**CURRICULUM VITAE**

Usman Awan

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**Permanent Address: Chungi Amar Sidhu Ferozpur Road, Lahore.**

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# Career Objective

Seeking a challenging position in a leading organization with an aim to contribute positively towards the achievement of its objectives, to make my own identity and prove myself valuable for the organization by adopting the way of hard work and continuous improvement.

# Educational Background

|  |  |  |
| --- | --- | --- |
| Degree | Institute/Board | Year |
| Masters in Business Administration(Specialization in Banking) | Virtual University of Pakistan | 2011-2015 |
| Bachelors in Commerce | University of the Punjab | 2009-2011 |
| Intermediate(Pre Medical) | BISE Lahore | 2007-2009 |
| Matriculation(Science) | BISE Lahore | 2007 |

# Experience

* 2 months experience as a Computer Operator at FAPL
* 1 year expeience at ASMA Money Exchangers
* Internship at National Bank of Pakistan (6 weeks)
* Internship at Askari Bank Limited (6 weeks)
* 3 years expeience as Accountant at CresPak Medical Industries

***Dealt in***

* Imports
* Letter of Credit
* Stock Replenishment
* Accounts (Ledger Maintenance)

# Core Competencies

**IT related Skills**

* MS Office (Word, Excel, Power Point)
* Internet Browsing and E-mailing
* Web and Social Media
* Spreadsheets and Database
* Making Presentations
* Basic Computer skills

**Personal Skills & Attributes**

* Committed team player
* Excellent interpersonal and communication skills
* Self-motivated and focused approach

# Personal Data

**Father’s Name:** Nasir Mehmood

**Date of Birth:** 04 November 1992

**CNIC:** 35202-4476005-7

**Marital Status:** Single

**Nationality:** Pakistani

**Religion:** Islam

**Contact no.:** 0322-4136238

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# Reference

* Will be furnished if required