**TO WHOM IT MAY CONCERN**

Respected Sir/Madam,

This cover letter is enclosed with my CV which will give you an overview regarding my education and 6 years’ experience of teaching (2013-2019). I have completed my education in Lahore, Pakistan. I worked as a **Science/Biology Teacher** in Queen Mary School (Cambridge and Senior Section), Adabistan-e-Soophia school, The Educators and The Loyalist Academia.

I am passionate to start working as a **Science/Biology Teacher** which is related to my work experience. My job and my studies are interconnected and my studies will help me at work.

Looking forward to enhance my skills to its level best and provide my full services to the Organization.

For further information, please feel free to contact me at 0092-348-4332959 or email at [tahreemsheikh.uvas@yahoo.com](mailto:tahreemsheikh.uvas@yahoo.com)

Thanking you,

Sincerely,

Tahreem Sheikh.

31 Ravi Town

Saeed Park Shahdara,

Lahore-Pakistan

|  |
| --- |
| **Tahreem Sheikh** |
| C:\Users\Tahreem Sheikh\Desktop\tahreem.jpg  **Gender:** Female  **Nationality:** Pakistani  **Mobile:** 0092-348-4332959  **Address:** 31-Ravi Town Saeed Park Shahdara, Lahore.  **E-mail:** [tahreemsheikh.uvas@yahoo.com](mailto:tahreemsheikh.uvas@yahoo.com) |

|  |  |
| --- | --- |
| **Objective:** | To secure a challenging position that provides an opportunity to grow and excel in the field and using best practices to achieve organizational targets. |
| **Education:** | **BS (hons) Zoology** **2013**  From university of Veterinary and Animal Sciences, Lahore.  **HSSC in Pre-Medical** **2008**  From Soophia College of Arts and Sciences, Lahore.  **SSC in Science** **2006**  From Moon Public School, Lahore. |
| **Experience:** | * **Queen Mary School, Lahore. (Sept, 2016-july, 2019)**   + Worked as a Biology Teacher (Matric)   + Science Teacher (Middle Section) * **The Loyalist Academia Samnabad, Lahore. (Feb, 2016-Aug, 2016)**   + Worked as a Science Teacher (subject specialist) * **The Educators Schools (Hassan Campus), Lahore. (Oct, 2015-Dec, 2015)**   + Worked as an Academic Coordinator (Matric)   + Biology Teacher * **Adabistan-e-Soophia School, Lahore. (Aug, 2014-Sept, 2015)**   + Worked as a Science Teacher   + Incharge of Friends of Environment Society * **Queen Mary School, Lahore. (Sept, 2013-July, 2014)**   + Science Teacher (Cambridge Section) |
| **Achievements:** | * Abstract published in Abstracts of 33rd Pakistan Congress of Zoology. * Made oral presentation in the 33rd Pakistan Congress of Zoology (international) 2013. * Awarded with laptop from Punjab Government on the base of CGPA. * Participated in the Scientific Exhibition in university. * Participated in the Annual Veriaty Programme in school. |
| **Projects, Workshops and Seminars** | * Research Project “Impact of Environmental Pollutants on Fish and Fisheries in Punjab, Pakistan” under British Council-INSPIRE. * Congress of zoology. * Workshop on “Fish Diseases” under development project-Fish Productivity Enhancement through Capacity Building and Human Resource Development. |
| **Skills:** | * Computer skills (MS word, MS power point) |
| **Hobbies:** | * Book Reading, Baking, Watching informative Channels. |
| **Reference:** | Will be furnished on Demand. |