User Guide

Installation Guidelines:

1. Double click 'web' folder
2. Open 'index.html'

Functionalities:
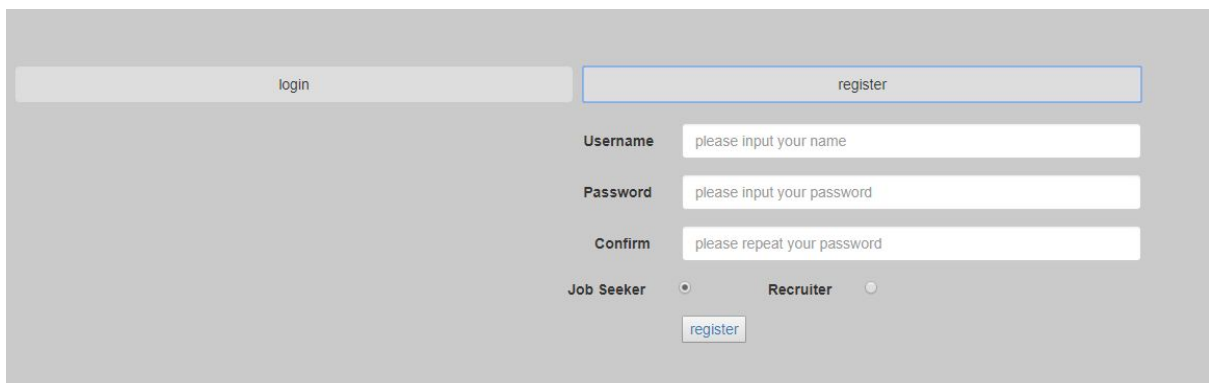
1. Login

If you do have a account, just need enter your username and password to login this system. If not, please click 'register' button.

2. Register

Username: whatever you like,
Password: must have at least one capital , at least 1 special characters , at least 8 characters
Confirm: type your password again
Then choose what you are, job seeker or recruiter?

3. Job Seeker
   a. Home

When you successful login as a job seeker, you will see this page. If you want to search job, just click 'search job'.

b. Search job

What are you looking for?

| Dubai ⌄ | Engineer ⌄ |

keyword, name, date, …

SEARCH

| jobs found | | | sorted by date |

Amazing Jobs!

Occupation	Compony	Open Date	Close Date
Tanmay	Bangalore	2017-3-21	2017-3-21
Sachin	Mumbai	2017-3-21	2017-3-21

When you click 'search job', this page will look like this screenshoot.
You can chose the location, job category and entry keyword to search the job you want. After you click 'search', there will show a list of job. Find the job you like, then click the occupation of this job. You will turn to job detail page.

i.   Job detail

《Return Job List   Send Application

Job Tittle	Title
Open Date	2018-3-4
Close Date	2018-3-4
Category	theif
Salary	$5000
Location	anywhere
Description	

This is job detail page, you want look the detail of this job. If you want to apply this job, just need click 'Send Application' button. If you don't like this job, you can click 'Return Job List' to return to the search job page.

c. View profile

OJSS

HOME   SEARCH JOB   VIEW PROFILE   LOGOUT

| Username	Username
First Name	First name
Last Name	Last Name
Email	Email
Gender	◉male ○female
Birth Date	DD/MM/YYYY
Address	Address
Phone	Phone
CV	browse...
Skillset	

save

If you want to view your profile or edit your profile, just click 'View Profile'. The username cannot change, and the other information you can change anytime. When you want to upload your CV, you can click 'browse...' to chose the document you want upload on your computer. Finally, when you fill all information or after edit, please remember click 'save'.

d. Logout

If you don't want login anymore, or you want to change to recruiter, you can click 'Logout'. It will return to login page.

