

Street Khal Wali, Mohalla Rasoolpura, Tariq Road Sheikhupura.

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MUHAMMAD ARSLAN GILLANI

CAREER OBJECTIVE

To be a part of innovative and efficient organization and enhance my analytical and creative skills by getting involved in new ideas and prosper in a rewarding atmosphere.

EDUCATIONAL ACHIEVEMENTS

- **University of Punjab, Lahore** **2017-2018**
 - Bachelor B-A
- **(Intermediate) Lahore Polytechnic Institute, Sheikhupura** **2009-2012**
 - DAE Mechanical Technology
- **(Matriculation) Govt. Comprehensive High School, Sheikhupura** **2007-2009**
 - SSC (Physics, Chemistry, Mathematics and Biology)

INDUSTRIAL EXPOSURE

- **Asst. Admin Manager SMC ALUMINIUM CO. (PVT) LTD. (March, 2014 to Dec, 2015)**
 - Maintained and Prepared daily Attendance report of Labor and officers, Production reports of stock (used and wasted) and Manufacturing report of daily production of Plant.
- **Markaz Fanon Yanbu, Saudi Arabia (April 2016 to Dec 2016)**
 - 8 Month experience as supervision of drawings development & manufacturing of steel structures according to drawings.
- **Shahzad Textile Mills Limited, Saleem kot, Sheikhupura. (Unit No 1, 3 And 4)**
 - 6 Month experience as Store keeper.
 - Material Received and issue different departments.
 - Prepare ledger work and bin cards.
 - Every month check balance of all things in store and prepare final report.

SHORT COURSE AND TECHNICAL SKILLS

- **Government of the Punjab trade testing board , Lahore**
 - Computer Applications (Short course , 6 Month)
- **Government collage of technology, Railway road Lahore**
 - **Auto Cad** (Computer Aided Design Work , 6 Month)
- **Punjab board of technical education , Lahore**
 - Pipe & Plate fabricator (Short course , 3 Month)
- **(NIMT Institute of Sheikhupura)**
 - PCC (Professional Computer Course, 6 Month)
- **Computer Skills**
 - Microsoft office (Word, Excel and Power Point) and Basic knowledge of Auto-CAD

LANGUAGES

English , Urdu , Punjabi, Arabic

REFERENCES

Available on request.