
UJJALA FATIMA



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OBJECTIVE

To use my skills in the best possible way for achieving the organization's goals and to enhance my professional skills in a dynamic and fast paced workplace.

EDUCATION

❖ **BBA-HRM (2015-19)**

CGPA 3.14 / 4.00

Lahore College for Women University, Lahore.

❖ **ICS-Economics (2013-15)**

Division: 1st

Govt. Post Graduate Islamia College for Women,
Cooper Road, Lahore.

❖ **Matriculation (2011-13)**

Division: 1st

Board of Intermediate and Secondary Education,
Lahore.

PERSONAL INFORMATION

F / Name :	Muhammad Kausar
Date of Birth :	March 24, 1994
Gender :	Female
Domicile :	Lahore
Place of Birth	Rawal Pindi
Marital Status :	Single
Nationality :	Pakistani
Mailing Address :	Syeda Munira, Habiba Hall, Lahore College for Women University, Lahore.
Permanent Address :	88 B1 Punjab Government Employees Corporative Housing Society, Township, Lahore.

VOLUNTEER EXPERIENCE

SKILLS

- Team Work
 - Ability to Work Under Pressure
 - Decision Making
 - Time Management
 - Self-Motivation
 - Conflict Resolution
 - Leadership
 - Adaptability
 - Flexibility
 - Active Learning Skill
 - Negotiation Skills
 - Open minded
 - Honesty
 - Good Manners
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- ✚ Internship in MCB Bank Ltd.
- ✚ Pakistan Girl Guide Association, Punjab Headquarter, Lahore.
- ✚ Pakistan Red Crescent Society, Punjab Headquarter, Lahore.
- ✚ CAN Pakistan – Search for Justice.

ACHEVEMENTS

- Best Blood Donor Gold Medal 2019
- Shama Award from Punjab 2019
- Attended Service Camp as Punjab Leader 2019
- Attended Youth Forum as Punjab Leader 2019
- Attended WOW (Women on Wheel) Rally 2018
- Chief Minister Youth Laptop 2017
- Best Senior Guide from Punjab 2016
- Independence Day Badminton Championship Winner 2015
- Best Senior Guide of the College (2013-15)
- Coordinator of Senior Guides BARS Training (2015-19)
- Coordinator of Senior Guide Leaders Training (2017-19)
- Attended National Summer Camps in Murree (2015-17)
- Attended Provincial Summer Camps in Murree (2014-19)