



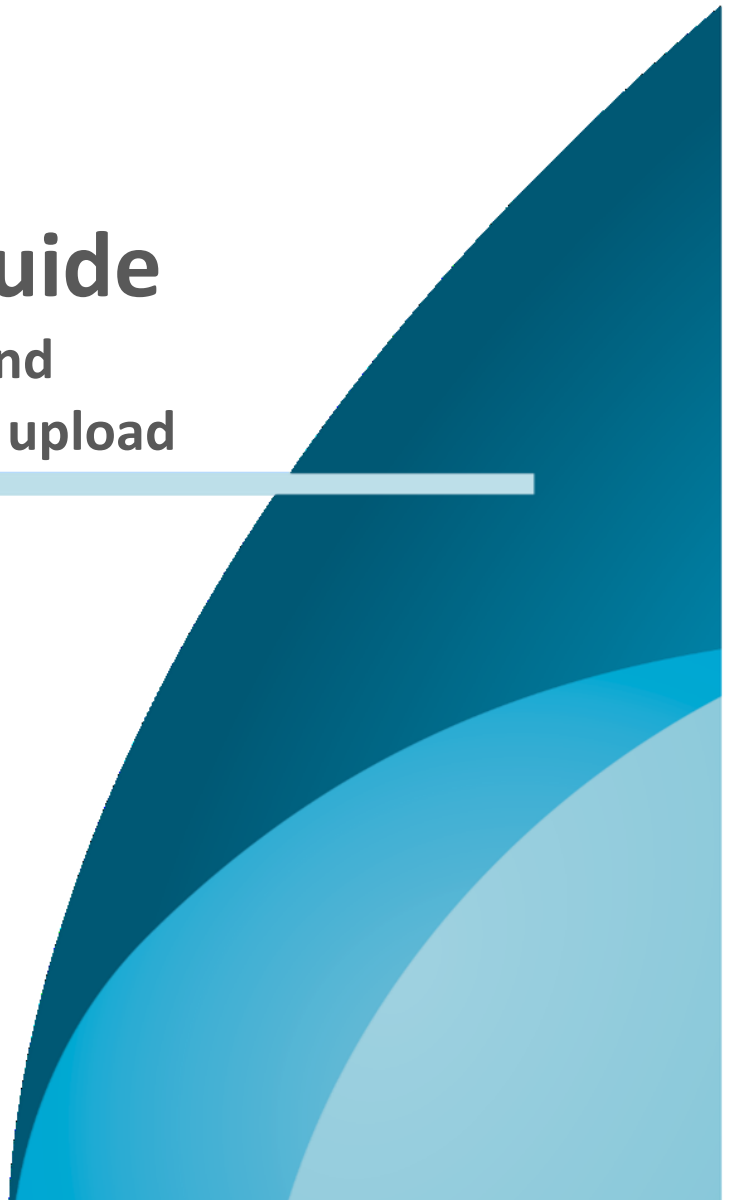
Australian Government

Clean Energy Regulator

**RENEWABLE
ENERGY
TARGET**

REC Registry guide

Small generation unit and
solar water heater bulk upload



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About this guide

These guidelines aim to provide guidance for the creation of a bulk upload file to create small-scale technology certificates (STCs) in the redesigned REC Registry which comply with the *Renewable Energy (Electricity) Act 2000* and the *Renewable Energy (Electricity) Regulations 2001*. The REC Registry is a secure internet-based registry system which facilitates the creation, registration, transfer and voluntary surrender of small-scale technology certificates (STCs).

This document provides details of the small generation unit (SGU) and solar water heater/air source heat pump (SWH/ASHP) bulk upload file specifications for the redesigned REC Registry, including information about all validations required in each column of the file.

Included in these guidelines is:

- A description of the required file type, upload process and error handling process used by the REC Registry.
- A data dictionary for SGUs and SWHs/ASHPs.
- Business rules which must be applied during the processing of bulk upload files for SGUs and SWHs/ASHPs.
- The reference data that is required when registering SGUs and SWHs/ASHPs.

Overview

Registered agents can create multiple small generation units (small-scale solar panel, small-scale wind and small-scale hydro) and solar water heaters/air source heat pump by using the bulk upload functionality.

Data specification

File type

File type	CSV
File extension	.CSV
Character set	UTF-8
Column delimiter	Comma
Text qualifier	Double quote
Header row	Required
Maximum number of records	250

Upload process

The REC Registry allows registered agents to create SGUs and SWHs in bulk using the bulk upload functionality within the REC Registry by logging into the [REC Registry website](#)¹.

The steps to bulk upload small generation units are:

- Login to the [REC Registry website](#)
- Click on 'Renewable energy systems' and select 'Small generation units'
- Click on the 'Register bulk SGU' button
- Select the bulk upload file and then click the 'Upload' button.

The steps to bulk upload solar water heater/air source heat pumps are:

- Login to the [REC Registry website](#)
- Click on 'Renewable energy systems' and then select 'Solar water heaters/air source heat pumps'
- Click on the button 'Register bulk SWH/ASHP'
- Select the bulk upload file and then click 'Upload' button.

¹ www.rec-registry.gov.au

Error handling

The validation of the bulk upload file is performed in two stages:

- Structural validation (stage-1):
 - » File structure and file type (CSV)
 - » Number of columns
 - » Number of rows
- Functional validation (stage-2):
 - » All mandatory fields are provided
 - » Correct values are provided against reference data
 - » Validations against business rules
 - » The header row matches exactly with the field name in the data dictionary

All errors encountered during the processing of the file are displayed to the user.

The bulk upload is an atomic operation i.e. either the complete bulk upload is successful or not at all. If during the bulk upload operation an error is encountered, then the user is required to correct the bulk upload file and re-upload it.

Data dictionary

The data dictionary is divided into two sections:

- SGU – solar, wind and hydro fields: this table contains fields that are specific to SGU systems.
- SWH/ASHP fields: this table contains fields that are specific to SWH and ASHP systems.

In order to aid with the construction of the file separate serial numbers have been used within the data dictionary tables for “solar, wind and hydro” SGUs and SWHs respectively. The serial numbers within the data dictionary represent the order of the columns within the bulk upload file.

