

# Curriculum Vitae



## PERSONAL DETAILS:

**Name (First/Middle/Surname):** MUHAMMAD TAHIR IQBAL MUFTI

**Date of Birth:** 05/03/1965

**Sex:** MALE

**Status:** MARRIED

**Nationality:** PAKISTANI

**Address:** 83-C HAMZA BLOCK, AL-AHMED GARDEN G.T ROAD, LAHORE

**Telephone:** **Home:** 042-36522902 **Mobile:** 03244260896

**Email Address:** [muftisix6@gmail.com](mailto:muftisix6@gmail.com)

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## KEY SKILLS:

- Practised Team Leader, Member, Trainer, Educator and Lecturer
- Active Listener and Counsellor
- Wide Educational and Counselling Background
- Masters in History (M.A)
- Bachelor of Science (B.Sc) with Botany, Zoology and Chemistry
- Certificate in Communication Skills in Educational training

## **PERSONAL PROFILE:**

- *Reliable, punctual and willing to learn*
- *Enthusiastic about new challenges*
- *Excels in a multidisciplinary team environment*
- *Particularly enjoys educational roles and management*
- *Very familiar with the abilities necessary to teach and train*

## **PROFESSIONAL EXPERIENCES:**

**Aug, 2018-Mar,2019**  
**SYSTEM**

**Deputy Director In Allied SCHOOL**

**Main Responsibilities**  
**Teachers Training,**  
**Management Activities,**  
**Discipline Maintenance.**  
**Arrangement for PTM etc**

**Oct, 1991 - Nov, 2017 As a Senior Science Teacher (26 years)**  
***Pakistan International School Riyadh, Kingdom of Saudi Arabia***

### ***Main Responsibilities***

- *Served as the Head of the Department of Science*
- *Served as the In-charge of Discipline Committee.*
- *Served as a Coordinator of Cricket team (PISR)*
- *Conducting Inter house Science Quizzes*
- *Served as an Academic in-charge since March, 2007*
- *Served as House in-charge (TIPU HOUSE)*

**1986 - 1988**

**As a Science Teacher**  
***Bu Ali Siena High School, Lahore, Pakistan***

### ***Main Responsibilities***

- *Teaching Biology and Chemistry at the age group of 11 to 16 years*
- *Arrangement for parents and teachers meetings*

**1986 - 1988**

**As a Science Tutor**  
***Qureshi Science College, Lahore, Pakistan***

### ***Main Responsibilities***

- *Teaching Biology & Chemistry*
- *Guidance of Students for Future Career*

## EDUCATION AND TRAINING:

2015

**Masters of History**  
**University of Punjab, Pakistan**

### **Areas Covered**

- *Research and Methodology in History*
- *Historiography*
- *Ancient India*
- *Muslim Rule in India 712 to 1526*
- *Mughal Rule 1526 to 1857*
- *British rule in India 1857 to 1947*

2006

**Certificate in**  
**Communication skills in educational training at Riyadh**  
**(KSA)**

1986

**Bachelor of Science (B.Sc)**  
**University of the Punjab, Pakistan**

### **Specialised Subjects:**

- (i) *Botany*
- (ii) *Zoology*
- (iii) *Chemistry*

## PROFESSIONAL COURSES:

**1991**

*Completed Teaching Refresher Course in Methodology in Teaching, Importance of Counselling and Guidance, changes in Syllabus, Lesson planning etc,*

- **1992** *Completed Teacher's Refresher Course in Time Management, Modern Methods of Students evaluation, Importance of Seminars and Debates in Education etc.*

## SERVICES AND CONTRIBUTION DURING EDUCATION

**1983 - 1984**

*Served as Vice President of Botany Society, Conducted Seminars, Arranged tours, functions for the propagation of Scientific Knowledge in Islamia College Civil Lines, Lahore, Pakistan*

**1981 - 1982**

*Served as General Secretary in Biology Society in Mohammad an Anglo Oriental College, Lahore, Pakistan*

**1981 - 1982**

*Served as Member of Urdu Debating Club in Mohammad an Anglo Oriental College, Lahore, Pakistan*

**1978 - 1979**

*Served as General Secretary in Science Society at Govt: Islamia High School, Lahore, Pakistan*

**1978 - 1979**

*Member of School Cricket Team*

**ADDITIONAL INFORMATION**

- **Visited Countries:** *Australia, Japan, Thailand, Ireland, Great Britain and K.S.A.*
- **Languages:** *Urdu, English, Arabic.*
- **Skills:** *Sufficient knowledge in computer (Windows/MS Office), typing etc*
- *APPOINTED AS SUPERINTENDENT/DEPUTY SUPERINTENDENT BY FBISE TO CONDUCT SSC/HSSC EXAMS (Jeddah,Riyadh,Madina, Taif,Alkhuber).*

**HOBBIES/INTEREST**


*Cricket, Reading History Books, Travelling (Historical Monuments)*


PAKISTAN EMBASSY SCHOOL, RIYADH



TEACHERS REFRESHER COURSE - 1992  
PARTICIPATION CERTIFICATE

Awarded to Mr./Mrs./Miss Muhammad Tahir Iqbal Mufti  
of Senior Boys Wing in recognition of his/her participation in the  
Refresher Course held from 21st November to 2nd December, 1992 at the  
School Campus.