4. Recruiter
a. Home

OJSS   HOME   MANAGE JOB   VIEW PROFILE   LOGOUT
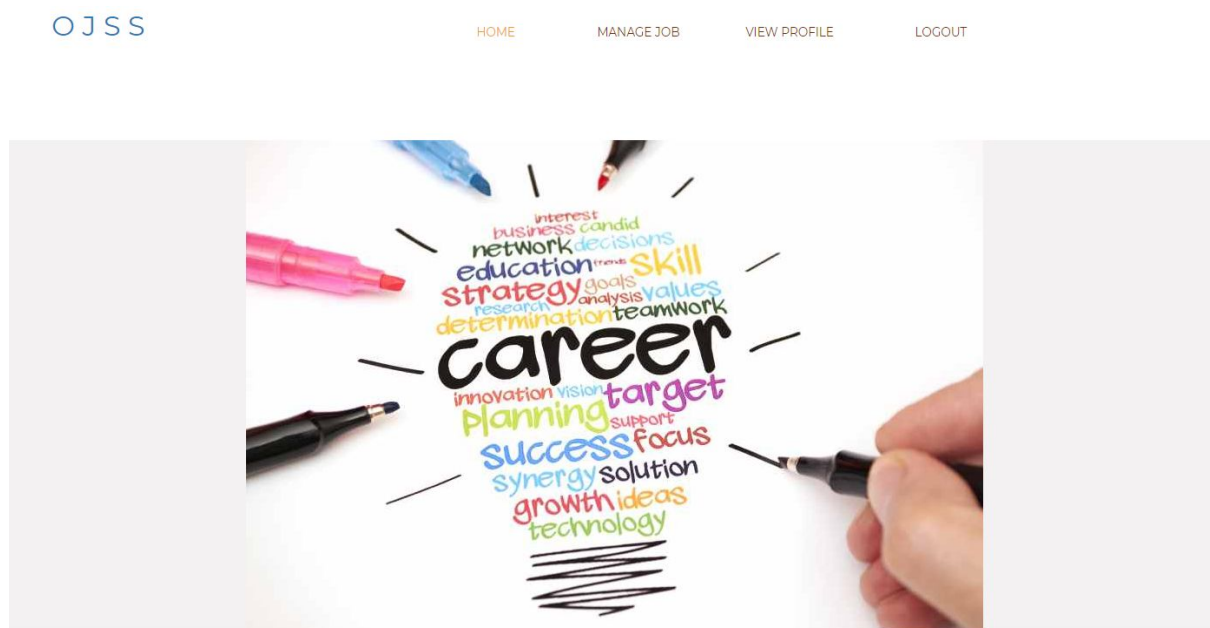
When you successful login as a recruiter, you will see this page. If you want to manage job, just click 'manage job'.

b. Manage job

OJSS   HOME   MANAGE JOB   VIEW PROFILE   LOGOUT

Add Job	Activated Job	Expired Job		
Occupation	**Compony**	**Open Date**	**Close Date**	
Tanmay	Bangalore	2017-3-21	2017-3-21	
Sachin	Mumbai	2017-3-21	2017-3-21	

When you click 'manage job', you will see this page. There are list of all jobs, when you click

'Activated Job', you will see a list of all activated job. If you want to look the list of expired job, you can click 'Expired Job'.

If you want to look a job's detail, you only need click the occupation of that job.

If you want to add a new job, you only need click 'Add Job'.

i.   Add job

When you click 'Add Job', the page will look like this.

When you fill all information, just click 'add'. Then this job will add to your job list.

If you want to back to job list page, you can click the button 'Return'.