The data dictionary uses the following typographical conventions:

- The Data type “Int” is for integers, i.e. whole numbers;
- The Data type “Decimal(X,Y)” is for decimal numbers, where “X” is the total number of digits and “Y” is the number of digits to the right of the decimal place;
- The Data type “Text(X)” is for character data that must have no more than “X” number characters and including white spaces. The default encoding is UTF-8. The valid sets of characters include Printable UTF-8 [32 to 126].
- The Data type “Date” is for calendar date in the format DD/MM/YYYY;
- The Data type “Select List” is for specific list of values that must exist within the defined reference data.

Data Dictionary - Small generation unit

# SGU (Order of column)	Field name	Data type	Mandatory	Validation rules	Business rules (refer to business rule section)	Reference data (refer to reference data section)	Description
1	Type of system	Select List	Yes	-	-	System-type	-
2	Installation date	Date	Yes	-	SGU creation rule	-	-
3	System/panel brand	Select List	Yes	-	PV module	CEC approved PV modules	-
4	System/panel model	Select List	Yes	-	PV module	CEC approved PV modules	-
5	Inverter manufacturer	Select List	Yes	-	CEC Inverter	CEC approved inverters	-
6	Inverter series	Select List	Yes	-	CEC Inverter	CEC approved inverters	-
7	Inverter model number	Select List	Yes	-	CEC Inverter	CEC approved inverters	-
8	Type of connection to the electricity grid	Select List	Yes	-	Grid connected	Grid connected	-
9	System mounting type	Select List	Yes	-	Fire tested	Installation type	Applies to solar only
10	Is a site specific audit report available?	Select List	Yes	-	-	Yes or No	Applies to wind and hydro only
11	Are you installing a complete unit (adding capacity to an existing system is not considered a complete unit)?	Select List	Yes	-	-	Yes or No	-

# SGU (Order of column)	Field name	Data type	Mandatory	Validation rules	Business rules (refer to business rule section)	Reference data (refer to reference data section)	Description
12	If this system is additional capacity to an existing system please provide detailed information on the position of the new panels and inverter (if applicable). System upgrades without a note explaining new panel locations will be failed by the Clean Energy Regulator	Text(4000)	No	*Mandatory if answered “No” to “Are you installing a complete unit (adding capacity to an existing system is not considered a complete unit)?” Min length of string is 7	-	-	-
13	For what period would you like to create RECs	Select List	Yes	-	-	Deeming period	-
14	What is the rated power output (in kW) of your small generation unit	Decimal(6,3)	Yes	Must be greater than 0	Rated power output	-	-
15	Number of panels	Int	Yes*	*Mandatory for solar only. Min 1 and Max 10000	Number of panels (solar only)	-	Applies to solar only
16	Do you wish to use the default resource availability figure?	Select List	-	-	-	Yes or No	Applies to wind and hydro only Default resource availability for small-scale wind is 2000 hours per annual Default resource availability for small-scale hydro is 4000 hours per annual
17	What is your resource availability (hours per annum) for your system?	Int	No*	*Mandatory if answered “no” to “Do you wish to use the default resource availability figure?” Min value: 1 and Max value: 8,760	-	-	Applies to wind and hydro only
18	Equipment model serial number(s)	Text(101,000)	Yes*	Multiple serial numbers –delimited by semicolons ';'. Each serial number can be up to 100 characters long User can enter up to 1000 serial numbers	Serial number	-	-
19	Are you creating certificates for a system that has previously been failed by the Clean Energy Regulator?	Select List	Yes	-	-	Yes or No	-

# SGU (Order of column)	Field name	Data type	Mandatory	Validation rules	Business rules (refer to business rule section)	Reference data (refer to reference data section)	Description
20	Accreditation code	Text(255)	No*	*Mandatory if answered “Yes” to “Are you creating certificates for a system that has previously been failed by the Clean Energy Regulator?”	Accreditation code	-	-
21	Explanatory notes for re-creating certificates previously failed	Text(4000)	No*	*Mandatory if answered “yes” to “Are you creating certificates for a system that has previously been failed by the Clean Energy Regulator?”	-	-	-
22	Reference	Text(255)	No	-	-	-	A reference is an attribute you can use to search for your small unit registrations
23	Certificate tag	Text(255)	No	-	-	-	Use certificate tags to identify certificates when search and completing other REC Registry transactions
24	CEC accreditation statement	Select List	Yes*	*Optional if installation date before 6/10/2007	-	Yes or No	-
25	Local, State and Territory government Siting approvals	Select List	Yes*	*Optional if installation date before 6/10/2007	-	Yes or No	-
26	Electrical safety documentation	Select List	Yes*	*Optional if installation date before 6/10/2007	-	Yes or No	-
27	Australian/New Zealand standards statement	Select List	Yes*	*Optional if installation date before 6/10/2007	-	Yes or No	-
28	Not grid-connected statement	Select List	Yes*	*Optional if installation date before 6/10/2007 Must be “yes” if answered “Stand-alone (not connected to electricity grid)” to “Type of connection to the electricity grid”; otherwise must be “no”.	-	Yes or No	-
29	Installation property type	Select List	Yes	-	-	Property type	-
30	Single or multi-story	Select List	Yes	-	-	Single or multi story	-

# SGU (Order of column)	Field name	Data type	Mandatory	Validation rules	Business rules (refer to business rule section)	Reference data (refer to reference data section)	Description
31	Installation property name, boat name or chassis number	Text(100)	No	-	-	-	-
32	Installation unit type	Select List	No*	-	Valid installation address	Unit type	Must be valid physical address located within Australia
33	Installation unit number	Text(10)	No*	-	Valid installation address	-	Numbers and letters can be entered e.g. 3a
34	Installation street number	Text(15)	No*	-	Valid installation address	-	-
35	Installation street name	Text(45)	Yes	-	Valid installation address	-	-
36	Installation street type	Select List	Yes	-	Valid installation address	Street type	-
37	Installation town/suburb	Text(80)	Yes	-	Valid installation address	-	-
38	Installation state	Text(3)	Yes	-	Valid installation address	State	-
39	Installation postcode	Text(8)	Yes	-	Valid installation address	Postcode	-
40	Installation latitude	Decimal(12,9)	No	-90 to 90 Up to 9 decimal places	-	-	-
41	Installation longitude	Decimal(12,9)	No	-180' to 180' Up to 9 decimal places	-	-	-
42	Is there more than one SGU at this address?	Select List	Yes	-	-	Yes or No	-
43	If the address entered above does not adequately describe the location of the system please provide further detailed information for the Clean Energy Regulator to locate the system	Text(4000)	No	*Mandatory if answered “Yes” to “Is there more than one SGU at this address?” Min length of string is 7	-	-	-
44	Additional system information	Text(4000)	No	-	-	-	-
45	Owner type	SelectList	Yes	-	-	Owner type	-
46	Owner organisation name	Text(200)	No	Mandatory if answered “Government body, Corporate body, Trustee” to “Owner type”	-	-	-

