Musmirah Suhail

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House No. 493 Block C Johar Town Lahore

Date of birth: July 3, 1994.

**Objective**

An enthusiastic professional keen to work in a well-established institution and eager to learn new things & develop my skills & knowledge and to share my knowledge of the subject and enlighten younger minds.

**Education**

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| --- | --- | --- | --- |
| 2015-2018 | MPhil in TQM | **3.81 CGPA** | University of the Punjab, Lahore |
| 2011-2015 | B.com (hon)/M. Com in **finance** | **3.55 CGPA** | University of the Punjab, Lahore |
| 2009-2011 | F.S.C in general science group | **1st division** | Govt. Model degree College for women |
| 2007-2009 | Matric | **1st division** | Dawood ideal school |

**Project**

**Research title’’ The impact of critical success factor for sustainable green supply chain management on Pakistan Textile Sector’’ (M. Phil Level)**

This research examined impacts of CSFs to implement GSCM towards sustainability on current green practices and expected performance outcomes implementing by Pakistan textile industry by applying multiple regression analysis.

**Business plan of cosmetic shop. (Graduation Level)**

This project involves the business plan of the company with the name “Lush cosmetics”. It involves collection of data from different cosmetic shop and use these data for my cosmetic shop to find different financial statements

**Diploma**

IT from” **House of Professionals**” with the certification of **City and Guild (UK base).**

* M.S. Office
* Using the Internet
* Improve the Productivity by using internet
* IT Fundamentals

**Experience**

One session teaching experience in **NISA GIRLS COLLEGE.** (2018 to 2019)

(Taught I.COM and B.COM students)

**Internship**

Six weeks internship in PEL.

* **Responsibilities**: create routine financial reports, assist the treasury department, Financial statement analysis, arrangement of documents, office management work, filling of cheque etc.
* **Internship project**: Financial ratios analysis of PEL
* **Internship Report**

**Technical Skills/Professional Skills**

|  |  |  |
| --- | --- | --- |
| M.S. word | M.S. PowerPoint | Peach tree |
| Google Docs  ISO 9001 | Endnote  Project networking | SPSS software  M.S. Excel |

**Achievements**

* I was among the top 5 position holder in my batch.
* First division throughout the academic career.
* Got 92% marks in MPhil thesis.
* Talented student in class and I was given responsibility of Class representative at school level.
* Participated at different occasions like kirat and Naat and secured Third position in kirat and naat Competition at School level.

**Participations**

* Attend a workshop on Hazard Identification and Risk Assessment.
* Attend entrepreneur seminars.
* Attend job preparation workshop.

**Interests**

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| --- | --- | --- |
| * Computer Application | * Badminton |  |

**References**

Reference will be provided on demand