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|  |  | shajra akram |
| **PROFILE**  Good knowledge of **Microsoft Office.**  Excellent **Communication, Presentation** &**Public Speaking skills** - Developed through school work.  Comfortable with **working in a Team** - Developed through group projects. Contact PHONE:  0333-4138136  EMAIL:  shajra.akram30@gmail.com Hobbies Painting  Sports- Tennis  Reading  Socializing-Volunteer Work, Community work personal detail Date of birth: 30th June, 1995.  Nationality: Pakistan.  Marital status: Single.  Languages: Urdu, English. |  | EDUCATIONUniversity of Education 2013 - 17  B.B.A(HONS) Higher Secondary Collage-Lahore Board. 2011 - 13  Intermediate in Computer Science. WORK EXPERIENCEInternship at Packages Ltd. 2017  6-week internship in PACKAGES LTD. as HR internee in Business Unit Consumer Product department (BUCP). The Merit\Inn School. 2017-18  1-year experience as assistant HR in head office. ACHIEVEMENTS  * 6 weeks IT course from government technical institute. * Certified as attender of training session on personal branding. * Volunteer work toward the building of The Cancer Care Hospital in Pakistan. * Walk against cancer held on 6 Dec, 2014 in collaboration with cancer society.  Objective Interested in a challenging career that provide new ideas and aiming to build within organization offering a vibrant and stimulating environment, where I can apply my skills and develop along with organization to deliver it responsibility interested within value. |