  
Muhammad Ashraf Khan  
Principal

  
(Liaquat Mahmood)  
Charge d'Affaires a. i.  
Embassy of Islamic Republic of Pakistan

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

**PAKISTAN INTERNATIONAL SCHOOL**

Established - 1389 H. Licence No. G 25

Computer No. 7000875752

Under the Supervision of the Ministry of Education

General Directorate of Education in the Riyadh Zone (Boys)



**المدرسة الباكستانية العالمية**

رقم الترخيص ج/٢٥ - تأسست عام ١٣٨٩ هـ

رقم الحاسب الآلي ٧٠٠٠٨٧٥٧٥٢

تحت إشراف وزارة التربية والتعليم

الإدارة العامة للتربية والتعليم بمنطقة الرياض (بنين)

DATED: 15/3/2008

TO WHOM IT MAY CONCERN

PEN PICTURE OF Mr. TAHIR IQBAL MUFTI

It is a matter of immense pleasure for me to express my views about Mr. Tahir Iqbal Mufti. He is a profession oriented and has been performing his duties in a splendid way. His dedication and commitment towards the institution is praise worthy.

In the capacity of subordinate, he is very cooperative, considerate and obedient. He is a very soft spoken person. He has a very charming personality. He is equally admired by his colleagues as well as by the students because of his devotion, dedication and decent behaviour. I have found him a helping hand whenever he is assigned any additional responsibility. He has proved himself as an asset for the institution.

I pray for his success and brilliant future in all walks of life

HEAD MASTER  
Pakistan International School  
Riyadh, K S A

*Abid Hussain Baloch*

Abid Hussain Baloch.  
In charge SBW-II  
PISR. KSA.





Healthcare Management And Operations Ltd

# Certificate of Achievement

This is to certify that

*Mr. Tahir Iqbal Mufti*

Has successfully completed

## **Communication Skills in Education Training**

Held on: April, 2006

at: Riyadh, K.S.A.

Signed: \_\_\_\_\_

Training Director

Date: April, 2006

Signed: \_\_\_\_\_

Principal

Serial No:

5648/04/06

Course Certification No:

QSI/HAC/0456/05



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**المدرسة الباكستانية العالمية**  
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تحت إشراف وزارة التربية والتعليم  
الإدارة العامة للتربية والتعليم بمنطقة الرياض (بنين)

*To whom it may concern*

I am immensely pleased to appreciate the services of Mr. Tahir Iqbal Mufty, teacher of S.B.W.2 for his fabulous services for the battement of the institution. He is hard working; disciplined and dedicated individual. He is equally popular among the staff and the students. Whenever, he is given any assignment, he has always tried his level best to accomplish the required objective. He is extremely courteous with very soft personality. He is down to earth humble with a lot of capabilities. Honestly, he is not less then a gem for the institution. The school will always recognize his remarkable services.

I wish him very good luck for his future accomplishments.

Date: 11/3/2013

Muhammad Anwar  
(Wing Incharge S.B.W.2)





بسم الله الرحمن الرحيم

## المدرسة العالمية الباكستانية بالطائف

Pakistan International School, Al- Taif.

Date تاريخ 29-04-2008

رقم No PIST-5082

### TO WHOM IT MAY CONCERN

Mr. Tahir Iqbal, a senior teacher of Pakistan International School Riyadh, was appointed as Deputy Superintendent in our school to conduct S.S.C. Examination 2008. It gave me an opportunity to study his personality. I am pleased to express that he is a very good organizer, well-disciplined, vigilant and efficient man. He knows the art of dealing challenges wisely. He possesses a broader vision, mature opinion and practicable views about teaching-learning process. He is a well-mannered and disciplined personality.

I wish him success in all walks of life.



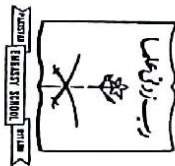
Saif-Ur-Rehman.

Principal.

Principal,  
Pakistan International School  
Al-Taif, K.S.A.

تأسست سنة ١٣٩٢ هـ بموجب خطاب رقم ١٠٦٨٧ / ٥٢ / ٥٢ / ١٣٩٢ هـ - رئيس مجلس الوزراء - رقم ترخيص وزارة المعارف ٩ / ٨٣٢٢ / ٢ / ٩ / ٢٠ / ١٣٩٢ هـ - رقم ترخيص الرئاسة العامة لتعليم البنات ٢٠٤٨ / ٥٢ / ١ / ١٣٩٢ هـ - ب. الطائف ٤١٨٨٨ المملكة العربية السعودية - تليفون ٧٣١٧٠٢٥ - فاكس ٧٣١٧٠٢١  
P. O. Box : 476 Al- Taif : 41888 Saudi Arabia Tel : 7367035 - 7331338 - Fax : 7367031 E-mail:pistksa@yahoo.com,pist - ksa@hotmail . Com

PAKISTAN EMBASSY SCHOOL, RIYADH



TEACHERS REFRESHER COURSE - 1991  
PARTICIPATION CERTIFICATE

Awarded to Muhammad Tabir Syed Mughli

of Senior Boys High in recognition of his/her participation in the

Refresher Course held from 30th November to 18th December, 1991 at the

School Campus

Muhammad Ali

  
Muhammad Ali  
Principal

Muhammad Waqar Khan  
Ambassador  
Islamic Republic of Pakistan