**Aleena Imran**

**EDUCATION**

**B.S (Honors) in Home Economics (Human Development and Family Studies) 2019**

**University of Punjab**

Relevant Courses: Early childhood Education and Administration, Educational Psychology and measurement techniques, Communication in human and family relations, Exceptional Children, Guidance and Counseling of young child, Sociology.

**Matric 2013 Board of Intermediate & Secondary Education, Lahore.**

**TEACHING EXPERIENCE**

* Participated in 7 months Phonics teaching program. Lesson planing in groups for nursery children and delivering it to them. Later a report was developed.
* A one day lesson plan for Montessori children and delivering it to them. A portfolio was developed.
* Lesson planing in groups for Exceptional children and delivering it to them. Later a report was developed.

**RESEARCH WORK**

* A journal writing regarding communication.
* Thesis writing. The topic was Smartphone addiction and isolation among students.

**ACHIEVEMENTS**

* Received a certificate of attendance regarding the participation in jolly phonics 3 days workshop.
* Received a certificate of participation in 6 months phonics teaching program.
* Received a certificate of attending a synopsis workshop.
* Received a certificate of participation in cooking competition.

**SKILLS LEVEL**

* Proficiency in Word, Excel, PowerPoint and MS Project with basic knowledge of Coral.
* Proficiency in video editing software Wondershare Filmora and picture editing software PicsArt.
* Strong interpersonal communication skills.
* Work efficiently and with full responsibility.
* Interests include editing, exploring new things, browsing and traveling.

**PERSONAL INFORMATION**

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**REFERENCES**

* Will be furnished on request.