# SGU (Order of column)	Field name	Data type	Mandatory	Validation rules	Business rules (refer to business rule section)	Reference data (refer to reference data section)	Description
46a	Owner first name	Text(100)	No	Mandatory if answered “Individual” to “Owner type”	-	-	-
46b	Owner surname	Text(100)	No	Mandatory if answered “Individual” to “Owner type”	-	-	-
47	Owner phone	Text(16)	Yes	Min length: 6 Must only contains digits [0-9] Can have an optional ‘+’ at the start.	-	-	-
48	Owner fax	Text(16)	No	Min length: 6 Must only contains digits [0-9] Can have an optional ‘+’ at the start	-	-	-
49	Owner mobile	Text(16)	No	Min length: 6 Must only contains digits [0-9] Can have an optional ‘+’ at the start	-	-	-
50	Owner email	Text(255)	No	Valid email format	-	-	-
51	Owner address type	Select List	Yes	-	Valid owner address	Address type	
52	Owner postal delivery type	Select List	No*	-	Valid owner address	Postal delivery type	Valid physical or postal address anywhere in the world.
53	Owner postal delivery number	Text(11)	No*	-	Valid owner address	-	-
54	Owner unit type	Select List	No*	-	Valid owner address	Unit type	-
55	Owner unit number	Text(10)	No*	-	Valid owner address	-	-
56	Owner street number	Text(15)	Yes	-	Valid owner address	-	-
57	Owner street name	Text(45)	Yes	-	Valid owner address	-	-
58	Owner street type	Select List	Yes	-	Valid owner address	Street type	-
59	Owner town/suburb	Text(80)	Yes	-	Valid owner address	-	-

# SGU (Order of column)	Field name	Data type	Mandatory	Validation rules	Business rules (refer to business rule section)	Reference data (refer to reference data section)	Description
60	Owner state	Text(3)	Yes	-	Valid owner address	State	State need not be entered if International Address selected
61	Owner postcode	Text(8)	No*	-	Valid owner address	-	-
62	Owner country	Select List	Yes	-	Valid owner address	Country	-
63	Installer first name	Text(100)	Yes	-	-	-	-
64	Installer surname	Text(100)	Yes	-	-	-	-
65	CEC accredited installer number	Text(100)	Yes	The installer number must be a CEC accredited number and the system must be installed within the period of accreditation The installer number must be for an accredited CEC installer with the appropriate grid connection qualification i.e. if answered “Stand-alone (not connected to electricity grid)” to “Type of connection to the electricity grid” installer must have off-grid accreditation	Grid connected CEC installer Stand-alone CEC installer	-	-
66	Installer phone	Text(16)	Yes	Min: 6 Must only contains digits [0-9] Can have an optional ‘+’ at the start.	Text(16)	-	-
67	Installer fax	Text(16)	No	Min: 6 Must only contains digits [0-9] Can have an optional ‘+’ at the start	Text(16)	-	-
68	Installer mobile	Text(16)	No	Min: 6 Must only contains digits [0-9] Can have an optional ‘+’ at the start	Text(16)	-	-
69	Installer email	Text(255)	No	Valid email format	Text(255)	-	-
70	Installer address type		Yes	-	Valid installer address	Address type	-

# SGU (Order of column)	Field name	Data type	Mandatory	Validation rules	Business rules (refer to business rule section)	Reference data (refer to reference data section)	Description
71	Installer postal delivery type	Select List	No*	-	Valid installer address	Postal delivery type	Must be valid physical address located within Australia.
72	Installer postal delivery number	Text(11)	No*	-	Valid installer address	-	-
73	Installer unit type	Select List	No*	-	Valid installer address	Unit type	-
74	Installer unit number	Text(10)	No*	-	Valid installer address	-	-
75	Installer street number	Text(15)	No*	-	Valid installer address	-	-
76	Installer street name	Text(45)	Yes	-	Valid installer address	-	-
77	Installer street type	Select List	Yes	-	Valid installer address	Street type	-
78	Installer town/suburb	Text(80)	Yes	-	Valid installer address	-	-
79	Installer state	Text(3)	Yes	-	Valid installer address	State	-
80	Installer postcode	Text(8)	Yes	-	Valid installer address	Postcode	-
81	Electrician first name	Text(100)	Yes	-	-	-	-
82	Electrician surname	Text(100)	Yes	-	-	-	-
83	Licensed electrician number	Text(100)	Yes	-	-	-	-
84	Electrician phone	Text(16)	Yes	Min: 6 Must only contains digits [0-9] Can have an optional '+' at the start	-	-	-
85	Electrician fax	Text(16)	No	Min: 6 Must only contains digits [0-9] Can have an optional '+' at the start	-	-	-
86	Electrician mobile	Text(16)	No	Min: 6 Must only contains digits [0-9] Can have an optional '+' at the start	-	-	-

