



Michael Antiporta - QQ2 <michael.antiporta@gsa.gov>

## Re: E-introduction

Lindsay Young <lindsayn.young@gsa.gov>  
To: Michael Antiporta - QQ2 <michael.antiporta@gsa.gov>

Fri, Jan 14, 2022 at 10:45 AM

----- Forwarded message -----

From: **Wheeler, Jerry L - Eagan, MN** <Jerry.L.Wheeler@usps.gov>

Date: Fri, Jan 14, 2022 at 11:41 AM

Subject: RE: [EXTERNAL] E-introduction

To: Alvidrez, Marc E. EOP/OMB <Marc.E.Alvidrez@omb.eop.gov>, lindsayn.young@gsa.gov <lindsayn.young@gsa.gov>

Cc: Hoyt, Garrett M - Washington, DC <garrett.m.hoyt@usps.gov>

## Input File Layout from USPS.COM/ NCMS

All fields in the data file are fixed file format and the file will be in text format.

Field Contents	Field Width
Customer Number	8
First Name	25
Last Name	25
Email Address	50
Company	50
Address1	50
Address2	50
Address3	50
City	40
State	2
Province	20
Country	10

Zip Code	20
Phone Number	12
Postal Store Order Number	50
Order Date	10
Quantity	8
Item Number	15
Order Line Number	10

### 1. Contact Information

Contact information for the person placing the order.

\*First Name

\*Last Name

Email (if you wish to receive notifications)

### 2. Shipping Address

First/Last Name same as above.

\*First Name

\*Last Name

\*Address 1

Address 2

\*City

\*State or Province

 

\*ZIP Code™

jerry...

651-406-2486 – desk

763-350-7785 – cell

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**From:** Alvidrez, Marc E. EOP/OMB <[Marc.E.Alvidrez@omb.eop.gov](mailto:Marc.E.Alvidrez@omb.eop.gov)>  
**Sent:** Thursday, January 13, 2022 1:55 PM  
**To:** [lindsayn.young@gsa.gov](mailto:lindsayn.young@gsa.gov); Wheeler, Jerry L - Eagan, MN <[Jerry.L.Wheeler@usps.gov](mailto:Jerry.L.Wheeler@usps.gov)>  
**Cc:** Hoyt, Garrett M - Washington, DC <[garrett.m.hoyt@usps.gov](mailto:garrett.m.hoyt@usps.gov)>  
**Subject:** [EXTERNAL] E-introduction

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Hi Jerry, Lindsay, and Garrett,

Please allow me to introduce you all as the points of contact for the USPS and GSA systems. I had a chance to describe the GSA's order collection system, and its role as a fallback in the at-home test kit project. Lindsay has been asking good questions that only the USPS team can answer.

Please find a good time to come together to discuss open issues. Feel free to invite me at the time of your convenience, as well.

-Marc

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**Marc Alvidrez**

US Digital Service

[Marc.E.Alvidrez@omb.eop.gov](mailto:Marc.E.Alvidrez@omb.eop.gov)

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