**Ali Ahmed**

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# Objective

To work in such an environment that provides me an opportunity of learning and personal growth and where I can better utilize my skills and a catalyst in organizational growth.

**Education**

## 2018│ Bachelor of Arts (B.A)

*University of the Punjab, Lahore*

## 2013│ Intermediate (I.Com)

*Board of Intermediate and Secondary Education, Lahore*.

## 2011│ Secondary School (Matriculation in Science)

*Board of Intermediate and Secondary Education, Lahore*.

# Experience

**Yahya Fitness Gym**

Accounts OfficerDecember, 2016 to till now

(Managing financial book-keeping of a GYM, processing invoices, records payments, and track expenses.)

# Professional Characteristics

* Good command over office and General Administration
* Productive Hard work

# Computer Skills

* Having good knowledge about computer hardware
* MS Word & Excel

# Hobbies

# Internet surfing

# Body Building

# Reference

Reference will be furnished on demand