**Asma liaqat**

0320-8496797

relativesrproblem@gmail.com

**Personal Profile:**

Name: Asma liaqat

Nationality: Pakistani

Date of Birth: 07/07/1980

Religion: Islam

Gender: Female

Marital Status: Married

**My Experience:**

\* Having 6 years experience as a Teacher in Garisson Junior Academy and in Shad Bagh College Lahore.

**Skills and Competencies:**

**\*Convincing Lecturer**

**\*Expert in all computer languages**

**ACADEMIC PROFILE**

|  |  |  |  |
| --- | --- | --- | --- |
| **CERTIFICATE/DEGREE** | **GARDE/DIVIONS** | **YEAR** | **Institute** |
| **Diploma in OCA training** | **1st Division** | **2010** | **Techno-Ed private Limited** |
| **Post Graduate Diploma in Computer Sciences** | **1st Division** | **2002** | **Queen Mary College Lahore** |
| **M.C.S** | **1nd Division** | **2005** | **Hajvery University Lahore** |
| **B.A** | **1st Division** | **2000** | **Punjab University** |
| **F.S.C** | **1st Division** | **1998** | **Govt, College Shad Bagh** |
| **Matriculation** | **1st Division** | **1996** | **New Saint Mary High School, Shad Bagh, Lahore.** |

**Skill SETS:**

\* Filled with passion and the ability to connect with audience.

\*Ability to make sessions participative and interactive.

\*Team building experience.

\* Ability to inspire, train, and develop people

\*Good time management

\*Strong background in corporate, group and concept sales.

\*Can create courteous, friendly, professional work environment.

\* Ability to evaluate alternatives and decide on a plan of action.

**LANGUAGES KNOWN :** Urdu & English, Punjabi.

**EXTRA ACTIVITIES**  **:** excellent Verbal, Written and Instructional

**:** Communication Skills.

**:** Profound ability to work in a Stressful

: Environment.

**:** Good Oriented approach towards the job

Assigned.

**TRAINING ACCOMPLISHMENTS:**

1. Impact Of Success
2. Art of influencing
3. How To Get What Ever You Want
4. Effective Public Speaking
5. Power public speaking
6. Positive Mental Attitude
7. Effective Communication Skills

**Career Abstracts:**

* Create, Design and develop content for training modules from time to time to address specific requirements based on training needs of workforce.
* Train the people on behavioral Skills, Motivation, Leadership, Interpersonal skills. .

**TRAINING SKILLS:**

* On job continuous product training and imbibing positive motivation to the participants.
* Confident to hold the attention of the participants by making sessions lively, interesting and interactive.
* Good presentations skills with clear delivery of information.

**Individual level:**

Self awareness, EQ measurement, attitudinal change, stress counseling, measuring learning motives.

**Hobbies:**

\*Cooking

\*Shopping

\*Empty Perfume bottles

**Group level:**

Ice-breaking, Team building, decision making techniques, Situational leadership development.

**TRAINING OBJECTIVE:**

**To be a professional coach and become an indispensable organizer in entrepreneurial training with effective and penetrable training modules.**