

Omega Hunter

BUSINESS OPERATIONS | DATA ANALYTICS | SOFTWARE ENGINEERING | PROJECT MANAGEMENT

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PROFILE

I am currently pursuing education in order to make a career change and pursue different opportunities. I'd like to expand my knowledge of finance, business operations, information technology, real estate, and/or logistics. I am working on certifications in Business Operations, Front-End and Back-End Development, Data Analytics, and Project Management. At the moment, I am working on personal projects related to my new certifications on a daily basis. The projects are capstones in software development, business operations, data analysis, and project management that I have decided to work on for myself.

SKILLS

- Programming
- Systems Analysis
- Judgment and Decision Making
- Complex Problem Solving
- Operations Analysis

TECHNOLOGY SKILLS

- GitHub
- Tableau
- R Studio
- Visual Studio Code
- SQL

EDUCATION

Codecademy Full-Stack Engineering Program – Professional Certificate, Still Attending To Be Completed June 2023

Merit America Data Analyst Program - Google Professional Certificate, Still Attending To Be Completed June 2023

Coursera Project Management Program -Google Professional Certificate, Still Attending To Be Completed June 2023

EXPERIENCE

SERVICE TECHNICIAN, TICO (TERMINAL INVESTMENT CORPORATION)– 2021

I informed the mechanic shop about any documented damages, upkeep, and problems with the various trucks for repairs and other services. I made paper asset sheets to monitor which trucks are being lent to which driver and then store them in the appropriate places to access. I was collaborating with longshoremen to process information, identify and fix data errors, make decisions and troubleshoot issues, and handle numerous other administrative tasks. In this role, I also assisted with training, coaching, and evaluations of new employees.

SECURITY OFFICER, ALLIED UNIVERSAL –2020-2021

In the majority of instances, I worked on administrative tasks. I gathered all of the invoices, transportation bills, and container records, categorized them, and check their validity. I made sure I gathered the materials and resources I required for each assignment, and I kept a record of my activities as I moved through my expected processes. I was constantly reporting, communicating, and relaying information to coworkers and supervisors in order to organize, plan, and analyze data.