

# User Guide

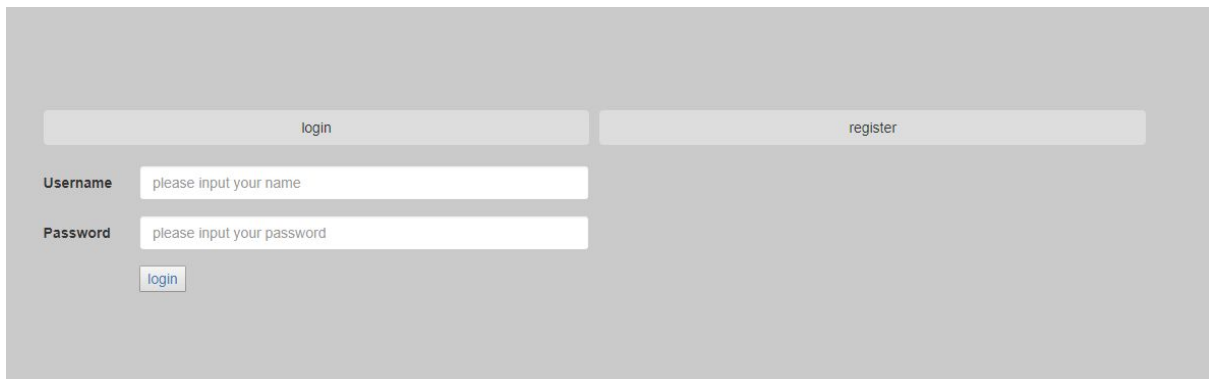
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## Installation Guidelines:

1. Double click 'web' folder
2. Open 'index.html'

# Functionalities:

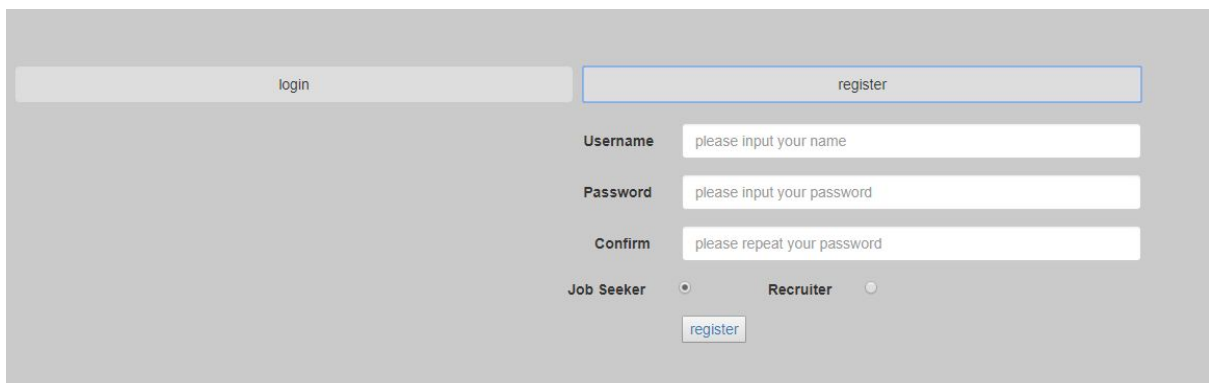
## 1. Login



The login form is displayed on a light gray background. At the top, there are two buttons: 'login' and 'register'. Below these, the 'Username' label is followed by a text input field containing the placeholder 'please input your name'. The 'Password' label is followed by a text input field containing the placeholder 'please input your password'. A 'login' button is positioned below the password field.

If you do have a account, just need enter your username and password to login this system.  
If not, please click 'register' button.

## 2. Register



The register form is displayed on a light gray background. At the top, there are two buttons: 'login' and 'register'. The 'register' button is highlighted with a blue border. Below these, the 'Username' label is followed by a text input field containing the placeholder 'please input your name'. The 'Password' label is followed by a text input field containing the placeholder 'please input your password'. The 'Confirm' label is followed by a text input field containing the placeholder 'please repeat your password'. Below the input fields, there are two radio buttons: 'Job Seeker' (selected) and 'Recruiter'. A 'register' button is positioned below the radio buttons.

