# Đỗ ĐĂNG HUY

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## Skills

- HTML | CSS | Sass | PHP | MySQL | JavaScript | React
- Jest | Unit Testing | OOP | Git | Webpack | Vite | VirtualBox
- Photoshop | DaVinci Resolve
- Word | Excel | PowerPoint (IC3 GS4)
- **OS**: Windows | Ubuntu | Manjaro
- Language: Vietnamese | English (IELTS 7.5, TOEIC 955)

# Portfolio\_\_\_\_\_

urieco.github.io/Portfolio/

## **Experience**

### **Private English Tutor**

10/2022 - 05/2023

- Prepare lessons, exercises and teaching materials at TOEIC level.
- Strengthen four core skills: Reading, Listening, Writing and Speaking.
- Help and correct schoolwork.

#### Compensation & Benefit Specialist <u>EVN HCMC</u>

04/2021 - 08/2022

- Conduct periodic audits and prepare reports for accounting department.
- Communicate effectively with employees about bonuses, leave pay, benefits and changes.
- Prepare job descriptions, job analysis, job evaluations and job classifications.

#### Education

#### Bachelor

### University of Economics HCM City 08/2017-03/2021

Major in Business Administration

# Others\_\_\_\_\_

- 2 Gold Medals for Olympic English for high school students (2015, 2016)
- Second place prize at HCM City English Examination for high school students (2017)