**Sadaf Haris**

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**Phone 03364587607**

**Professional Summary**

Masters in Zoology with more than 5 years’ experience of teaching Biology to IGCSE and GCSE O- Levels classes. Successfully taught diverse group of students by developing student focused teaching strategies. Provide individual and extra-curricular support for students that are struggling with learning concept of biology. Supports colleagues and administration in facilitating student’s intellectual growth by creating an atmosphere of mutual respect and open communication.

**Professional Experience**

*2008 ­­– 2010*

***Beaconhouse School System***

***Senior Biology Teacher***

* Taught Biology to Cambridge O Level IGCSE and matric classes.
* Developed and implemented daily and unit lesson plans .
* Conducted group\individual activities.
* Prepared course materials such as syllabus – break ups homework assignments and hand- outs.
* Kept precise record of results and attendance by using software “bliss”.
* Evaluated and graded student’s class work, lab work, assignments and paper.
* Participated in four parents and faculty conferences.

*2005 ­­– 2008*

***Aligarh Higher Secondary School and Intermediate College***

***Zology Lecturer***

* Taught Zoology to F.Sc. and Biology to Cambridge O level GCSE classes.
* Prepared and delivered lectures to students based on Higher Secondary syllabus.
* Supervise student’s lab work.
* Compiled, administered and grade examinations.
* Design term and send ups paper for F.Sc. and O level classes.
* Selected and obtained materials, text books and lab equipment.
* Served on academic and administrative committees.

**Education**

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| 2001-03 | | Master in Science (M.S.C) Zoology, Government College University Lahore - Pakistan |
| 1999-01 | | Bachelors in Science ( Zoology, Botany, Chemistry) – Punjab University Pakistan |

**Other Skills and Training**

* Organized Events and Activities.
* Active member of biological society at Govt. College University.
* Proficient with Microsoft Office (Used to create material and Integrate ICT as resource within lesson).
* Member of Environment Protection Society at Govt. College University.
* Net Browsing and Information Research.

### **PERSONAL DETAILS**

Name : Sadaf Haris

Marital Status : Married

Nationality : Pakistani

Languages Known : English, Urdu/Hindi, Arabic (reading & writing)

Visa Status : On Husband’s Visa