ii.   Manage job detail
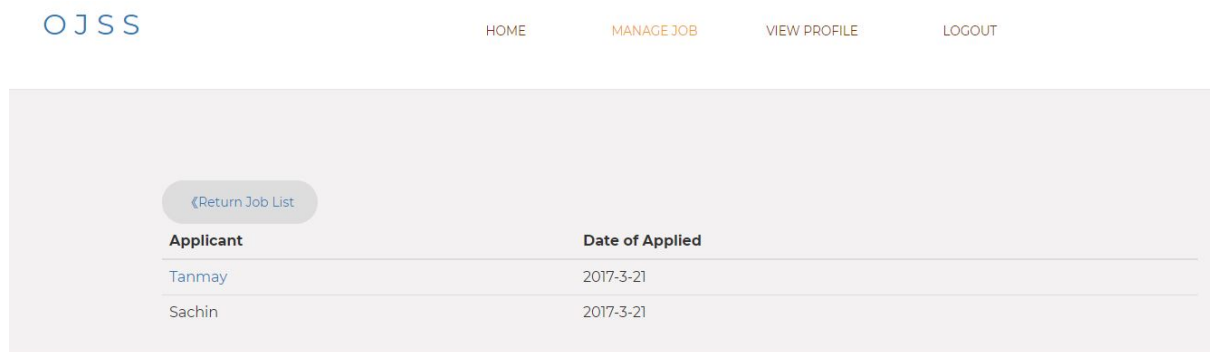
When you click the occupation of a job, the job detail page will show. The detail is unchangeable until you click button 'Edit Job'.
If you want to back to job list page, you can click the button 'return'.
If you want to know all job applications of this job, you can click button 'Job Application'.

iii.   Applications

OJSS   HOME   MANAGE JOB   VIEW PROFILE   LOGOUT
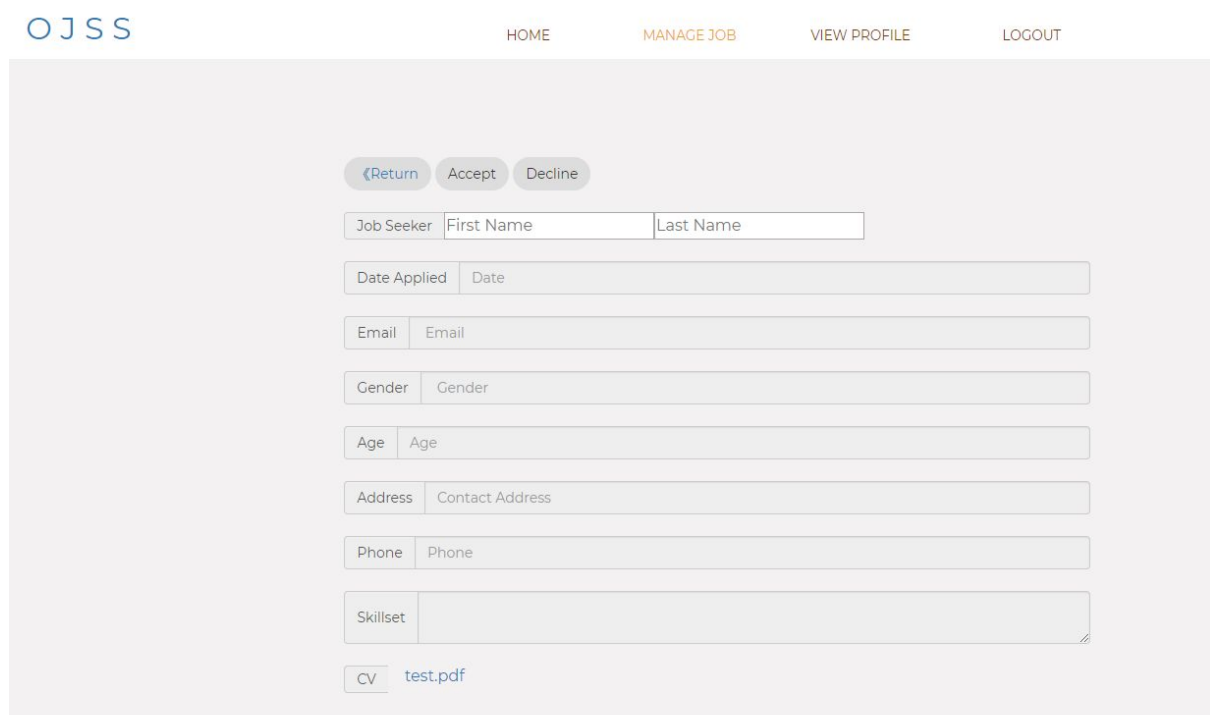
《Return Job List

