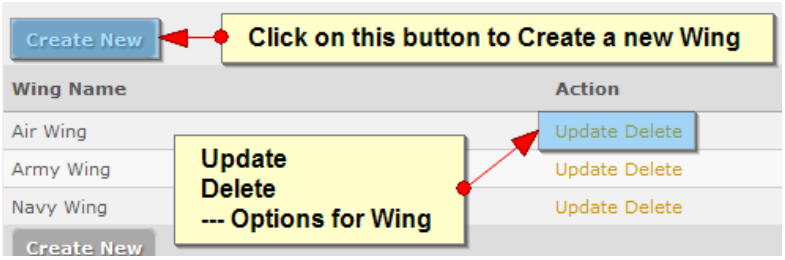
D. WING MANAGEMENT

D.1 Create a new Wing

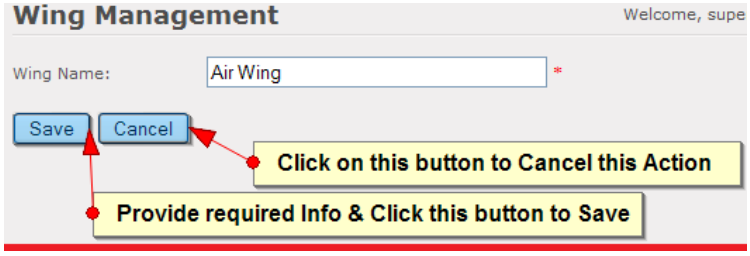
D.1.1 Step-01: Select Menu



D.1.2 Step-02: Click on ***Create New*** button



D.1.3 Step-03: Provide Info



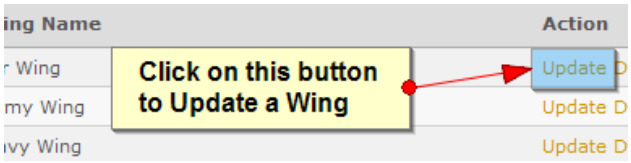
D.1.4 Step-04: View newly Created Wing

Wing Name	Action
Air Wing	Update Delete
Army Wing	Update Delete
Navy Wing	Update Delete

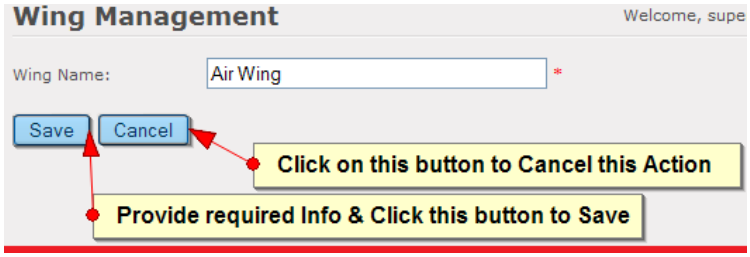
D.2 Update a Wing

D.2.1 Step-01: Select Menu

D.2.2 Step-02: Click on ***Update*** button



D.2.3 Step-03: Provide Updated Info



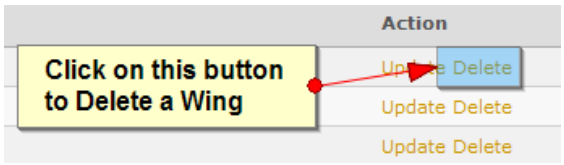
D.2.4 Step-04: View Updated Wing

Wing Name	Action
Air Wing	Update Delete
Army Wing	Update Delete
Navy Wing	Update Delete

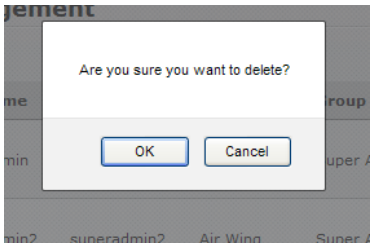
D.3 Delete a Wing

D.3.1 Step-01: Select Menu

D.3.2 Step-02: Click on ***Delete*** button

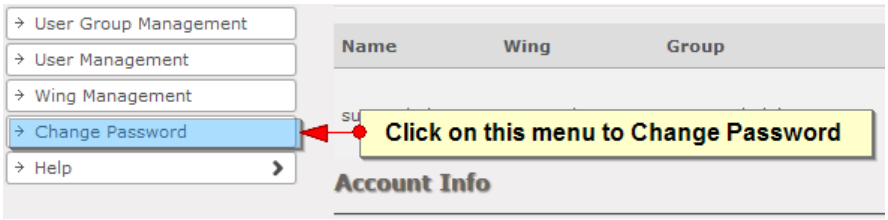
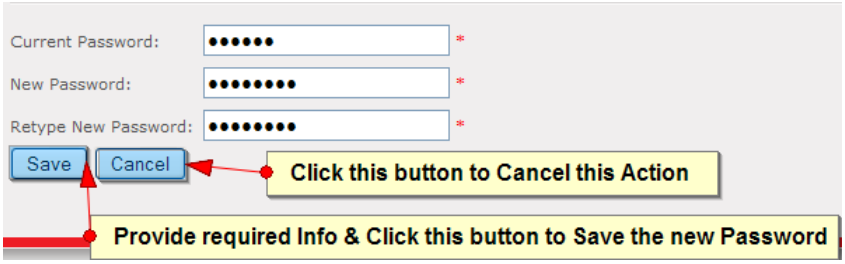


D.3.3 Step-03: Confirmation of Delete



E. CHANGE PASSWORD

E.1 Step-01: Select Menu



E.2 Step-02: Change & Save new Password