# SGU (Order of column)	Field name	Data type	Mandatory	Validation rules	Business rules (refer to business rule section)	Reference data (refer to reference data section)	Description
87	Electrician email	Text(255)	No	Valid email format	-	-	-
88	Electrician address type	Select List	Yes	-	Valid electrician address	Address type	-
89	Electrician postal delivery type	Select List	No*	-	Valid electrician address	Postal delivery type	Must be valid physical address located within Australia.
90	Electrician postal delivery number	Text(11)	No*	-	Valid electrician address	-	-
91	Electrician unit type	Select List	No*	-	Valid electrician address	Unit type	-
92	Electrician unit number	Text(10)	No*	-	Valid electrician address	-	-
93	Electrician street number	Text(15)	No*	-	Valid electrician address	-	-
94	Electrician street name	Text(45)	Yes	-	Valid electrician address	-	-
95	Electrician street type	Select List	Yes	-	Valid electrician address	Street type	-
96	Electrician town/suburb	Text(80)	Yes	-	Valid electrician address	-	-
97	Electrician state	Text(3)	Yes	-	Valid electrician address	State	-
98	Electrician postcode	Text(8)	Yes	-	Valid electrician address	Postcode	-
99	Designer first name	Text(100)	Yes	-	-	-	-
100	Designer surname	Text(100)	Yes	-	-	-	-
101	CEC accredited designer number	Text(100)	Yes	<p>The designer number must be a CEC accredited designer number and the system must be installed within the period of accreditation</p> <p>The designer number must for an accredited CEC designer with the appropriate grid connection qualification i.e. if answered “Stand-alone (not connected to electricity grid)” to “Type of connection to the electricity grid” installer must have off-grid design accreditation.</p>	<p>Grid connected CEC designer</p> <p>Stand-alone CEC designer</p>	-	-

# SGU (Order of column)	Field name	Data type	Mandatory	Validation rules	Business rules (refer to business rule section)	Reference data (refer to reference data section)	Description
102	Designer phone	Text(16)	Yes	Min: 6 Must only contains digits [0-9] Can have an optional '+' at the start	-	-	-
103	Designer fax	Text(16)	No	Min: 6 Must only contains digits [0-9] Can have an optional '+' at the start	-	-	-
104	Designer mobile	Text(16)	No	Min: 6 Must only contains digits [0-9] Can have an optional '+' at the start	-	-	-
105	Designer email	Text(255)	No	Valid email format	-	-	-
106	Designer address type	Select List	Yes	-	Valid designer address	Address type	-
107	Designer postal delivery type	Select List	No*	-	Valid designer address	Postal delivery type	Must be valid physical address located within Australia
108	Designer postal delivery number	Text(11)	No*	-	Valid designer address	-	-
109	Designer unit type	Select List	No*	-	Valid designer address	Unit type	-
110	Designer unit number	Text(10)	No*	-	Valid designer address	-	-
111	Designer street number	Text(15)	No*	-	Valid designer address	-	-
112	Designer street name	Text(45)	Yes	-	Valid designer address	-	-
113	Designer street type	Select List	Yes	-	Valid designer address	Street type	-
114	Designer town/suburb	Text(80)	Yes	-	Valid designer address	-	-
115	Designer state	Text(3)	Yes	-	Valid designer address	State	-
116	Designer postcode	Text(8)	Yes	-	Valid designer address	Postcode	-

Data Dictionary – Solar water heater/Air source heat pump

SWH fields

#SWH (Order of column)	Field name	Data type	Mandatory	Validation rules	Business rules (refer to business rules section)	Reference data (refer to reference data section)	Description
1	System brand	Select List	Yes	-	-	Register of solar water heaters	-
2	System model	Select List	Yes	-	-	Register of solar water heaters	-
3	Tank serial number(s)	Text(101,000)	Yes	Multiple serial numbers delimited by semicolons - ';'. Each serial number can be up to 100 characters long. User can enter up to 1000 serial numbers.	Serial number	-	-
4	Number of panels	Int	Yes	Min 0 and Max 1000	Number of panels	-	For evacuated tubes enter the number of tubes for air source heat pumps enter zero
5	Installation date	Date	Yes	-	SWH creation rule	-	-
6	Installation type	Select List	Yes	-	-	SWH installation type	-
7	Is the volumetric capacity of this installation greater than 700L	Select List	Yes	-	-	Yes or No	-
8	Statutory declarations sent	Select List	Yes (if previous question is answered Yes)	This question should be answered 'Yes' if question 7 is answered 'Yes'	-	Yes or No	-
9	Is your water heater second hand	Select List	Yes	-	-	Yes or No	-
10	Reference	Text(255)	No	-	-	-	A reference is an attribute you can use to search for your small unit registrations
11	Certificate tag	Text(255)	No	-	-	-	Use certificate tags to identify certificates when search and completing other REC Registry transactions
12	Installation property type	Select List	Yes	-	-	Property type	-
13	Installation single or multi-story	Select List	Yes	-	-	Single or multi story	-

#SWH (Order of column)	Field name	Data type	Mandatory	Validation rules	Business rules (refer to business rules section)	Reference data (refer to reference data section)	Description
14	Installation property name or boat name or chassis number	Text(100)	No	-	-	-	-
15	Installation unit type	Select List	No*	-	Valid installation address	Unit type	Must be valid physical address located within Australia.
16	Installation unit number	Text(10)	No*	-	Valid installation address	-	-
17	Installation street number	Text(15)	No*	-	Valid installation address	-	-
18	Installation street name	Text(45)	Yes	-	Valid installation address	-	-
19	Installation street type	Select List	Yes	-	Valid installation address	Street type	-
20	Installation town/suburb	Text(80)	Yes	-	Valid installation address	-	-
21	Installation state	Text(3)	Yes	-	Valid installation address	State	-
22	Installation postcode	Text(8)	Yes	-	Valid installation address	Postcode	-
23	Installation latitude	Decimal(3,9)	No	-90 to 90 Up to 9 decimal places	-	-	-
24	Installation longitude	Decimal(3,9)	No	-180' to 180' Up to 9 decimal places	-	-	-
25	Is there more than one SWH/ASHP at this address	Select List	Yes	-	-	Yes or No	-
26	Additional system information	Text(4000)	No*	*Mandatory if answered “Yes” to “Is there more than one SWH/ASHP at this address?”	-	-	-
27	Creating certificates for previously failed SWH	Select List	Yes	-	-	Yes or No	-
28	Failed accreditation code	Text(255)	Yes (if previous question is answered Yes)	-	Accreditation code	-	-
29	Explanatory notes for failed accreditation code	Text(4000)	Yes(if the previous question is answered Yes)	-	-	-	-
30	Installation special address	Text (4000)	No	Min length of string is 7	-	-	-

