**Ruth Javaid**

0303-4316354

St. Oswald’s Church

Railway Workshop Road

NearDak Khana Stop, Mughalpura

Lahore

E-Mail: [ruthjavaid@yahoo.com](mailto:ruthjavaid@yahoo.com)

**Education:**

2002

Govt. Chuna Mandi College for Women Lahore

Masters English Literature

1996 Punjab University Lahore, Punjab

Bachelor of Arts

Education and Psychology

1994 Jinnah Degree College for Women Lahore, Punjab

Intermediate

Pre-medical

1992 Forman Girls High School Lahore Punjab

matriculation

Science subjects

2001 ,Allama Iqbal Open University Islamabad

B.Ed

2013 University of Sargodha

M.Ed

**Experience**

Taught in St Peter's High School Lahore from February 2001 to July 2014.

Taught in St Peter's College to the Intermediate Classes for two years.

Taught at St Joseph High School for one year

* Promoted language development skills through reading and storytelling.
* Applied the positive reinforcement method to redirect negative behaviors.
* Conducted small group and individual classroom activities based on differentiated learning needs.
* Organized field trips to local parks, fire stations and zoos.
* Helped prepare daily lesson plans for activities and lessons.
* Encouraged students to be understanding
* Communicated effectively with educators from various grade levels.

**Highlights**

* Specially expert in teaching English Literature
* Classroom management
* Crisis management
* Patient
* Strong communicator

Fluent in English, Urdu and Punjabi

* Translating from Urdu to English and vice v
* Preparing students for Spelling Bee
* Teaching Bible
* Helping in debates
* Member of the Dramatic Society

**Accomplishments**

* Facilitated small reading and writing groups, phonics groups and math groups for grades 6 and 7
* Managed classes of up to 40 students.
* Designed weekly lesson plans focused on age and level-appropriate material.
* Arranged successful debating competitions

**Additional Information**:

I have attended various workshops in fields of education to enhance my teaching skills

* Classroom Management and Teaching language
* Teaching Speaking Skills
* Language Matters
* Drills for Successful writing and Speaking
* Teaching Grammar Effectively
* Creative Writing Ways
* Thematic Teaching
* Bulletin Boards\_More Than Pretty Pictures
* Skills of Teachers for Thinking, Teaching and Educating
* Preparing students for spelling bee