**Curriculum vitae.**

**KHADIJA TUL KUBRA NAEEM**

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| zeb pic  HUSBAND’S NAME:  Muhammad Naeem Akhter Cheema.  DATE OF BIRTH:    8 December 1983.  MARITAL STATUS:  Married  CNIC #  61101-96310516  ADDRESS:  House No. 9.A.lovers lane Masson Road .Lahore  District of Domicile: Gujranwala.  **CELL:.**  **0320-6070027**  **0321-4647586**  **0032000000000**  **EMAIL :**  [Naeemcheema2009@hotmail.com](mailto:Naeemcheema2009@hotmail.com)  Adch786@yahoo.com | **OBJECTIVE:** | | |
| **I want to be a guide and a real friend of the students. I want to turn the inner eye towards light with the powerful tool called education.** | | |
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| **PROFESSIONAL QUALIFICATIONS.**     |  |  |  | | --- | --- | --- | | **M.A TEFL** | **Allama Iqbal Open University Islamabad. (2018-2019)** | **Thesis in progress** | | **Post Graduate Diploma in TEFL** | **Allama Iqbal Open University Islamabad. (2016-2017)** | **77.00%** | | **M.A.(International Relations & Politics )** | **International Islamic university Islamabad. (2009-2011)** | **79.74%** | | **M.A (Pol.science)** | **University of Punjab** | **50.90%** | | **LLB Shariah & Law** | **International Islamic university Islamabad. (2002-2007**  **( Equivalent to MA Islamic studies )** | **64.75%** | | **B.A.** | **International Islamic University Islamabad. (2002-2007)** | **64.27%** | | **F.A** | **Islamabad Model college for girls F.7/4 Federal Board Islamabad (2000-2002)** | **64.63%** | | **Matric** | **Federal Board.(1998-2000)** | **54.70%** | | | |
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| **MAJOR COURSES.** | | | |
| Courses include: | | | |
| * Islamic law * Quranic studies * Urdu * Political science * English | | * Arabic * History * Geography * Child Psychology * Pak.studies * Social studies | |
|  | **DISTINGUISH**  **FEATURES.** |  | | |
| **Current Status:**  **Looking for a job** | * Keen sense for details * Can work for long hours * Flexible and quick learner * Can take challenges with confidence * Ambitious * Having great skills of **operating computer.** | * Capable to lead in an effective manner * Proficient in speaking **English, & Urdu.Hindku** * **(**Basic understanding of **Arabic )** * Under-take responsibility easily & confidently * Good relationship building skills. | | |
|  | **WORKSHOPS & SEMINARS.** | | | |
|  | * Attended/arranged various seminars/workshops. * Management of various university trips and parties. * Arranged and hosted annual functions of school. * Arranged and hosted annual function of IIUI school wazirabad city campus | | | |
|  | **INTERESTS.** | | | |
|  | Net Surfing, Teaching, Community Services, NEWS, Book reading, and Tourism.  **Experience** :   1. Served in **IIUI school Wazirabad city Campus (19/8/2013-3/4/2014)**  * **Vice Principal:** * **Senior wing Teacher:** * **Chief Examiner**: | | | |
|  | 1. Served in **Allied school Wazirabad city (shadman town campus) (2014-2016)as;**   **Senior wing Teacher and Assistant coordinator.**   1. **Served in Allied School Wazirabad (Sohdra Campus Sialkot Road) as Principal for One Year since 2017-18.** | | | |