



Barkat Aziz Ali

Flat 8A, Aga Khan Housing Society, Durand Road, LAHORE

Mobile number: 0302-0932716

Email: BarkatAzizAli@Gmail.com

Personal Summary

A committed teacher with experience at academic institutions, serving students from various social and cultural backgrounds. Possessing excellent verbal communication and written skills. Currently looking for suitable opportunities in education sector.

Academic Qualifications

2018

M. S. Applied Mathematics

Mälardalens University, SWEDEN

2001

M. Sc.

University of Karachi

Career history

Work Experience in Education Sector

Math Teacher

IISAR Foundation Higher Secondary School

Affiliated with Aga Khan University Examination Board

Karachi, August 2011 – August 2015

- Taught mathematics subject to high school students
- Prepared and delivered lectures to students
- Prepared, administered and graded examinations, assignments and reports

Examiner (contractual)

Aga Khan University Examination Board

Karachi, May 2009 – August 2015

- Exam venue supervision and assessment operations
- Developed, modified and reconstructed items of math, physics and computer science
- Reviewed and marked candidates' responses of math, physics and computer science in accordance with the pre-defined mark scheme
- Developed and reviewed examination syllabi considering the objectives of the National Curriculum

Math Teacher

Noor Intermediate College

Karachi, September 2003 – September 2004

- Taught mathematics subject to high school students
- Prepared and delivered lectures to students
- Prepared, administered and graded examinations, assignments and reports

Coordinator/Math Teacher

Aga Khan School

Karachi, August 2000 – July 2003

- Taught mathematics subject to secondary school students, using a systematic plan of lectures, demonstrations, discussion groups and computer work
- Developed curriculum and prepared teaching materials and outlines for courses
- Prepared, administered and marked tests and papers to evaluate students' progress
- Advised students on program curricula and career decisions
- Provided individualized tutorial or remedial instruction to students who require it
- Supervised teaching assistants
- Served on committees concerned with matters such as budgets, curriculum revision, curriculum design and development, teachers training and workshops

Work Experience in Administration/Management/General

Distributor (part time)

SDR, SWEDEN, 2016 – 2019

Newspapers & advertisements distribution

Coordinator

Abdulla Faleh Al-Dossary & Co.

SAUDI ARABIA, January 007 – September 2008

- Carried out documentation and information management
- Performed day-to-day administrative tasks such as maintaining information files and processing paperwork; handled files, letter drafting and report writing
- Assisted and coordinated with Saudi Aramco officers in arranging training meetings for the company's manpower
- Provided IT support including software, hardware, data processing and records management

Coordinator

Linmark International HONG KONG Limited

Karachi, January 2005 – July 2006

- Carried out documentation and information management
- Performed day-to-day administrative tasks such as maintaining information files and processing paperwork; handled files, letter drafting and report writing
- Provided IT support including software, hardware, data processing and records management

Trainings

- Participated in teacher training workshops, organized by **Aga Khan University Examination Board**, Karachi, Pakistan, 2009-2015
- Participated in staff meetings, educational conferences and teacher training workshops, organized by **Aga Khan Education Service**, Karachi, Pakistan, 2000-2003

Computer Skills

- Microsoft Windows
- Word, Excel, PowerPoint
- MATLAB, C/C++, Visual Basic, Latex

Language skills

- English Fluent (**IELTS 7.5**)
- Urdu Native
- Swedish Basic
- Arabic Basic

Abroad Living/Travelling/Working Experience

- United Kingdom
- Sweden
- Estonia
- Saudi Arabia
- United Arab Emirates

Volunteer Work and Community/Social Services

- Honorary services in educational institutions of the Ismaili/ Aga Khani community