

Faiqa Mubashir

Cell: +923364156456

Email: faiqasaeedpk@gmail.com

Career Objective:

I am Self-motivated & goal oriented professional committed to pursuing a long term career in healthy work environment. Having sound interpersonal & communication skills, well organized, strong work ethics & willing to work hard to achieve tight deadlines. I am also more than willing to accept a position in an exciting new fields that I have not yet had the opportunity to work in.

Professional Experience:

➤ **Primary School Teacher**
Aug 2019 – To-Date

The Message School System.
Civic Centre• Block D2, Johar Town, Lahore.

➤ **Primary School Teacher**
Mar 2016 – Feb 2019

The Educators (A Project of Beaconhouse)
Mumtaz Campus, Johar Town, Lahore.

Key Responsibilities

- Established positive relationships with students to facilitate learning.
- Used an effective teaching style to ensure students remained disciplined and attentive.
- Prepared and assessed students for examinations and motivated them to succeed in their studies.
- Provided the parents of students with feedback at meetings.
- Contributed to staff and departmental meetings.

Achievements:

Completed 1 Year Diploma in Montessori Teachers Training

Passed Successfully 4 Months Spoken English Course.

Academic Qualification:

- **Masters in Mass Communication (MSc-Mass Com)** **2015**
Allama Iqbal Open University, Lahore.
- **Bachelors of Art (B.A)** **2007**
Allama Iqbal Open University, Lahore.

Computer Skills:

Microsoft Word, Microsoft Excel,

Microsoft PowerPoint, Microsoft Paint.

References:

Will be furnished if required.