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# Internal Communication: Definition, Challenges and Top Reasons Why It's More Important than Ever





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Building an **effective internal communication strategy** is a great way to make your workplace more productive, collaborative and engaged.

**Internal communication** is the future of work. Whether you're growing a small or a large business, your <u>internal communication</u> has a direct impact on your company's success.

## Build a solid internal comms strategy with a right IC platform

#### Request a demo

The way you communicate with your employees has a tremendous impact on <a href="mailto:employee">employee</a> <a href="mailto:productivity">productivity</a>, <a href="teamwork">teamwork</a>, <a href="employee">employee</a> <a href="mailto:employee">experience</a>, and ultimately <a href="employee">employee</a> <a href="employee">engagement</a>.

**44 percent of employees** feel that managers don't provide <u>clear information</u> about the company's vision and **72 percent of employees** don't have a full understanding of the company's strategy.



Source: IBM

So, what actually <u>internal communication</u> is and who should be responsible for crafting an <u>internal communication strategy</u>?

What are the **challenges** that most businesses are facing and why your internal communication should be your **top priority**? Let's find out!

## Internal Communication in a Nutshell

Internal communication (also known as IC) refers to a group of processes or tools that are responsible for **effective information flow** and **collaboration** among participants within an organization.

Internal communication involves communication between **top management**, **management** and **employees**.

An <u>open and transparent communication</u> is a great way to make sure your employees understand the company's <u>mission statement</u> and that everyone is aligned with the **company's values**. It also plays an important role in <u>breaking down organizational silos</u>.

Related: Company Values: Definition, Importance and Examples

Your internal communication impacts **your business** in so many different ways including:

Day-to-day operations

Cross-departmental collaboration

Strategic alignment within the company

Leadership

Employee motivation and productivity

Customer service

Innovation

Employee experience

Company culture

Employee engagement

Employee retention

#### Cost of poor communication to businesses:



35%

of a disengaged employees salary is wasted



Companies with disengaged employees have a turnover rate of

34%



An average

12%

of working time is wasted due to avoidable inefficiency Source: Harvard Business Review

The scope of IC function can span from disseminating organizational information to turning employees into **better communicators both internally and externally.** 

Related: 4 Types of Content Employees Want to Share

### Internal Communication Is Everyone's Responsibility

You've probably heard that in large organizations, the **internal communication department** is responsible for internal communication and that in small businesses,
where there is usually no IC department, **HR** is in charge of the internal communication
strategy.

However, your internal communication has a direct impact on your business's health.

It also involves many different participants: **top management**, **managers** and **employees**. In that sense, IC doesn't involve only one department. It's everyone's responsibility.

Related: Who is Responsible for Internal Communication?

Everyone in your organization should feel responsible for your internal communication:

## The CEO develops the company's vision, goals and mission statement

To get employees excited about your vision, you'll need to find a way to engage them with your **content**.

Sending a **monthly newsletter** to your employees to inform them about company updates or your product roadmap is not the best way to get them on board! Instead, share <u>visual content</u> such as **infographics** or **videos** to inform and engage with your employees.