Username: whatever you like,

Password: must have at least one capital , at least 1 special characters , at least 8 characters

Confirm: type your password again

Then choose what you are, job seeker or recruiter?

## 3. Job Seeker

### a. Home



When you successful login as a job seeker, you will see this page. If you want to search job, just click 'search job'.

## b. Search job

OJSS

HOMESEARCH JOBVUE PROFILELOGOUT

What are you looking for?

Dubai

Engineer

keyword, name, date, ...

SEARCH

jobs found

sorted by date

Amazing Jobs!			
Occupation	Compony	Open Date	Close Date
Tanmay	Bangalore	2017-3-21	2017-3-21
Sachin	Mumbai	2017-3-21	2017-3-21

When you click 'search job', this page will look like this screenshoot. You can chose the location, job category and entry keyword to search the job you want. After you click 'search', there will show a list of job. Find the job you like, then click the occupation of this job. You will turn to job detail page.

### i. Job detail

This is job detail page, you want look the detail of this job. If you want to apply this job, just need click 'Send Application' button. If you don't like this job, you can click 'Return Job List' to return to the search job page.

### c. View profile

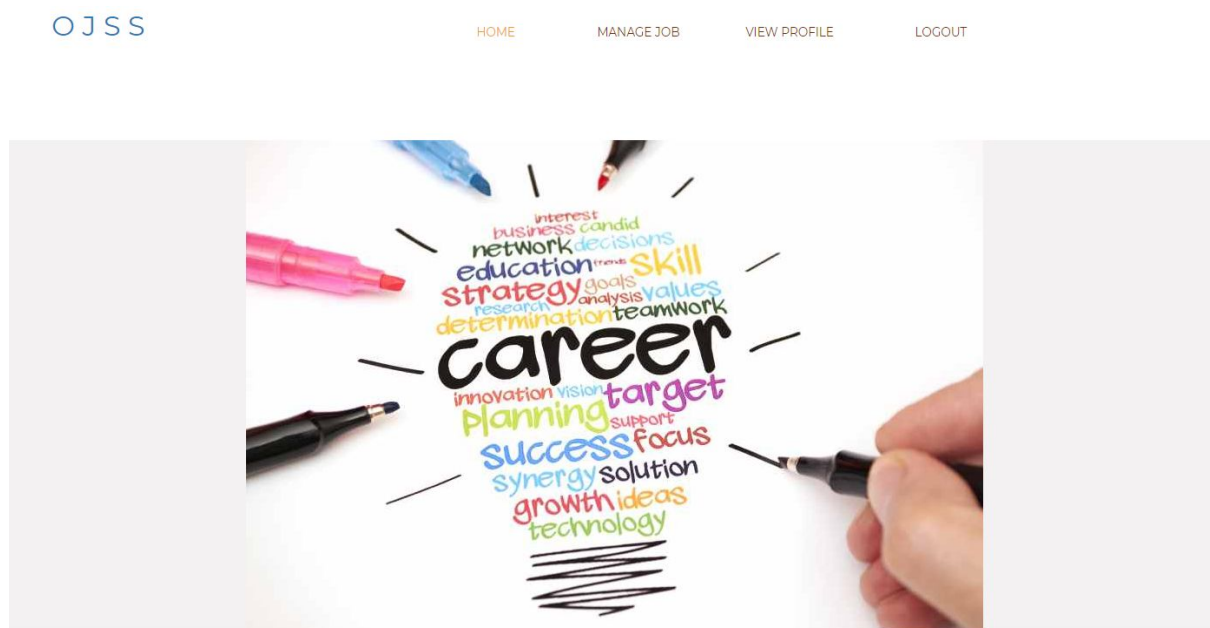
If you want to view your profile or edit your profile, just click 'View Profile'. The username cannot change, and the other information you can change anytime. When you want to upload your CV, you can click 'browse...' to chose the document you want upload on your computer. Finally, when you fill all information or after edit, please remember click 'save'.

#### d. Logout

If you don't want login anymore, or you want to change to recruiter, you can click 'Logout'. It will return to login page.

### 4. Recruiter

#### a. Home



When you successful login as a recruiter, you will see this page. If you want to manage job, just click 'manage job'.

