**Mumtaz Hussain **

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E-mail: [mumtazbalti478@gmail.com](mailto:mumtazbalti478@gmail.com)

**EDUCATION**

* Matriculation (science)

Army Public School Skardu, 2007, Federal Board Islamabad, 478/850

* Fsc. (Pre-Engineering)

Public School and College Skd, 2010, Federal Board Islamabad, 695/1100

* BS (Hon) Political Science

Minhaj University Lahore, 2015, CGPA 3.78/4.00

* Diploma in Spoken English

Tricon College Lahore, 2015

* B.Ed

Allama Iqbal Open University Isb. 2018 1250/1800

* M.Phil Pakistan Studies

Punjab University Lahore, 2018-2020 Course work completed

**ACHIEVEMENTS/DISTINCTIONS**

* “Gold Medalist” in BS Political Science
* ‘Roll of Honors’, ‘Merit Certificate’ in Political Science
* Various participation certificates

**PROFILE/EXPERIENCE**

* Worked as Science, Urdu and Social Studies teacher in The Educators Model Campus Lahore from November 2015- May 2016.
* Worked as English and Pakistan Studies teacher in Oxford Public School Khaplu Baltistan from July 2016- December 2016.
* Worked as a home tutor.
* Worked as English, Pak Studies and Social Studies teacher in The Educators Sahar Main Campus Lahore in 2017-2018.

**PERSONAL QUALITIES**

* Excellent communicative and interpersonal skills with well-developed personal interaction skills.
* Good in organizing and delivering classroom lectures to students.
* Planning and organizational skills.
* Patience.

**KEY RESPONSIBILITIES HANDLED**

* Organizing and delivering classroom lessons to students.
* Evaluating the students' classwork and homework.
* Preparing classroom and coursework materials, homework assignments and handouts.
* Recording student attendance records and grades.
* Classroom management.
* Developing lesson plans.
* Maintaining discipline in the class.

**TECHNICAL SKILLS**

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**Applications:** MS Word, MS Power Point, Urdu Inpage.

**EXTRA CURRICULAR ACTIVITIES**

* Organizing events, Football, Poetry, Book Reading and Guiding.

**PERSONAL DETAILS**

**Date of Birth:** 26th March 1990.  
**Languages known:** English, Urdu, Balti, Punjabi.   
**Address:** Hostel 02, Room 311, University of the Punjab, New campus, Lahore

**References**

Will be furnished upon request.