#SWH (Order of column)	Field name	Data type	Mandatory	Validation rules	Business rules (refer to business rules section)	Reference data (refer to reference data section)	Description
31	Owner type	SelectList	Yes			Owner type	
32	Owner organisation name	Text(200)	No	Mandatory if answered “ Government body, Corporate body, Trustee” to “Owner type”			
32a	Owner first name	Text(100)	No	Mandatory if answered “Individual” to “Owner type”	-	-	-
32b	Owner surname	Text(100)	No	Mandatory if answered “Individual” to “Owner type”	-	-	-
33	Owner phone	Text(16)	Yes	Min: 6 Must only contains digits [0-9] Can have an optional ‘+’ at the start.	-	-	-
34	Owner fax	Text(16)	No	Min: 6 Must only contains digits [0-9] Can have an optional ‘+’ at the start	-	-	-
35	Owner mobile	Text(16)	No	Min: 6 Must only contains digits [0-9] Can have an optional ‘+’ at the start	-	-	-
36	Owner email	Text(255)	No	Valid email format	-	-	-
37	Owner address type	Select List	Yes	-	Valid owner address	Address type	Valid physical or postal address anywhere in the world
38	Owner postal delivery type	Select List	No*	-	Valid owner address	Postal delivery type	
39	Owner postal delivery number	Text(11)	No*	-	Valid owner address	-	-
40	Owner unit type	Select List	No*	-	Valid owner address	Unit type	-
41	Owner unit number	Text(10)	No*	-	Valid owner address	-	-
42	Owner street number	Text(15)	No*	-	Valid owner address	-	-
43	Owner street name	Text(45)	Yes	-	Valid owner address	-	-

#SWH (Order of column)	Field name	Data type	Mandatory	Validation rules	Business rules (refer to business rules section)	Reference data (refer to reference data section)	Description
44	Owner street type	Select List	Yes	-	Valid owner address	Street type	-
45	Owner town/suburb	Text(80)	Yes	-	Valid owner address	-	-
46	Owner state	Text(3)	No*	-	Valid owner address	State	State need not be entered if International Address selected
47	Owner postcode	Text(8)	Yes	-	Valid owner address	-	-
48	Owner country	Select List	Yes	-	Valid owner address	Country	
49	Installer first name	Text(100)	Yes	-	-	-	-
50	Installer surname	Text(100)	Yes	-	-	-	-
51	Installer phone	Text(16)	Yes	Min: 6 Must only contains digits [0-9] Can have an optional '+' at the start.	-	-	-
52	Installer fax	Text(16)	No	Min: 6 Must only contains digits [0-9] Can have an optional '+' at the start	-	-	-
53	Installer mobile	Text(16)	No	Min: 6 Must only contains digits [0-9] Can have an optional '+' at the start	-	-	-
54	Installer email	Text(255)	No	Valid email format	-	-	-
55	Installer address type	Select List	Yes	-	Valid installer address	Address type	Must be valid physical address located within Australia.
56	Installer postal delivery type	Select List	No*		Valid installer address	Postal delivery type	
57	Installer postal delivery number	Text(11)	No*		Valid installer address		
58	Installer unit type	Select List	No*		Valid installer address	Unit type	
59	Installer unit number	Text(10)	No*		Valid installer address		

#SWH (Order of column)	Field name	Data type	Mandatory	Validation rules	Business rules (refer to business rules section)	Reference data (refer to reference data section)	Description
60	Installer street number	Text(15)	No*		Valid installer address		
61	Installer street name	Text(45)	Yes		Valid installer address		
62	Installer street type	Select List	Yes		Valid installer address	Street type	
63	Installer town/suburb	Text(80)	Yes		Valid installer address		
64	Installer state	Text(3)	Yes		Valid installer address	State	
65	Installer postcode	Text(8)	Yes		Valid installer address	Postcode	

Business rules

Below are the common rules that apply to all kinds of bulk upload operation:

- All values specified are treated in a case insensitive manner.
- The bulk upload is an atomic operation, i.e. either the complete bulk upload is successful or not at all.

Rule name	Rule
Minimum certificate	SGU registrations and SWH/ASHP registrations must be eligible for at least one certificate
SGU creation rule	The installation date must not be prior to 1/4/2001 The installation date for a SGU must be either within the last 12 months of the upload date or be prior to 6/10/2007
SWH creation rule	The installation date for a SWH must be within the last 12 months of the upload date
PV module	The SGU installation date must fall on or between the 'CEC approved date' and 'Expiry date' for the specified PV brand and module
CEC Inverter	The SGU installation date must fall on or between the 'Approval date' and 'Expiry date' for the specified inverter manufacturer, series and model number
Deeming period	SGUs can only be registered for one and five year deeming periods if the installation date is prior to 6/10/2007 Solar can be otherwise deemed for fifteen years Wind and hydro systems can only be registered for one and five year deeming periods SGUs can only be registered for the remainder of the RET scheme. For further information on valid deeming period please see the section reference data
Fire tested	If the SGU is installed on a 'Building or structure', then the specified panel brand and model must be fire tested
Grid connected CEC installer	If the SGU system is grid connected, the installer specified must be accredited to install grid connected SGUs
Grid connected CEC designer	If the SGU system is grid connected, the designer specified must be accredited to design grid connected SGUs
Stand-alone CEC installer	If the SGU system is stand-alone, the installer specified must be accredited to install stand-alone SGUs

Rule name	Rule
Stand-alone CEC designer	If the SGU system is stand-alone, the designer specified must be accredited to design stand-alone SGUs
Rated power output	Solar: must be greater than 0 and less than or equal to 100kW Wind: must be greater than 0 and less than or equal to 10kW Hydro: must be greater than 0 and less than or equal to 6.4kW
Number of panels	If the number of panels is less than or equal to 1000, then they must match with the number of solar panel serial numbers
Accreditation code	The accreditation code provided must exist within the system
Serial number	All serial numbers provided must be unique
Valid installation address	The installation postcode and suburb must be a valid match according to the Postcode / suburb map reference data The installation address must be an Australian valid physical address according to Appendix B: Address validation rules
Valid owner address	If the owner address is in Australia, the owner postcode and suburb must be a valid match according to the Postcode / suburb map reference data The owner address must be a valid physical or postal address according to Appendix B: Address validation rules
Valid installer address	The installer postcode and suburb must be a valid match according to the Postcode / suburb map reference data The owner address must be a valid Australian physical or postal address according to Appendix B: Address validation rules
Valid electrician address	The electrician postcode and suburb must be a valid match according to the Postcode / suburb map reference data The electrician address must be a valid Australian physical or postal address according to Appendix B: Address validation rules
Valid designer address	The designer postcode and suburb must be a valid match according to the Postcode / suburb map reference data The designer address must be a valid Australian physical or postal address according to Appendix B: Address validation rules

