



NEOM Hospital Form

Accommodation Check-Out Form

IFS Facilities Services

Section 1. Guest Details			
Guest Name	Mohammed waleh		
Company ID/Passport No.	2505362786	Company Name	for law h
Department	Internal Audit	Position	Senior Manager
Building Number	2	Room Number	112

Status/Rationale of Leave: Annual Leave ☐ Emergency Leave ☐ Medical Leave ☐ Others ☒

Section 2. Furniture, Electrical, Appliances & Household Items

Personal Items	Issued No	Common Items	Issued No
Bed with mattress	1	Fridge	1
Bedside Table	1	TV	1
Bed Sheet, Pillow & Pillowcase	2	Telephone	1
Duvet, Bath Towel, Hand Towel & Face Towel	1	Chairs	2
Room Door Key	1	Coffee Table	1
Snack Plate, Coffee Mug, WaterGlass & Spoon	1	TV Remote	1
Room Slippers	1	A/C Remote	1
Welcome Pack Set	1	Laundry Bag	1
Bed Lamp	1		

Section 3. Guest Remark

Guest Signature:

Check-Out Date

July 10, 2024

Section 4. Accommodation In-charge Remarks

Rooms are in good condition	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Keys returned	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Accommodation In-charge Name	Rana	
Accommodation In-charge Signature	Signature	Date
		July 10, 2024

NHOS-O-FO- Accommodation Check-Out Form

Reminded from the group