Applicant	Date of Applied
Tanmay	2017-3-21
Sachin	2017-3-21

This page will show all applications of particular job with the date of applied.
If you want to back the job list to look other application, you can click 'Return Job List' and repeat above steps.
If you want to know the detail of a applicant, you can click the name of applicant.

iv.   Application detail

OJSS   HOME   MANAGE JOB   VIEW PROFILE   LOGOUT

《Return   Accept   Decline

Job Seeker   First Name   Last Name

Date Applied   Date

Email   Email

Gender   Gender

Age   Age

Address   Contact Address

Phone   Phone

Skillset

CV   test.pdf

When you click the name of a applicant, the detail of a applicant will look like this screenshoot. If you want to have a look of its CV, you can click the document of CV.
If you like this applicant, you can click button 'Accept'. If not, just click 'Decline'.

c. View profile

If you want to have a look of your profile, or you want to modify your profile, you can click 'View Profile'. When you fill or modify all the information you want to change, then click button 'save'.

d. Logout

If you don't want login anymore, or you want to change to job seeker, you can click 'Logout'. It will return to login page.

Other Features:

1. Admin

Admin doesn't have account, so you can click 'admin' folder, then open any page you want to modify.

a. Job category

The job category list is shown as above.

i. Add category
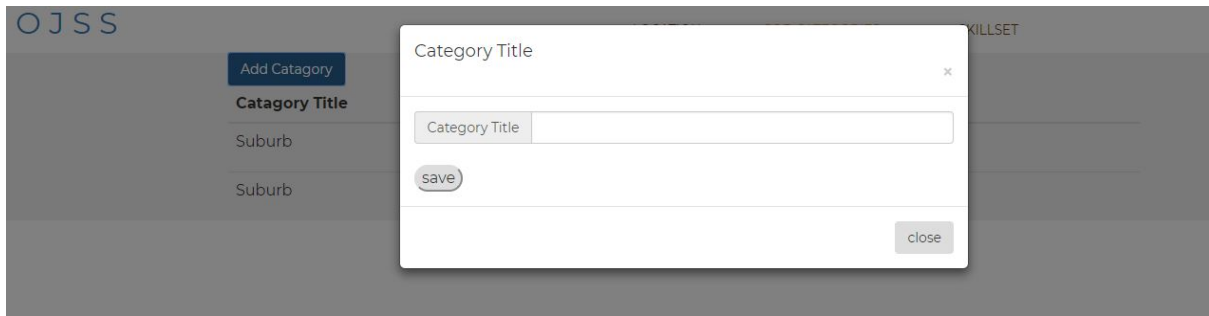
When you want to add a new job category, you can click 'Add Category'. Then a window will appear. You can enter the category title and click 'save' to save this new job category, you also can click 'close' to exit adding.

ii. Edit category

If you want to modify the job category, you can click the button 'edit'. Then a window same as 'add category' will appear. After you modify the category title, you click 'save'. If don't want save, just click 'close.

iii. Delete category

If you don't want this job category, you can click the button 'delete', then this job category will delete from the job category list.

b. Location

The location list is look like this screenshoot.

i. Add location

There will appear a window with the detail of the location, then you fill all box, click 'save'. This location will add to location list. If you change your mind, you can click 'close'.

ii. Edit location

The page of edit location is same as above, the difference is the information is filled, you only need change some words what you want to modify. Then click 'save' to save your modify. If you don't want to modify, just click 'close'.

iii. Delete location

If you don't want this location, you can click the button 'delete', then this location will delete from the location list.

c. Skillset

When you want to modify skillset, you can click 'skillset', then you will get a page look like this.

i. Add skillset

When you click 'Add Skillset', the window of skill detail will appear. After you fill the information of skill, click 'save' to store the new skillset to list of skillset. If you don't want to add this skillset, just click 'close'.

ii.   Edit skillset

When you want to modify the skill, you can click the button 'edit', then you will got a window same as 'Add Skillset'. You can modify the information, then click 'save', if not, click 'close'.

iii.   Delete skillset

If you don't want this skill, you can click the button 'delete', then this skill will delete from the skillset list.