



NEOM Hospital Form

Accommodation Check-Out Form

HF Facilities Services

transfer room to
p12-102

Section 1. Guest Details			
Guest Name	Manal Arafat Abdallah Semrin		
Company ID/Passport No.	2765/296467191	Company Name	TAKEEH
Department	medical & clinic	Position	clinical pharmacist
Building Number	6	Room Number	110

Status/Rationale of Leave: Annual Leave ☐ Emergency Leave ☐ Medical Leave ☐ Others ☒

Section 2. Furniture, Electrical, Appliances & Household Items

Personal Items	Issued No	Common Items	Issued No
Bed with mattress	1	Fridge	1
Bedside Table	1	TV	1
Bed Sheet, Pillow & Pillowcase	2	Telephone	1
Duvet, Bath Towel, Hand Towel & Face Towel	1	Chairs	2
Room Door Key	1	Coffee Table	1
Snack Plate, Coffee Mug, WaterGlass & Spoon	1	TV Remote	1
Room Slippers	1	A/C Remote	1
Welcome Pack Set	1	Laundry Bag	1
Bed Lamp	1		

Section 3. Guest Remark

Guest Signature:	M. Arafat	Check-Out Date	July 14, 2024
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Section 4. Accommodation In-charge Remarks

Removed in the group.			
Rooms are in good condition	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Keys returned	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Accommodation In-charge Name	Mary		
Accommodation In-charge Signature	Mary	Date	July 14, 2024