

JAFAR HUSSAIN

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SUMMARY	An M.B.A/M.Phil. qualified candidate from well known & reputed educational institute having more than 4 years of academic & organizational experience at managerial levels. Currently working as a Project Manager in under constructed Chinese Joint Venture. Possessing excellent administrative, verbal communication along with constructive and effective research skills that promote a stimulating learning environment. My research and corporate experience as well as passion in teaching will greatly contribute to the reputation of your prestigious institute. Currently looking for suitable academic opportunity to chase my ultimate dream.
EDUCATION	M.Phil./M.B.A (Banking & Finance) (3.5 years) 2012-2016 Hailey College Of Banking & Finance, University of the Punjab, Lahore B.Sc. (Double Math , Physics) 2010-2012 University of the Punjab, Lahore
THESIS	M.B.A Thesis topic “ Higher Education Impact on Employer Preference”
Publications	<ul style="list-style-type: none"> • Abbas. N., Hussain. J., Islam. T., Ahmer.Z., (2019). “Performance Evaluation of Public-Private Partnerships in Health Sector of Pakistan”. Public Policy and Administration Research, Vol. 9, No. 1, pp. 7-13 • Iqbal. S., Hussain. J., Javed. H., (2018). “Efficiency and Performance of Islamic and Conventional banks in Pakistan”. <i>Journal of Philosophy, Culture and Religion</i>, Vol. 39, pp. 1-6 • Hussain. J., Qasim. M., Javed. H., (2018). “Higher Education Impact on Employer Preference”. <i>European Journal of Business and Management</i>, Vol. 10 No. 25, pp. 50-56. • Hussain. J., Saeed. Z. M., Ibrahim. M. Iqbal. M., (2018). “Impact of Motivation on Employee Performance and Turnover in Pakistani Educational Institutes”. <i>Journal of Education and Practice</i>, Vol. 9 No. 16, pp. 87-95.
EXPERIENCE	Topnotch Rubber & Metal Industrial Co., Ltd. (Job Title: Project Manager) (01-Nov-2018 -To Date) Responsibilities: <ul style="list-style-type: none"> • Cost estimation and developing the budget. • Sourcing and negotiation with supplier. • Timely completion of activities following Gantt Charts. • Critical analysis of bills. • Coordination with relevant government departments for NOC's/Approval Letters. • Organizing and motivating project team. • Managing reports and necessary documentation. IQTM, University of the Punjab, Lahore (Job Title: Research/ Teacher Assistant) (02-Jan-2017 -To 31-Oct-2018) Responsibilities: <ul style="list-style-type: none"> • Helping and supervising students in writing research proposal • Conduct literature reviews • Collect and analyze data using SPSS Software • Evaluation of students' thesis reports • Prepare Lectures slides for BS & MS classes. • Provide study material e.g. slides, notes & articles etc. to students. • Take class attendance & maintain attendance record.

	<ul style="list-style-type: none"> • Prepare lesson outlines and plans in assigned subject areas & submit outlines to teacher for review. • Update & maintain record of lesson plans. • Responding Students queries. • Reducing communication gap between teacher & students. • Arranging & conveying meetings as per schedule. <p>Hi-tech Networks (Pvt.) Limited, Lahore, Pakistan (Job Title: Project Coordinator) (04-Jan-2016 To 31-Dec-2016) Responsibilities:</p> <ul style="list-style-type: none"> • Reconciliation of C-1 and C-2 regions WIND messages. • Preparation Monthly Demand of Warid Consumables for C-1 and C-2 Regions. • Preparation of Monthly preventive maintenance schedule of C-1 & C-2 Region and share it with client. • Working on Monthly Spares deduction and share with client. • Submission and closing FSR's in head office. • Analysis of WARID WIND and ERP difference of spares
CERTIFICATIONS	<ul style="list-style-type: none"> • SAP A1 : Financials (Certified) 8 weeks SAP FI end user certificate from ExD Pvt. Ltd. • Microsoft Office (Certified) 3 months certificate of MS Office from University of the Punjab, Lahore
RESEARCH/TEACHING SKILLS	<ul style="list-style-type: none"> • Passion & Motivation to teach • Verbal communication • Interpersonal • Time Management • Commitment • Mentoring • Research • SPSS • Turnitin
REFERENCES	<p>Dr. Abdullah Khan Durrani</p> <ul style="list-style-type: none"> • Director (Professor), Institute of Chemical Engineering & Technology, University of the Punjab, Lahore • Phone # +92-42-99231221 ; Email: akdurani.icet@pu.edu.pk <p>Dr. Muhmmad Usman Awan</p> <ul style="list-style-type: none"> • Director (Associate Professor), Institute of Quality and Technology Management, University of the Punjab, Lahore • Phone # +92-42-99230084 ; Email: usman.iqtm@pu.edu.pk