

## Personal Attributes

- Determined and decisive; uses initiative to meet, develop and resolve challenges.
- Results oriented, logical approach to achieve tasks and objectives.
- Good strategic vision; able to build and implement sophisticated plans.
- Critical thinker – strong analytical skills;
- Excellent interpersonal skills – good communicator, high integrity, strong planning, organizing and monitoring abilities.

## Leadership Skills

Hard working, responsible and authoritative

Understanding and independent

Assertive, Enthusiastic and Goals Setting oriented

## Key skills

- Working towards targets and deadlines
- Managing small groups and teams
- Excellent communication skills
- Team Player

## Creative Interests

- Makeup Artist
- Hair Stylist
- Nutritionist
- Dietician
- Fabrics Designing Expert
- Cooking Expert (Continental, Chinese, Arabic-Lebanese, Yemen)
- Interior Decoration

# Bushra Ibrar



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## Objective

A challenging position as a professional in the team of a reputed company / Organisation/ Institution that would encourage to improve personal, professional interpersonal skills and career development.

## Work Experience

### American Lycetuff School – Lahore, Pakistan

(August 2019 – Till Date)

#### Section Head - Kindergarten

Responsible for 3 branches each branch contains 3 sections, managing class teacher's reporting, and progress of Children's, American language support/training programs on day to day basis development and growth to management.

### Pakistan Education Academy – Dubai, UAE

(April 2007 – July 2014)

#### Kindergarten Section Head

Responsible for 5 Sections, managing class teacher's reporting, progress of Children's, day to day basis development and growth to presenting to Principle on weekly basis.

### Ali Gharh Schools System Lahore, Pakistan

(February 1999 – January 2002)

#### Teacher / Play Group - Nursery Classes

Employed as a service teacher, I was responsible to implement teaching strategies and Developmental aspects of growing children's, Focusing on Communications behaviour of children's, mannerism, respect of parents and teachers & future orientation.

## Education

**Bachelors** Lahore College for Women Univ. 1999  
Subjects - Arts University of Punjab

**Intermediate** Lahore College for Women Univ. 1997  
Subjects - Pre Engineering BISE Lahore

**Matriculation** Ali Gharh School Lahore 1994  
Subjects - Biological Sciences BISE Lahore

## Personal Details

Husband Name : Ibrar Ahmed  
Date of Birth : December 25<sup>th</sup> 1976  
Marital Status : Married  
Languages : Urdu, Punjabi, Arabic, English