Reference data

System type
S.G.U. - Solar (Deemed)
S.G.U. - Wind (Deemed)
S.G.U. - Hydro (Deemed)

Deeming period

Installation year	Solar	Wind	Hydro
2013	One year, Five years, Fifteen years	One year, Five years	One year, Five years
2014	One year, Five years, Fifteen years	One year, Five years	One year, Five years
2015	One year, Five years, Fifteen years	One year, Five years	One year, Five years
2016	One year, Five years, Fifteen years	One year, Five years	One year, Five years
2017	One year, Five years, Fourteen years	One year, Five years	One year, Five years
2018	One year, Five years, Thirteen years	One year, Five years	One year, Five years
2019	One year, Five years, Twelve years	One year, Five years	One year, Five years
2020	One year, Five years, Eleven years	One year, Five years	One year, Five years
2021	One year, Five years, Ten years	One year, Five years	One year, Five years
2022	One year, Five years, Nine years	One year, Five years	One year, Five years
2023	One year, Five years, Eight years	One year, Five years	One year, Five years

Installation year	Solar	Wind	Hydro
2024	One year, Five years, Seven years	One year, Five years	One year, Five years
2025	One year, Five years, Six years	One year, Five years	One year, Five years
2026	One year, Five years	One year, Five years	One year, Five years
2027	One year, Four years	One year, Four years	One year, Four years
2028	One year, Three years	One year, Three years	One year, Three years
2029	One year, Two years	One year, Two years	One year, Two years
2030	One year	One year	One year

Register of solar water heaters

For a full list of eligible solar water heater and air source heat pump water heaters on the Register of solar water heaters visit the Clean Energy Regulator website.

CEC approved PV modules

For a full list of Clean Energy Council approved PV modules visit the [Tools and Resources for Agents](#) page on the Clean Energy Regulator website.

CEC approved inverters

For a full list of Clean Energy Council approved inverters visit the [Tools and Resources for Agents](#) page on the Clean Energy Regulator website.

Grid connected

Connected to an electricity grid without battery storage

Connected to an electricity grid with battery storage

Stand-alone (not connected to an electricity grid)

Installation type
Building or structure
Ground mounted or free standing

SWH installation type
New building
Replaced electric heater
Replaced solar water heater
First solar water heater at existing building
Replace gas water heater
Other

Yes or No
Yes
Y
No
N

Property type
Residential
School
Commercial

Single or multi story
Single story

Multi story

Owner type

Individual

Government body

Corporate body

Trustee

Address type

Physical

Postal

Postal delivery type	Code
CARE-OF POST OFFICE	CARE PO
COMMUNITY MAIL AGENT	CMA
COMMUNITY MAIL BAG	CMB
GENERAL POST OFFICE BOX	GPO BOX
LOCKED MAIL BAG SERVICE	LOCKED BAG
MAIL SERVICE	MS
POST OFFICE BOX	PO BOX
PRIVATE MAIL BAG SERVICE	PRIVATE BAG
ROADSIDE DELIVERY	RSD
ROADSIDE MAIL BOX/BAG	RMB
ROADSIDE MAIL SERVICE	RMS

Unit type	Code
ANTENNA	ANT
APARTMENT	APT
AUTOMATED TELLER MACHINE	ATM
BARBECUE	BBQ
BLOCK	BLOCK
BOATSHED	BTSD
BUILDING	BLDG
BUNGALOW	BNGW
CAGE	CAGE
CARPARK	CARP
CARSPACE	CARS
CLUB	CLUB
COOLROOM	COOL
COTTAGE	CTGE
DUPLEX	DUPL
FACTORY	FCTY
FLAT	FLAT
FLOOR	FLOOR
GARAGE	GRGE
GRID	GRID
HALL	HALL
HOUSE	HSE
JETTY	JETTY

Unit type	Code
KIOSK	KSK
LEASE	LSE
LEVEL	LEVEL
LOBBY	LBBY
LOC	LOC
LOFT	LOFT
LOT	LOT
MAISONETTE	MSNT
MARINE BERTH	MBTH
OFFICE	OFFC
RESERVE	RESV
ROOM	ROOM
SECTION	SECTION
SHED	SHED
SHOP	SHOP
SHOWROOM	SHRM
SIGN	SIGN
SITE	SITE
STALL	STLL
STORE	STOR
STRATA UNIT	STR
STUDIO	STU
SUBSTATION	SUBS

Unit type	Code
SUITE	SE
TENANCY	TNCY
TOWER	TWR
TOWNHOUSE	TNHS
VAULT	VLT
VILLA	VLLA
WARD	WARD
WAREHOUSE	WHSE
WORKSHOP	WKSH

Street type	Code
ACCESS	ACCS
ALLEY	ALLY
ALLEYWAY	ALWY
AMBLE	AMBL
APPROACH	APP
ARCADE	ARC
ARTERIAL	ARTL
ARTERY	ARTY
AVENUE	AV
BANAN	BA
BEND	BEND
BOARDWALK	BWLK

Street type	Code
BOULEVARD	BVD
BRACE	BR
BRAE	BRAE
BREAK	BRK
BROADWAY	BWY
BROW	BROW
BYPASS	BYPA
BYWAY	BYWY
CAUSEWAY	CSWY
CENTRE	CTR
CHASE	CH
CIRCLE	CIR
CIRCUIT	CCT
CIRCUS	CRCS
CLOSE	CL
COMMON	COMN
CONCOURSE	CON
COPSE	CPS
CORNER	CNR
COURT	CT
COURTYARD	CTYD
COVE	COVE
CRESCENT	CR

Street type	Code
CREST	CRST
CROSS	CRSS
CUL-DE-SAC	CSAC
CUTTING	CUTT
DALE	DALE
DIP	DIP
DRIVE	DR
DRIVEWAY	DVWY
EDGE	EDGE
ELBOW	ELB
END	END
ENTRANCE	ENT
ESPLANADE	ESP
EXPRESSWAY	EXP
FAIRWAY	FAWY
FOLLOW	FOLW
FOOTWAY	FTWY
FORMATION	FORM
FREEWAY	FWY
FRONTAGE	FRTG
GAP	GAP
GARDENS	GDNS
GATE	GTE