#### b. Manage job

Occupation	Company	Open Date	Close Date
Tanmay	Bangalore	2017-3-21	2017-3-21
Sachin	Mumbai	2017-3-21	2017-3-21

When you click 'manage job', you will see this page. There are list of all jobs, when you click

‘Activated Job’, you will see a list of all activated job. If you want to look the list of expired job, you can click ‘Expired Job’.

If you want to look a job’s detail, you only need click the occupation of that job.

If you want to add a new job, you only need click ‘Add Job’.

#### i. Add job

The screenshot shows the 'Add Job' form in the OJSS system. The header includes the OJSS logo and navigation links: HOME, MANAGE JOB, VIEW PROFILE, and LOGOUT. The form contains the following fields:

- Job Tittle: Job Tittle
- Open Date: DD/MM/YYYY
- Close Date: DD/MM/YYYY
- Category: Category
- Salary: Salary
- Location: Location
- Description: (text area)

Buttons: <Return (top left), add (bottom left).

When you click ‘Add Job’, the page will look like this.

When you fill all information, just click ‘add’. Then this job will add to your job list.

If you want to back to job list page, you can click the button ‘Return’.

#### ii. Manage job detail

The screenshot shows the 'Manage job detail' form in the OJSS system. The header includes the OJSS logo and navigation links: HOME, MANAGE JOB, VIEW PROFILE, and LOGOUT. The form contains the following fields:

- Job Tittle: Title
- Open Date: 2018-3-4
- Close Date: 2018-3-4
- Category: theif
- Salary: \$5000
- Location: anywhere
- Description: (text area)

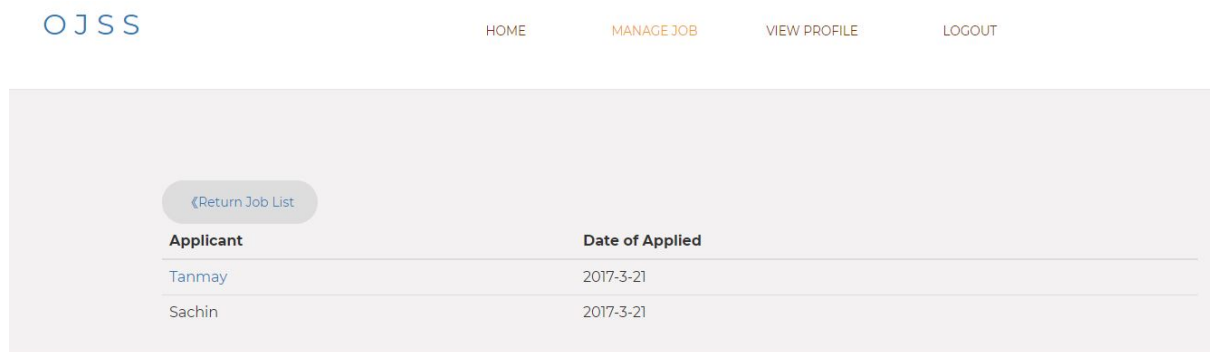
Buttons: <return, Edit Job, Job Application (top left), save (bottom left).

When you click the occupation of a job, the job detail page will show. The detail is unchangeable until you click button 'Edit Job'.

If you want to back to job list page, you can click the button 'return'.

If you want to know all job applications of this job, you can click button 'Job Application'.

### iii. Applications



OJSS HOME MANAGE JOB VIEW PROFILE LOGOUT

[Return Job List](#)

