

AMINA RASHID

+923209940092 aminarashid675@gmail.com — Age 23

Education

UNIVERSITY OF THE PUNJAB

Lahore, Pakistan

Masters of Business Statistics and Management

2015 - 2018

UNIVERSITY OF THE PUNJAB

Lahore, Pakistan

Bachelor of Commerce

2013 - 2015

Experience

AMAL ACADEMY

Lahore, Pakistan

Education startup funded by Stanford University that teaches professional skills to students and corporations

Career-Prep Fellow: Completed

- *Communication*: Completed a competitive written application and interview process to be selected from over 600 applicants for intensive 3-month Fellowship funded by Stanford

University

- *Skills development*: Invested 150 hours in order to develop business skills (e.g. communication, leadership, problem solving, teamwork, etc.) that will help me make a deeper impact on the job.

THE BANK OF PUNJAB

Lahore, Pakistan

Intern: *October 2017- December 2017*

Internship at The Bank of Punjab (Area Office)

- *Customer Services*: Customer dealing from the urban areas every day and provided information regarding loans and account opening

- *Teamwork*: I worked with 5 team members to managed the account opening process, cheque book requisitions and activation of accounts also worked with at least 8 customers per day and counseled them in accounts

Academic Activities

Project (Comparison of Islamic and Conventional banking in Pakistan)

- DATA Collection: Data collected from different financial institutes especially from banking industry and applied different tests for results
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- Conclusion: Islamic Banking is growing with fast speed all over the world particularly in Pakistan while the conventional banking is surprisingly declining in the countries which are the champion of capitalism and founder of interest-based financial system.

Awards and Honors

- Full merit based scholarship from Punjab Group of Colleges
- Received full merit-based academic scholarship (2010)

Additional

- *Skills:* Spss , MS office, Adobe Photoshop
- *Interest:* Reading books, Documentaries, Using designing software , Attending events and session
- *Languages:* English , Urdu