

**Application Form for booking 'EVENTS' The Banquet**

1. Name of Member (in full) \_\_\_\_\_  
(BLOCK LETTERS)
2. Membership No. \_\_\_\_\_
3. Telephone No. (R) \_\_\_\_\_ (Mob) \_\_\_\_\_
4. Name & Address of the person for whom EVENTS is required :  
Residential Address \_\_\_\_\_  
Business Address \_\_\_\_\_  
Telephone No. (R) \_\_\_\_\_ (Mob) \_\_\_\_\_
5. Purpose for booking \_\_\_\_\_
6. Day, Date and Time for which booking is required  
Day : \_\_\_\_\_  
Date : \_\_\_\_\_  
Time : \_\_\_\_\_
7. F&B Facility (Please ☒ tick appropriate box) ☐ With F&B ☐ Without F&B
8. Whether Mike/Projector required? Specify. \_\_\_\_\_
9. Any other information \_\_\_\_\_

Date : \_\_\_\_\_

MEMBER'S SIGNATURE \_\_\_\_\_

Charges	With F&B Facility	Without F&B Facility	Per addl. hour or part thereof
For 3 hrs. session Member	Rs. 4500/- + GST	Rs. 9000/- + GST	Rs. 1500/- + GST
For full day (12 hrs.) Member	Rs. 13500/- + GST	Rs. 27000/- + GST	

- Note:
1. Decoration shall be permitted only at the designated area. No nailing is allowed.
  2. If any damages noted, the same will be charged at actual.
  3. Outside food not allowed.
  4. 'EVENTS' will not be available on rent for Housie program.
  5. Fire / Hawan not allowed in the 'EVENTS'.

Date : \_\_\_\_\_

\_\_\_\_\_  
MEMBER'S SIGNATURE

**'EVENTS'** Booking Sanctioned / Not Sanctioned.

\_\_\_\_\_  
MANAGER (Admin & Activities)

\_\_\_\_\_  
HON. SECRETARY / JT. HON. SECRETARY

**FOR OFFICE USE ONLY**

Receipt No. \_\_\_\_\_

Date \_\_\_\_\_

Rs. \_\_\_\_\_

**REPORT ON COMPLETION  
OF BOOKING**

Day \_\_\_\_\_

Date \_\_\_\_\_

Time \_\_\_\_\_

\_\_\_\_\_  
Manager (F&B)

cc to: 1. Reception \_\_\_\_\_  
2. Security \_\_\_\_\_  
3. Supervisor \_\_\_\_\_  
4. F&B Dept. \_\_\_\_\_  
5. Electrician \_\_\_\_\_