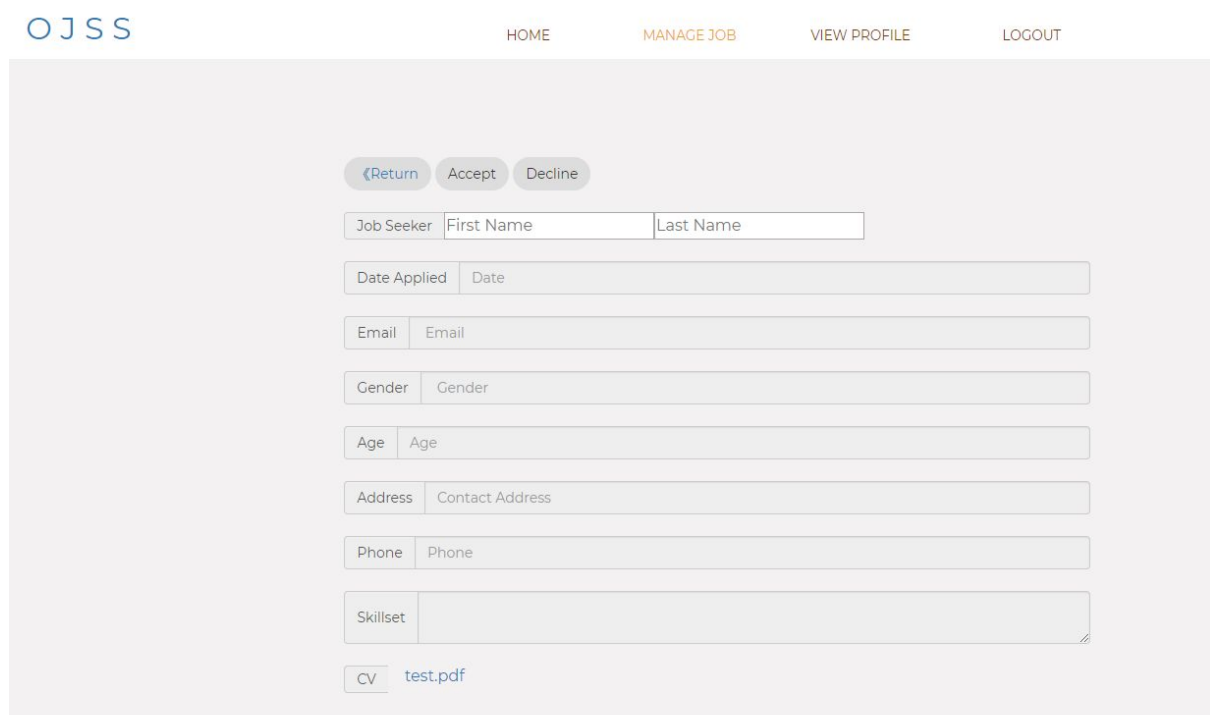
Applicant	Date of Applied
<a href="#">Tanmay</a>	2017-3-21
Sachin	2017-3-21

This page will show all applications of particular job with the date of applied.

If you want to back the job list to look other application, you can click 'Return Job List' and repeat above steps.

If you want to know the detail of a applicant, you can click the name of applicant.

### iv. Application detail



OJSS HOME MANAGE JOB VIEW PROFILE LOGOUT

[Return](#) [Accept](#) [Decline](#)

Job Seeker First Name Last Name

Date Applied Date

Email Email

Gender Gender

Age Age

Address Contact Address

Phone Phone

Skillset

CV [test.pdf](#)

When you click the name of a applicant, the detail of a applicant will look like this screenshots. If you want to have a look of its CV, you can click the document of CV.

If you like this applicant, you can click button 'Accept'. If not, just click 'Decline'.

### c. View profile

OJSS

HOME MANAGE JOB VIEW PROFILE LOGOUT

Recruiter Name Recruiter Name

Contact Person Contact Person

Contact Email Contact Email

Contact Address Contact Address

Contact Phone Contact Phone

save

If you want to have a look of your profile, or you want to modify your profile, you can click 'View Profile'. When you fill or modify all the information you want to change, then click button 'save'.

### d. Logout

If you don't want login anymore, or you want to change to job seeker, you can click 'Logout'. It will return to login page.

## Other Features:

### 1. Admin

Admin doesn't have account, so you can click 'admin' folder, then open any page you want to modify.

