

# **Asif Mehmood**

#### Contact Information

#### Asif mehmood

Faiz Street Muslimtown Lahore

0333-3903436

0300-6084374

#### **Email**

asifmehmood0061@gmail.com

# Computer skills

- 14 Months Computer course from.
- Punjab Vocational Training Counsel Piplan (Govt of Punjab)
- · Ms office.Word,Excel

#### **PowerPoint**

- Internet Emailing
- Ms Windows
- · In page Urdu
- WordPress

## My career objectives

An organized professional with proven English teaching, guidance, and counseling skills. Possess a strong track record in improving test scores and teaching effectively. Ability to be a team player and resolve problems and conflicts professionally. Skilled at communicating complex information in a simple and entertaining manner. Looking to contribute my knowledge and skills in a school that offers a genuine opportunity for career progression

## English Teaching Experience in a Boarding School System

18-01-2014 to 16-01-2017

### Punjab Daanish School Boys Mianwali (Govt of Punjab) English Teacher

- Teaching English Language from Elementary level to Higher secondary levels in a Boarding school system established by (Govt of Punjab )to educate poor talented students from all over the Punjab.
- I have performed my duty as assembly discipline in-charge and prepared students for English speech and essay writing competitions.
- Classroom management: Prepared English classroom and coursework materials, homework assignments, and handouts.

01-02-2017 to 31-12-2019

# The Punjab college of Science for women Gujranwala

**English Lecturer** 

- Teach English language at FA,Fsc,Icom, BA Bsc levels.
- Prepared lectures according to the scheme of study which is integral part of syllabus .
- Delivered engaging, coherent lectures and motivating lessons to students across all Key Stages. Utilized learning technology in the planning and delivery of lessons.

#### Education

2011 to 2013

#### **University of Sargodha**

Masters in English Literature

- Poetry, Prose Novel, Drama, British Literature, American Literature.
- Linguistics

2009 to 2011

### Allama Iqbal Open University Islamabad

Masters in Education

• Educational Psychology .Teaching Methodology,Measurement and Evaluation

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Urdu

English

## References

It will be provided on demand.