

# EDUCATION

## **2016-2019 Master of Pedagogical education (English language)**

Russia, Republic of Bashkortostan, Ufa  
Bashkir State Pedagogical University  
Undergraduate degree: English Teacher

## **2012 – 2016 Bachelor of Advertising and Public Relations**

Russia, Republic of Bashkortostan, Ufa  
Ufa State Petroleum Technological University

**TEFL 120-hour Advanced (premiertefl.com)**  
**TEFL 30-hour Teaching Young Learners**

# CAREER HISTORY

*October 2017 – July 2019, English Teacher in China  
Kindergarten “Demay” in Zhangjiagang, China*

- Responsible for handling a class of 25-30 students of age group 3-7 years
- Teaching them basics like shape, color, counting etc.
- Teaching about basics of regular life eating, talking, and behavior.
- Conducting small games in the class.
- Conducting group activities.
- Responsible for their physical and mental development.
- Coordinating with the parents and updating about their child’s development and performance.
- Maintaining the complete records of students.
- Teaching them about natural things, names of animals, flowers, fruits and vegetables.
- Conducting small tests monthly for checking their development and grasping status.

*August 2017 – October 2017, English Teacher in China  
Training center “Uncle Sam” in Nanjing, China*

- Responsible for handling a class of 5-10 students of age group 3-15 years
- Preparing English classroom and coursework materials, homework assignments, and handouts
- Evaluating the students’ class work and assignments: grades tests, reports, and other assignments
- Corresponded with other teachers and administrators as well as parents

# VLADISLAVA KONDRATEVA

ESL Teacher

## **SUMMARY OF QUALIFICATIONS**

- Over 2 years working with children of different ages (from 5 years till 14)
- Proficient in teaching within a challenging educational environment.
- Deep knowledge of various instructional challenges and projects.
- Immense ability to work on desktop and laptop computers.
- Remarkable ability in handling and working collaboratively with a variety of people.
- Excellent in oral and written communication skills.
- Superior human relations, interpersonal and problem solving skills.
- Adapt quickly to challenges.

## **CONTACT ME**

WatsApp:  
+7-937-333-21-42

E-mail:

[vladislava.stepanova@gmail.com](mailto:vladislava.stepanova@gmail.com)

## VOLUNTEER ACTIVITIES

International Association of Students in Economic and Commercial Sciences (AIESEC)

- *March 2013- September 2013* Team Member of outgoing Global Internship Program
- *October 2013 – December 2013* Team Leader of incoming Global Citizen Program
- *January 2014 – June 2014* Vice president of incoming Global Internship Program

-Training and Facilitating at local conferences;

-Brought key personnel on board, engaged stakeholders, partnered with companies for AIESEC's Global Exchange Program and ER products;

- Support the establishment and development of national partnerships;

- Manage Exchange Program (managing and delivering the recruitment process when needed);

- Develop my teams;

- Interview people from different countries (Egypt, China, Indonesia, Vietnam, India etc.) for our internship program at schools;

- Realize buddy and host family program in Ufa;

- Accompany trainees in Ufa.

*October 2014 – August 2017 English Tutor*

- Taught General English for all ages
- Monitored and evaluated the student's progress through homework and tests
- Followed up with students and advise

*September 2016 – July 2017, English teacher Training Center "SmartKid" in Russia*

- Plan instruction and employed strategies addressing a wide range of learning, behavioral, and communication styles of the students.
- Manage to build and maintain safe, fair, and respectful learning environment.
- Demonstrate a commitment to excellence, equity, and high expectations.
- Implement the curriculum through unit and daily lesson plans and learning tasks.

## SKILLS

