

Application Form for booking ‘THE OCCASIONS’

1. Name of Member (in full). _____
(BLOCK LETTERS)
2. Membership No. _____
3. Telephone No. (R) _____ (Mob) _____
4. Name & Address of the person for whom the THE OCCASIONS is required:
Residential Address _____
Business Address _____
Telephone No. (R) _____ (Mob) _____
5. Purpose for booking. _____
6. Day, Date and Time for which booking is required:
Day : _____
Date : _____
Time : _____
7. F&B Facility (Please tick ✓ appropriate box). ☐ With F&B ☐ Without F&B
8. Whether Mike / Projector reqd.? Specify. _____
9. Any other information. _____

Date : _____

MEMBER'S SIGNATURE

| Charges | With F&B Facility | Without F&B Facility | Per addl. hour or part thereof |
|---|-------------------|----------------------|--------------------------------|
| For 3 hrs. session Member | Rs. 3500/- + GST | Rs. 7000/-+ GST | Rs. 1200/-+ GST |
| For full day (12 hrs.) Member | Rs. 10500/- + GST | Rs. 21000/-+ GST | |

- Note:
1. Charges include inbuilt music systems, 8 tables & 50 chairs.
 2. Decoration shall be permitted only at the designated area. No nailing is allowed.
 3. If any damages noted, the same will be charged at actual.
 4. Outside food is not allowed.
 5. 'THE OCCASIONS' will not be available on rent for Housie program.
 6. Fire / Hawan not allowed in "THE OCCASIONS".

Date : _____

MEMBER'S SIGNATURE

'THE OCCASIONS' Booking Sanctioned / Not Sanctioned.

MANAGER (Admin & Activities)

HON. SECRETARY / JT. HON. SECRETARY

FOR OFFICE USE ONLY

Receipt No. _____

Date _____

Rs. _____

**REPORT ON COMPLETION
OF BOOKING**

Day _____

Date _____

Time _____

Manager (F&B)

cc to: 1. Reception _____
2. Security _____
3. Supervisor _____
4. F&B Dept. _____
5. Electrician _____

A/c Code **The Occasion** 33460601;
SGST 9% 03061119
CGST 9% 03061120

Mike 62600201;
SGST 9% 03061127
CGST 9% 03061128

Projector Hire 62600211
SGST 9% 03061127
CGST 9% 03061128