**Muhammad Asad Waqqas**

Email: asad.waqqas@gmail.com

Contact No.: +923313961074/3183355509

Residential Address: 253 A, Qasimabad, Liaquatabad Town, Karachi. 75900

**Work Experience:**

**Apr 2009 - Present**

**Teacher / Home Tutor Karachi, Pakistan**

**Teach 5 Class to Intermediate**

**Urdu & Islamiyat**

* My aim is provide knowledge to my students with love and smile
* Hardship and the beating take the student away from you
* I can't want to make my student “Rattu tota” I want to make them true humans.
* Teaching is my hobby I love this Job My students are my life I happy to talk with them.
* Teaching is way to Sharing knowledge and Learn by many minds.
* Today’s Era Teaching is not easy Job. Your Knowledge would be up to date. Would be sharp mind think twice as compare to student.
* you will be ready for surprising Questions sometimes out of syllabus and out of context and you would be Answer them with politeness and smiley

way otherwise student dishearten from you.

**Dec 2016 - Mar 2017**

**Associate Producer Copywriter**

**Bol Network, Karachi, Pakistan**

* Copy writer for ProgramNews Alert with Super Women,Creating Scripts, Stories, Tickers & Teasers
* Watch video’s playback content as per Rundown.

**Reason of leaving**: Salary was not coming from 3 months

**Apr 2015 - Jul 2016**

**Cataloger**

**AnjumanTaraqi e Urdu Pakistan, Karachi, Pakistan**

* Urdu &English Composer & Cataloger in Library.
* Keep Books in the shelf According to the fun(Call) number, Data entry of more than 50,000 books.

**Reason of leaving**: Salary was few

**Educational Qualifications:**

2019

**Federal Urdu University of Arts Sciences and Technology**

Masters in Arts, M.A; waiting for final result

Mass Communication

2015

**University of Karachi**

Bachelors in Arts, B.A; 73%

Mass Communication

2011

**Board of Intermediate Education Karachi**

Intermediate, HSCII; 64%

Pre Engineering

2009

**Board of Secondary Education Karachi**

Matriculation, SSC II; 80%

Science Biology

**Skills & Interests:**

* Ability to carry tables, chairs, cases of drinks and other heavy items over short distances
* Demonstrate the ability to exercise sound judgment and adaptability to changing work conditions
* Be able to lead walking tours and programs on a trail system
* Be comfortable working with the public
* Be eager to learn and share knowledge
* Be self-motivated, able to follow directions and work independently
* Good written and oral communication skills
* Opportunity to make connections with environmental professionals
* Possess a basic understanding of ecology and a desire to learn about conservation
* Time Management
* Passionate to do teaching without Borders limit

**Personal Information:**

Father’s Name : Aman-Ullah

Date of Birth : 18th-nov-1992

Religion : Muslim

Nationality : Pakistani

Marital Status : Single

NIC # : 42101-2762299-7

Language : English, Urdu, Punjabi

Availability to Join : on immediate basis

**Cover Letter**

08-Feb-2020

Muhammad Asad Waqqas

Home Tutor

Karachi

Pakistan

Dear Hiring Manager,

Re: Be a Internee

I am writing to apply for the position mention in subject line

I recently free from my Master's exams and waiting for result. Professionally; I am Home Tutor teaching Urdu subject experience described in above. I am seeking a permanent Job that will provide me the opportunity to enhance skills, speedy growth of leading positions and opportunity of good salary and further facilitation.

I attach my resume to support my application. It shows that I will bring important skills to the position. I am enthusiastic and professional, and I believe I would fit well into the company's staff team culture and contribute to the ongoing success of the company.

I would very much enjoy having the opportunity to talk with you further to discuss how I am using my skills to benefit my clients.

Thank you for considering my application. I look forward to hearing from you.

Best Regards,

Muhammad Asad Waqqas