

Retailer:

Service Order:#

NMI:

Retailer Use Only

PLEASE PRINT



## Application for service – Electrical Works Request (EWR) for new and existing installations

Send completed form by email or mail to Retailer:  or Distributor:

I acknowledge the requirements of the relevant Distribution Company have been adhered to and certify the electrical work complies with the Victorian Service & Installation Rules and the Electricity Safety Act and Regulations. I also acknowledge the initial connection will not be connected without a Prescribed Certificate of Electrical Safety and that I am responsible for any associated Distribution Company charges unless the Retailer has accepted all charges.

### Work site address

Customer or business name  Ph # / Mb #:

**Site Type:** Factory ☐ Suite ☐ Tenancy ☐ Shop ☐ Other:

Unit / Floor / Shop  Street number  Street Name

Lot  Suburb  Existing meter number

Has contact been made with Projects Group? Yes ☐ No ☐ Project number

Name of person at Distributors Projects Group to contact

### Description of All Works (including coincidental works taking place) (PLEASE PRINT)

	CES No. <input type="text"/>

### Work requirements

<b>Premise type</b> Commercial / Industrial <input type="checkbox"/> Residential <input type="checkbox"/> Unmetered Supply <input type="checkbox"/> Builders Supply Pole (BSP) <input type="checkbox"/> Builders Supply in the Permanent Position <input type="checkbox"/> Private Cables on Public Land Y <input type="checkbox"/> N <input type="checkbox"/> Is EPV required? Y <input type="checkbox"/> N <input type="checkbox"/> Is Traffic Control req? Y <input type="checkbox"/> N <input type="checkbox"/>	<b>Connection type</b> New <input type="checkbox"/> Alteration <input type="checkbox"/> Private Overhead <input type="checkbox"/> Embedded Network <input type="checkbox"/> Solar Panel <input type="text"/> kW Inverter <input type="text"/> kW Alternative supply <input type="text"/>	<b>Supply Required</b> Overhead <input type="checkbox"/> Length of Overhead Cable <input type="text"/> <u>Approximate meters</u> Underground <input type="checkbox"/> Pole to pit <input type="checkbox"/> Has pit been installed? Y <input type="checkbox"/> N <input type="checkbox"/> O/H to U/G Conversion <input type="checkbox"/> URD <input type="checkbox"/> (if pit has not been installed please contact the Distribution Company) Substation <input type="checkbox"/> NEW MAINS: NO. PHASES 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> SIZE <input type="text"/> mm MAX DEMAND Installation Existing <input type="checkbox"/> New <input type="checkbox"/> Amps per phase <input type="text"/> MAX DEMAND of TOTAL SITE <input type="text"/> Amps per phase Is SCCD Installed Y <input type="checkbox"/> N <input type="checkbox"/> Amps <input type="text"/>
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<b>Number of premises</b> Single premise <input type="checkbox"/> Multiple premises <input type="checkbox"/> Number of units <input type="text"/>	<b>Metering requirements</b> Meter Phases: 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> Hot Water <input type="checkbox"/> Floor Heating <input type="checkbox"/> CT metering <input type="checkbox"/> Other (specify) <input type="text"/>	<b>Truck appointment:</b> Do you require a truck appointment: Y <input type="checkbox"/> N <input type="checkbox"/> Appointments are not necessarily supplied for all requests, unless you are required to complete work in conjunction with the Distribution Company. <i>Note: CES needs to be supplied at time of appointment</i> LEI Name <input type="text"/> Acceptance of charges for the truck appt: Retailer <input type="checkbox"/> Field Works Order <input type="checkbox"/> REC <input type="checkbox"/>
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**Access:** To meter position & switchboard ☐ VPI Lock ☐ Access Notes:

THE WORK WILL BE SAFE TO CONNECT ON: DATE: <input type="text"/> / <input type="text"/> / <input type="text"/> OR at Completion of Truck Appointment <input type="checkbox"/>	
REGISTERED ELECTRICAL CONTRACTOR <input type="text"/>	REC No: <input type="text"/>
REGISTERED ADDRESS <input type="text"/>	PHONE No: <input type="text"/>
	MOBILE No: <input type="text"/>
RESPONSIBLE PERSON: (Please Print) <input type="text"/>	EMAIL: <input type="text"/>
SIGNATURE: <input type="text"/>	DATE: <input type="text"/> / <input type="text"/> / <input type="text"/>
The Distribution Companies listed below comply with the Australian Privacy Principles applied under the Privacy Act 1988 and any other applicable laws that protect your privacy. Please refer to the relevant Distribution Companies website for more information on their Privacy Policies. AusNet Services – 1300 360 795 Citipower Pty – 1300 132 894 Jemena – 1300 131 871 Powercor Australia Ltd – 1300 360 410 United Energy – 1300 131 689	