#### a. Job category

OJSS

LOCATION JOB CATEGORIES SKILLSET

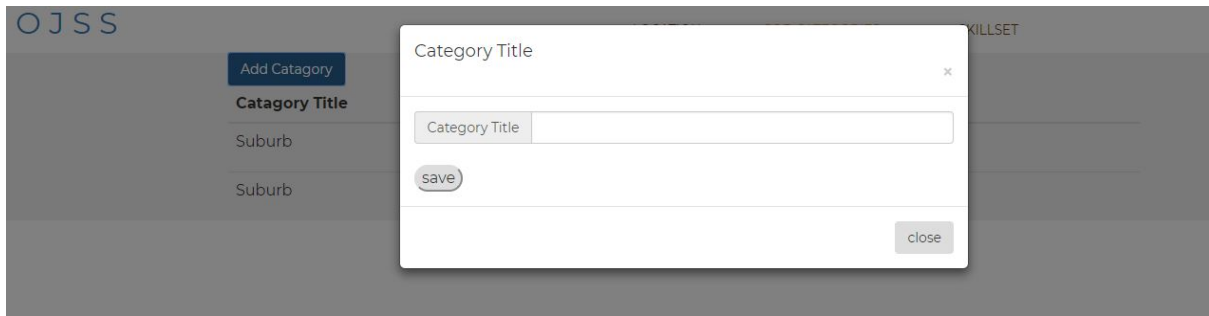
Add Catagory

Category Title		
Suburb	Edit	Delete
Suburb	Edit	Delete

The job category list is shown as above.

#### i. Add category





When you want to add a new job category, you can click 'Add Category'. Then a window will appear. You can enter the category title and click 'save' to save this new job category, you also can click 'close' to exit adding.

#### ii. Edit category

If you want to modify the job category, you can click the button 'edit'. Then a window same as 'add category' will appear. After you modify the category title, you click 'save'. If don't want save, just click 'close'.

#### iii. Delete category

If you don't want this job category, you can click the button 'delete', then this job category will delete from the job category list.

### b. Location

OJSS

LOCATION      JOB CATEGORIES      SKILLSET

Add Location				
Suburb	City	Country	Post Code	
Suburb	City	Country	Post Code	Edit Delete
Suburb	City	Country	Post Code	Edit Delete

The location list is look like this screenshoot.

#### i. Add location

The screenshot shows a web application interface for OJSS. A modal window titled 'Location' is open, allowing a user to add a new location. The modal contains four text input fields labeled 'Suburb', 'City', 'Country', and 'Post Code'. Below these fields are two buttons: 'save' and 'close'. In the background, a table is visible with a header 'Suburb' and several rows of data, each starting with 'Suburb'.

There will appear a window with the detail of the location, then you fill all box, click 'save'. This location will add to location list. If you change your mind, you can click 'close'.

#### ii. Edit location

The page of edit location is same as above, the difference is the information is filled, you only need change some words what you want to modify. Then click 'save' to save your modify. If you don't want to modify, just click 'close'.

#### iii. Delete location

If you don't want this location, you can click the button 'delete', then this location will delete from the location list.

### c. Skillset

The screenshot displays the 'Skillset' management page in the OJSS application. At the top, there's a navigation bar with 'OJSS' on the left and 'LOCATION', 'JOB CATEGORIES', and 'SKILLSET' on the right. Below the navigation bar, there's a table with two columns: 'Skill Title' and 'Description'. The table contains two rows of data. Each row has 'Suburb' under 'Skill Title' and 'City' under 'Description'. To the right of each row, there are two buttons: 'Edit' and 'Delete'. Above the table, there is a button labeled 'Add Skillset'.

Skill Title	Description	
Suburb	City	<a href="#">Edit</a> <a href="#">Delete</a>
Suburb	City	<a href="#">Edit</a> <a href="#">Delete</a>

When you want to modify skillset, you can click 'skillset', then you will get a page look like this.

#### i. Add skillset

The image shows a web application interface for OJSS. On the left, there is a sidebar with a dark blue header containing the text 'OJSS'. Below the header, there is a button labeled 'Add Skillset' in white text on a dark blue background. Underneath the button, there are two rows of text: 'Skill Title' and 'Suburb', each followed by a text input field. A modal window titled 'Skill Title' is open in the center of the screen. The modal has a close button (an 'x' icon) in the top right corner. Inside the modal, there are two text input fields: the first is labeled 'Skill Title' and the second is labeled 'Skill Description'. At the bottom left of the modal is a 'save' button, and at the bottom right is a 'close' button. The background of the web application is a light gray color.

When you click 'Add Skillset', the window of skill detail will appear. After you fill the information of skill, click 'save' to store the new skillset to list of skillset. If you don't want to add this skillset, just click 'close'.

#### ii. Edit skillset

When you want to modify the skill, you can click the button 'edit', then you will get a window same as 'Add Skillset'. You can modify the information, then click 'save', if not, click 'close'.

#### iii. Delete skillset

If you don't want this skill, you can click the button 'delete', then this skill will delete from the skillset list.