Street type	Code
GLADE	GLDE
GLEN	GLEN
GRANGE	GRA
GREEN	GRN
GROVE	GR
HEIGHTS	HTS
HIGHROAD	HIRD
HIGHWAY	HWY
HILL	HILL
INTERCHANGE	INTG
JUNCTION	JNC
KEY	KEY
LANE	LANE
LANEWAY	LNWY
LINE	LINE
LINK	LINK
LOOKOUT	LKT
LOOP	LOOP
MALL	MALL
MEANDER	MNDR
MEWS	MEWS
MOTORWAY	MTWY
NOOK	NOOK

Street type	Code
OUTLOOK	OTLK
PARADE	PDE
PARKWAY	PWY
PASS	PASS
PASSAGE	PSGE
PATH	PATH
PATHWAY	PWAY
PIAZZA	PIAZ
PLACE	PL
PLAZA	PLZA
POCKET	PKT
POINT	PNT
PORT	PORT
PROMENADE	PROM
QUADRANT	QDRT
QUAYS	QYS
RAMBLE	RMBL
REST	REST
RETREAT	RTT
RIDGE	RDGE
RISE	RISE
ROAD	RD
ROTARY	RTY

Street type	Code
ROUTE	RTE
ROW	ROW
RUE	RUE
SERVICEWAY	SVWY
SHUNT	SHUN
SPUR	SPUR
SQUARE	SQ
STREET	ST
STRIP	STRP
SUBWAY	SBWY
TARN	TARN
TERRACE	TCE
THOROUGHFARE	THFR
TOLLWAY	TLWY
TOP	TOP
TOR	TOR
TRACK	TRK
TRAIL	TRL
TURN	TURN
UNDERPASS	UPAS
VALE	VALE
VIADUCT	VIAD
VIEW	VIEW

Street type	Code
VILLAGE	VILG
VISTA	VSTA
WALK	WALK
WALKWAY	WKWY
WATERS	WTRS
WAY	WAY
WHARF	WHRF
WYND	WYND

State/Territory	Code
Australian Capital Territory	ACT
New South Wales	NSW
Northern Territory	NT
Queensland	QLD
South Australia	SA
Tasmania	TAS
Victoria	VIC
Western Australia	WA

Country
Refer to Appendix (Section 3) for a full list of country codes.

Postcode

The postcode data is under Australia Post licence. A free download is available for non-commercial use or a commercial licence can be [purchased from Australia Post](#)².

The REC Registry uses the following web service query to validate the postcode and postcode/suburb map <http://auspost.com.au/api/postcode/search.json?q={postcode}&state={state}>

² <http://www.postconnect.com.au/postcode-data>

Appendix A: Country reference data

Country	Code
ASCENSION ISLAND	AC
ANDORRA	AD
UNITED ARAB EMIRATES	AE
AFGHANISTAN	AF
ANTIGUA AND BARBUDA	AG
ANGUILLA	AI
ALBANIA	AL
ARMENIA	AM
NETHERLANDS ANTILLES	AN
ANGOLA	AO
ANTARCTICA	AQ
ARGENTINA	AR
AMERICAN SAMOA	AS
AUSTRIA	AT
AUSTRALIA	AU
ARUBA	AW
AZERBAIJAN	AZ
BOSNIA AND HERZEGOVINA	BA
BARBADOS	BB
BANGLADESH	BD
BELGIUM	BE
BURKINA FASO	BF

Country	Code
BULGARIA	BG
BAHRAIN	BH
BURUNDI	BI
BENIN	BJ
BERMUDA	BM
BRUNEI DARUSSALAM	BN
BOLIVIA	BO
BRAZIL	BR
BAHAMAS	BS
BHUTAN	BT
BOUVET ISLAND	BV
BOTSWANA	BW
BELARUS	BY
BELIZE	BZ
CANADA	CA
COCOS (KEELING) ISLANDS	CC
CONGO, DEMOCRATIC REPUBLIC OF THE	CD
CENTRAL AFRICAN REPUBLIC	CF
CONGO, REPUBLIC OF	CG
SWITZERLAND	CH
COTE D'IVOIRE	CI
COOK ISLANDS	CK
CHILE	CL

Country	Code
CAMEROON	CM
CHINA	CN
COLOMBIA	CO
COSTA RICA	CR
CUBA	CU
CAP VERDE	CV
CHRISTMAS ISLAND	CX
CYPRUS	CY
CZECH REPUBLIC	CZ
GERMANY	DE
DJIBOUTI	DJ
DENMARK	DK
DOMINICA	DM
DOMINICAN REPUBLIC	DO
ALGERIA	DZ
ECUADOR	EC
ESTONIA	EE
EGYPT	EG
WESTERN SAHARA	EH
ERITREA	ER
SPAIN	ES
ETHIOPIA	ET
FINLAND	FI

Country	Code
FIJI	FJ
FALKLAND ISLANDS (MALVINA)	FK
MICRONESIA	FM
FAROE ISLANDS	FO
FRANCE	FR
GABON	GA
GRENADA	GD
GEORGIA	GE
FRENCH GUIANA	GF
GUERNSEY	GG
GHANA	GH
GIBRALTAR	GI
GREENLAND	GL
GAMBIA	GM
GUINEA	GN
GUADELOUPE	GP
EQUATORIAL GUINEA	GQ
GREECE	GR
SOUTH GEORGIA AND THE SOUTH SANDWICH ISLANDS	GS
GUATEMALA	GT
GUAM	GU
GUINEA-BISSAU	GW
GUYANA	GY

Country	Code
HONG KONG	HK
HEARD AND MCDONALD ISLANDS	HM
HONDURAS	HN
CROATIA/HRVATSKA	HR
HAITI	HT
HUNGARY	HU
INDONESIA	ID
IRELAND	IE
ISRAEL	IL
ISLE OF MAN	IM
INDIA	IN
BRITISH INDIAN OCEAN TERRITORY	IO
IRAQ	IQ
IRAN (ISLAMIC REPUBLIC OF)	IR
ICELAND	IS
ITALY	IT
JERSEY	JE
JAMAICA	JM
JORDAN	JO
JAPAN	JP
KENYA	KE
KYRGYZSTAN	KG
CAMBODIA	KH

