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| **C:\Users\junaid.mughal\Desktop\10421103_10154207842913641_7463875077770272105_n.jpg** Waleed Mughal House # 76, Khurram Block,  Canal Bank Scheme,  Salamatpura, Lahore  0320-4606049  waleedmughol@gmail.com About Me I am a hardworking person, who is looking for job recently with one goal in mind, which is to enhance myself professionally and support my education. I enjoy playing video games and watching football. SkillsWork  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | MS Word |  |  |  |  |  | | MS Excel |  |  |  |  |  | | MS PowerPoint |  |  |  |  |  | | MS Access |  |  |  |  |  |  Personal  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Communication |  |  |  |  |  | | Teamwork |  |  |  |  |  | | Leadership |  |  |  |  |  |  Languages  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | English |  |  |  |  |  | | Urdu |  |  |  |  |  | | Punjabi |  |  |  |  |  | | WALEED MUGHAL Experience (January 2018 – March 2018) Call Centre AgentQuality Resource Group – QRG Establishing policies by obtaining client information, determining eligibility and maintaining a database Education (2019 – Present) CA – CAFSKANS – Lahore Certificate in Accounting and Finance Knowledge and Comprehension  (2018 – 2019) CA – AFCSKANS – Lahore Cleared Assessment of Fundamental Competencies  (2016) A Level – CIELahore Lyceum CIE in Accounting and Business  (2012) IGCSE – CIEAl Sadiq Islamic English School – Dubai CIE in Business Studies, Economics, Accounting, English, Islamiyat, Computer Studies Achievements  * Prefect for Student Council for 2 years * Secured third place in science fair |