**YOUSAF IQBAL WARSI**

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Address: 55 Union Park, Samanabad, Lahore, Pakistan.

**Objective**

I have 11 years of progressive and professional experience and am seeking for a quality organization to utilize my skills as an English Lecturer/ Supervisor of high school /Language Instructor/ Trainer and as a subject specialist.

**Technical Skills**

Problem Analysis | Problem Solving | Organizational Skills| Customer Service Orientation | Adaptability | Initiative | Strong Interpersonal-Communication skill.

* Remarkable ability to demonstrate a commitment to the vision of "Focus on Children."
* Possess an educational philosophy that embraces the community vision for a rigorous academic program and champion the belief that all children can learn at high levels.
* Exceptional ability to meet or exceed the Teacher Performance Standards in all performance areas.
* Strong ability to demonstrate understanding of standards-based education, including district and state content frameworks, and a mandated district-wide curriculum.
* Well presented, polite, tactful and friendly..
* Abletohandleaggressivebehaviorandtakecontrolofdifficultsituations.
* Having a natural flair for talking to people.

**Academic Qualifications**

**Degree/ Certificate Subjects/ Specialty School/ University**

**M.Phil** Applied linguistics University of Lahore.

**Master of English** Literature EnglishUniversity of Sargodha.

**Bachelor of Commerce** Accounting &Commerce University of the Punjab.

**High School Education** G.Sc Group (State and Math)B.I.S.E Lahore.

**Secondary School Education** Science Group (Biology) B.I.S.E Lahore.

**Initial till middle (have been a former student of American National School)**

**Professional Experience Detail**

**The International School of Choueifat, Lahore September 2018 ­------- August 2019**

**Designation: Supervision High School**

Key Responsibilities:

* Dealing with the discipline of the students of high school(11 and 12)
* Responsible for the entire floor of grade 11 and 12.
* Counseling and guiding the students in case of any issues.
* Having the students of high school aware of any happenings taking place in the school.
* Having the rules and regulations of the school being implemented.
* Helping and facilitating the teachers in case of any queries regarding the high school.
* Being involved with the inspection of the students of high school.
* Listening to the issues of the students and providing appropriate solutions.
* Supervising the students of high school.

**Bloggers April 2018 ---- Present**

**Designation: Blogger**

Key Responsibilities:

* Writing blogs that can change the perception of Pakistan.
* Highlighting the most critical issues.
* Writing unbiased blogs.
* Portraying the positive picture of Pakistan.
* An attempt and intent to show the positive image of Pakistan.

**Cantab Publications November 2017---- February 2018**

**Designation:** Senior Subject Specialist and Reviewer

Key Responsibilities:

•Writing books of English as per the national curriculum.

•Preparing classroom and coursework materials, homework assignments, and handouts.

•Developing the curriculum.

•Reviewing the books before they are sent for publishing of all the subjects that are written in English.

**KIPS Group of Schools April 2015 –October 2017  
Designation:** Subject Specialist/English as a second language instructor/curriculum developer (esl)/script writer

**Key Responsibilities:**

* Planning, preparing and delivering lessons to a range of classes.
* Preparing and setting tests, examination papers, and exercises.
* Marking and providing appropriate feedback on oral and written work.
* Devising, writing and producing new materials, including audio and visual resources.
* Preparing information for inspection visits and other quality assurance exercises.
* Advising student on career issues.
* Organizing and delivering classroom lectures to students.
* Evaluating a students' class work and assignments.
* Preparing classroom and coursework materials, homework assignments, and handouts.
* Developing the curriculum.
* Creating a vibrant teaching atmosphere.

**PIC IT College Jan2016-Nov2017**

**Designation: English** as a second language instructor

* Planning, preparing and delivering lessons to a range of classes.
* Preparing and setting tests, examination papers, and exercises.
* Organizing and delivering classroom lectures to students.
* Evaluating a students' class work and assignments.
* Preparing classroom and coursework materials, homework assignments, and handouts.
* Developing English lesson plans in line with the National Curriculum.
* Creating a vibrant teaching atmosphere.

**The Nation (Young Nation) 2015**

**Designation:** Cover story writer

* Highlight the basic issues of our society.
* Targeting the flaws of the educational system.
* Providing their solutions.
* Thought provoking topics that makes the young generation aware.
* Causing awareness among the readers.

**Care Foundation April2012 – March2015  
Designation:** Language Instructor/ Teacher/ Trainer

**Key Responsibilities:**

* Planning, preparing and delivering lessons to a range of classes.
* Preparing and setting tests, examination papers, and exercises.
* Marking and providing appropriate feedback on oral and written work.
* Devising, writing and producing new materials, including audio and visual resources.
* Attending and contributing to training sessions.
* Participating in marketing events for the language school.
* Preparing information for inspection visits and other quality assurance exercises.
* Organizing and delivering classroom lectures to students.
* Evaluating a students' class work and assignments.
* Preparing classroom and coursework materials, homework assignments, and handouts.
* Recording and maintain accurate student attendance records and grades.
* Developing English lesson plans in line with the National Curriculum.
* Creating a vibrant teaching atmosphere.

**Home Tutoring Services Jan 2008 –Present  
Designation:** Subject Specialist Instructor/ Teacher

**Key Responsibilities:**

* Planning, preparing and delivering lessons to a range of classes and age groups.
* Preparing and setting tests, examination papers, and exercises.
* Freelance teaching on a one-to-one basis.
* Advising student on career issues.
* Organizing and delivering classroom lectures to students.
* Preparing coursework materials, homework assignments, and handouts.
* Developing English lesson plans in line with the National Curriculum.
* Creating a vibrant teaching atmosphere.

**SAT School Systems May 2008 –April 2011  
Designation:** English Language Instructor

**Key Responsibilities:**

* Planning, preparing and delivering lessons to a range of classes and age groups;
* Preparing and setting tests, examination papers, and exercises;
* Marking and providing appropriate feedback on oral and written work;
* Devising, writing and producing new materials, including audio and visual resources;
* Organizing and getting involved in social and cultural activities such as sports competitions, school parties, dinners and excursions;
* Attending and contributing to training sessions;
* Participating in marketing events for the language school;
* Preparing information for inspection visits and other quality assurance e2xercises;
* Basic administration, such as keeping student registers and attendance records.
* Advising student on career issues.
* Organizing and delivering classroom lectures to students.
* Evaluating a students' class work and assignments.
* Preparing classroom and coursework materials, homework assignments, and handouts.
* Recording and maintain accurate student attendance records and grades.
* Developing English lesson plans in line with the National Curriculum.
* Maintaining discipline in the classroom.
* Creating a vibrant teaching atmosphere.