Country	Code
KIRIBATI	KI
COMOROS	KM
SAINT KITTS AND NEVIS	KN
KOREA, DEMOCRATIC PEOPLE'S REPUBLIC	KP
KOREA, REPUBLIC OF	KR
KUWAIT	KW
CAYMAN ISLANDS	KY
KAZAKHSTAN	KZ
LAO PEOPLE'S DEMOCRATIC REPUBLIC	LA
LEBANON	LB
SAINT LUCIA	LC
SRI LANKA	LK
LIBERIA	LR
LESOTHO	LS
LITHUANIA	LT
LUXEMBOURG	LU
LATVIA	LV
LIBYAN ARAB JAMAHIRIYA	LY
MOROCCO	MA
MONACO	MC
MOLDOVA	MD
MADAGASCAR	MG
MARSHALL ISLANDS	MH

Country	Code
MACEDONIA	MK
MALI	ML
MYANMAR	MM
MONGOLIA	MN
MACAU	MO
NORTHERN MARIANA ISLANDS	MP
MARTINIQUE	MQ
MAURITANIA	MR
MONTSERRAT	MS
MALTA	MT
MAURITIUS	MU
MALDIVES	MV
MALAWI	MW
MEXICO	MX
MALAYSIA	MY
MOZAMBIQUE	MZ
NAMIBIA	NA
NEW CALEDONIA	NC
NIGER	NE
NORFOLK ISLAND	NF
NIGERIA	NG
NICARAGUA	NI
NETHERLANDS	NL

Country	Code
NORWAY	NO
NEPAL	NP
NAURU	NR
NIUE	NU
NEW ZEALAND	NZ
OMAN	OM
PANAMA	PA
PERU	PE
FRENCH POLYNESIA	PF
PAPUA NEW GUINEA	PG
PHILIPPINES	PH
PAKISTAN	PK
POLAND	PL
ST PIERRE AND MIQUELON	PM
PITCAIRN ISLAND	PN
PUERTO RICO	PR
PALESTINIAN TERRITORIES	PS
PORTUGAL	PT
PALAU	PW
PARAGUAY	PY
QATAR	QA
REUNION ISLAND	RE
ROMANIA	RO

Country	Code
RUSSIAN FEDERATION	RU
RWANDA	RW
SAUDI ARABIA	SA
SOLOMON ISLANDS	SB
SEYCHELLES	SC
SUDAN	SD
SWEDEN	SE
SINGAPORE	SG
ST HELENA	SH
SLOVENIA	SI
SVALBARD AND JAN MAYEN ISLANDS	SJ
SLOVAK REPUBLIC	SK
SIERRA LEONE	SL
SAN MARINO	SM
SENEGAL	SN
SOMALIA	SO
SURINAME	SR
SAO TOME AND PRINCIPE	ST
EL SALVADOR	SV
SYRIAN ARAB REPUBLIC	SY
SWAZILAND	SZ
TURKS AND CAICOS ISLANDS	TC
CHAD	TD

Country	Code
FRENCH SOUTHERN TERRITORIES	TF
TOGO	TG
THAILAND	TH
TAJIKISTAN	TJ
TOKELAU	TK
TURKMENISTAN	TM
TUNISIA	TN
TONGA	TO
EAST TIMOR	TP
TURKEY	TR
TRINIDAD AND TOBAGO	TT
TUVALU	TV
TAIWAN	TW
TANZANIA	TZ
UKRAINE	UA
UGANDA	UG
UNITED KINGDOM	UK
US MINOR OUTLYING ISLANDS	UM
UNITED STATES	US
URUGUAY	UY
UZBEKISTAN	UZ
HOLY SEE (CITY VATICAN STATE)	VA
SAINT VINCENT AND THE GRENADINES	VC

Country	Code
VENEZUELA	VE
VIRGIN ISLANDS (BRITISH)	VG
VIRGIN ISLANDS (USA)	VI
VIETNAM	VN
VANUATU	VU
WALLIS AND FUTUNA ISLANDS	WF
WESTERN SAMOA	WS
YEMEN	YE
MAYOTTE	YT
YUGOSLAVIA	YU
SOUTH AFRICA	ZA
ZAMBIA	ZM
ZIMBABWE	ZW

Appendix B: Address validation rules

The following table defines the validation rules that will be applied in the following circumstances:

- For the installation address, if there are ≥ 7 characters in the additional address information field when registering an SGU or SWH

Address type	Unit type	Unit No.	Street No.	Street Name	Street Type	Town/Suburb	State	Postcode	Special Address	Other Rules
Physical	-	-	-	-	-	X	X	X	X	special address ≥ 7 chars
Physical	-	-	-	X	X	X	X	X	X	special address ≥ 7 chars
Physical	-	-	X	X	X	X	X	X	X	special address ≥ 7 chars
Physical	X	X	-	X	X	X	X	X	X	special address ≥ 7 chars
Physical	X	X	X	X	X	X	X	X	X	special address ≥ 7 chars

The following table defines the address validation rules that will apply in the following circumstances:

- For the installation address, if there are < 7 characters in the additional address information field when registering an SGU or SWH
- If the owner address is different to installation address
- Installer address
- Electrician address
- Designer address

Note that an international address is only applicable for owner details.

Address type	Postal Delivery type	Postal delivery number	Unit type	Unit No.	Street No.	Street Name	Street Type	Town/Suburb	State	Postcode	Country
Physical	-	-	-	-	X	X	X	X	X	X	Aus
Physical	-	-	X	X	-	X	X	X	X	X	Aus
Physical	-	-	X	X	X	X	X	X	X	X	Aus
Physical	-		-	-	X	X	X	X	-	X	Other

Address type	Postal Delivery type	Postal delivery number	Unit type	Unit No.	Street No.	Street Name	Street Type	Town/ Suburb	State	Postcode	Country
Physical	-	-	X	X	-	X	X	X	-	X	Other
Physical	-	-	X	X	X	X	X	X	-	X	Other
Postal	X	X	-	-	-	-	-	X	X	X	Aus
Postal	X	X	-	-	-	-	-	X	-	X	Other