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| **SADAF HARIS** | E-mail: | sadafravian@yahoo.com |
| Cell No. | +92 – 336 – 4587607 |
| Address: | Model Town, Lahore. |

* **Professional Summary**
* Masters in Zoology with more than 5 years’ experience of teaching Biology to IGCSE and GCSE O – Levels classes.
* Successfully taught diverse group of students by developing student focused teaching strategies. Provide individual and extra-curricular support for students that are struggling with learning concept of biology.
* Supports colleagues and administration in facilitating student’s intellectual growth by creating an atmosphere of mutual respect and open communication.
* **Professional Experience**

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| **2008 ­­– 2010** | * **Beaconhouse School System** * **Senior Biology Teacher** * Taught Biology to Cambridge O – Level IGCSE and Matric classes. * Developed and implemented daily and unit lesson plans. * Conducted group\individual activities. * Prepared course materials such as syllabus – break ups homework assignments and hand- outs. * Kept precise record of results and attendance by using software “Bliss”. * Evaluated and graded student’s class work, lab work, assignments and paper. * Participated in four parents and faculty conferences. |
| **2005 ­­– 2008** | * **Aligarh Higher Secondary School and Intermediate College** * **Zology Lecturer** * Taught Zoology to F.Sc. and Biology to Cambridge O level GCSE classes. * Prepared and delivered lectures to students based on Higher Secondary syllabus. * Supervise student’s lab work. * Compiled, administered and grade examinations. * Design term and send ups paper for F.Sc. and O level classes. * Selected and obtained materials, text books and lab equipment. * Served on academic and administrative committees. |

* **Education**

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| **2001 – 03** | * Master in Science (M.S.C) Zoology, Government College University, Lahore, Pakistan. |
| **1999 – 01** | * Bachelors in Science (Zoology, Botany, Chemistry) – Punjab University, Lahore, Pakistan. |
|  | * Intermediate Information |

* **Other Skills and Training**

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|  | * Organized Events and Activities. * Active member of biological society at Govt. College University. * Proficient with Microsoft Office (Used to create material and Integrate ICT as resource within lesson). * Member of Environment Protection Society at Govt. College University. * Net Browsing and Information Research. |

### **PERSONAL DETAILS**

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| Name | * Sadaf Haris |
| CNIC |  |
| Date of Birth |  |
| Martial Status | * Married |
| Nationality | * Pakistani |
| Languages | * English, Urdu & Arabic (Reading & Writing) |