HAFSA MATEEN
Cell #: 0322-8050807
Email ID: hafsamateen15@gmail.com
Date of Birth: 15/04/1991
Postal Address: Gosha-e-Ahbab, Phase-II, Multan Road Lahore

EDUCATION & QUALIFICATIONS

MS Computer Science   **on Roll**
Major: Computer Science
University of Central Punjab

MS Total Quality Management   **(2014-2016)**
Major: Quality Management
University of the Punjab

PGD   **(2014-2015)**
Major: Business Administration
Virtual University

BS Computer Science   **(2009-2013)**
Major: Computer Science
University of Management and Technology

PROFESSIONAL EXPERIENCE

Beaconhouse School Bahria Town Senior Campus LHR   **(Present 2020)**
Subject Teacher (Computer Science)
- O Levels
- Middle

Fazaia College of Education for Women Cantt LHR   **(October 2015- May 2019)**
Lecturer

Key Responsibilities:
- Teaching at Honors level
- Teaching at Intermediate level
- Computer Skills

Data Analyst at Esthetic Developers LHR   **(June 2015- Sept 2015)**
Internee

Key Responsibilities:
- Interpreting data, analyzing results using statistical techniques
- Acquiring data from primary or secondary data sources and maintaining databases
- Plan the Process

ACADEMIC PROJECTS

- **Scored 283** out of 340 in **GRE** subject test and **2.5** out of 6 in **Analytical Writing**
- **Quality Management:** M.Phil. Research on **Effect of Quality on Internet Banking Users**
- **Computer Science:** Prepared a research report on thumb recognition system that how efficiently we can match the images of thumb with our database for attendance.
- Different Course Projects

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EXTRA CURRICULAR ACTIVITIES

- Certificate for organizing sports function in Fazaia College of Education for women.
- Certificate of participation in youth festival.
- Got funds by ICT for Final Year Project 2013, UMT.
- Participated in Soft-Expo 2013, UMT
- Teacher Assistant for Compute Vision Course Spring 2013, UMT

SKILLS

Skills: quick learner and adaptive to change.
- Proficient user of Microsoft Office
- Management
- C
- Python
- SQL

INTERESTS:

- Research
- Quality Assurance
- Teaching/Presentation,
- Documentation,
- Reading,
- Internet Surfing,
- Music,
- Cooking, etc.