**Lindsay urchyk**

**full stack software engineer**



# **SKILLS**

# **PROFILE**

# **CONTACT**

+1 810 358 1200

urchykli@gmail.com

Alexandria, VA

https://urchykli.github.io/

Jill of all trades who is able to quickly adapt to new environments while creating and innovating seamless applications

# **EXPERIENCE**

**Full Stack Software Engineering Immersive Program**

General Assembly | Washington, DC | December 2018 – March 2019

* Used MongoDB, Express, Handlebars and Node to create a full-stack web application
* Created a web application fully in React, which incorporated the Mapbox API and Open Brewery DB API
* Created a fully working hangman game using HTML, CSS and vanilla JavaScript
* Worked with a group to create a web application using the MongoDB, Express, React and Node.js stack and contributed to the project using a features branch git workflow
* 500+ hours of instructor-led classes

**HTML**

**CSS**

**JAVASCRIPT**

**REACT**

**EXPRESS**

**MONGODB**

**NODEJS**

**PYTHON**

**Supervisor – Accounts Payable and Purchasing**

The Washington Post | Washington, DC | June 2014 – November 2018

* Implemented two Wells Fargo Accounts Payable web solutions; Invoice Manager and Payment Manager
* Performed yearly vendor risk analysis and presented findings to the CFO
* Handled separation of all vendor contracts from Graham Holdings after the 2013 sale of The Washington Post to Nash Holdings

**Contract Specialist**

The Washington Post | Washington, DC | January 2013 – June 2014

* Performed reconciliations to verify contracts were properly applied
* Partnered with the project management office and SAP Customer Competence Center to configure rating structures and resolve system issues
* Actively reviewed and revised contract processes and procedures to improve efficiency and attain company goals

# **EDUCATION**

**SOFTWARE ENGINEERING**

**IMMERSIVE PROGRAM**

General Assembly

2018-2019

**Senior Digital Collections Coordinator**

The Washington Post | Washington, DC | September 2010 – January 2013

* Met monthly and annually set objectives and goals through consistent reconciliations of all Digital Agency advertising
* Facilitated resolution of billing disputes by coordinating multiple internal and external parties within tight time constraints

**BA ADVERTISING**

Michigan State University

2002-2006

**Senior Advertising Coordinator – Billing Specialist**

The Washington Post | Washington, DC | April 2007 – September 2010

* Responsible for auditing bills prior to being sent to clients and agencies
* Reconciled accounts to secure past-due payments from advertisers