**FAISAL SAYYAR**

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| ***[faisal.numl2@gmail.com](mailto:faisal.numl2@gmail.com)***i  **1183, Q Block Johar Town Lahore**  Domicile Distigt: Charsadda (KPK ) Nationality: **Pakistani** |
| Religion: Islam Gender: Male | Marital Status: Single Date of Birth:**07th January 1990** |

**Professional Summary:**

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Committed Lecturer with 07 Years of academia experience as Lecturer English & literature at leading Distt. Peshawar & Charsadda academic institutions teaching students from various social and cultural backgrounds, possessing excellent administrative, verbal communication and written skills along with constructive and effective teaching methods that promote a stimulating learning environment. Able to work in a managerial role or as part of the team and having the proven ability to successfully work to tight schedules and deadlines. Currently looking for suitable academic opportunities in organizations.

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**Education and Qualifications:**

**MS Applied Linguistics. 2019-2021. In Progress from NU-FAST**

**MA Applied English (Linguistics & Literature) 2010-2013 NUML University Islamabad**

**B.A (Humanities) 2007-2009 Peshawar University**

**F.A (Humanities) 2005-2007 Peshawar Board**

**Matriculation 2003-2005 Peshawar Board**

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**CAREER HISTORY:**

* Worked one year as an Internee Lecturer at NUML Karachi Campus from 2013-2014
* 4 Years Teaching Experience at National Institute of Science and Technology Charsadda from 2014-2018
* 3 Years Experience Teaching Online English to GCSE & IGCSE Students from 2015-2018.
* 3 Years Experience of teaching English Language at Language Centers & Academies from 2010-2013

**Core Responsibilities:**

* Taught Functional English & Communication Skills to BBA & BTech student
* Enhanced the self-confidence of students by involving them in various activities.
* Arranged Events For students in School level and Class base activity
* Planning, preparing and delivering lessons to a high standard.
* Academics, Curricular and extracurricular activities
* Discipline, All administrative and managerial aspects
* Syllabus orientation (Assessment & Evaluation)
* Syllabus breakup (Monthly, Terminal & Annual)

**PROFESSIONAL EXPERIENCE**

**Teaching:**

* Being aware of curriculum developments and Teaching industry developments.
* Ability to maintain high standards of achievement, behavior, discipline and punctuality
* Knowledge of health and safety issues.

**Management:**

* Managing students by providing guidance and feedback to help them strengthen their skills.
* Excellent time management skills to ensure targets are met and plans completed efficiently.
* Able to contribute to the intellectual life and debate of an academic organization by conducting research which will enhance its reputation as a research-led teaching institution.

**Communication Skills:**

* Ability to Read, writes, speak and understand The English Language
* Excellent interpersonal, report writing, Creative Writing, negotiation, and communication skills
* Good communication skills gained through my experience as Trainer & Teacher

**Technical Skills:**

* **Operating Systems:** Window (7, 8 /10 Vista) Basics knowledge of Software and hardware
* **Applications Microsoft** **Office:** MS Word, MS Excel, MS PowerPoint, MS Outlook

**Membership & Achievements:**

* Advisory Member of GMS Organization for Needy Students
* Advisory Board member of Karinda Traders Charsadda
* Advisory Member of Indus Education System Charsadda
* Launched Online Academy with the name of Engliversity.
* Conducted Free Language Workshops to Madrassa Students & Poor Students.
* Started Online E-commerce business in 2017 with the name of Desi Sole
* Started Online Shop of clothing with the name of Mr.Wool Dealing in Wool made shawls and clothes.

**KEY COMPETENCIES AND SKILLS:**

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| * Mentoring | * Target setting | * Training | * Administrative |
| * Hiring Staff | * Field trips | * Planning | * Research |

**Extra-Curricular Activities:**

* Reading Books, Writing Articles, Traveling, Indoor Games
* Analysing current affairs and discussing the issues,
* Love to find out solutions for problems

**REFERENCE:**

**Will be furnished on Demand**