|  |  |
| --- | --- |
| MADIHA MUNIR D/O MUHAMMAD MUNIR |  |
| Street no# 2, house no# 32, shahid street, sandha kalan lahore. |
|  |  |

**03334625396 & 03244977247 ▪ madijana010188@gmail.com ▪**

Objectives

To Work in a challenging environment and build an outstanding career thereby making an irreplaceable contribution to the company by the way of accelerated progress towards respective goals. To achieved excellence by working with highest professional standard.

Experience

* University of South Asia as an Assistant Registrar (Continues).
* University of South Asia as an Academic Officer (Continues).
* University of Sargodha Lahore campus as an Attendance in Charge & Fine Collector.
* University of Sargodha Lahore campus as an Assistant Controller of Examination.
* Farooq Hospital West Wood branch as a HR Manager and affairs in charge.
* Zainab Palace Girls Hostel as a Warden.
* Royal News as a Crime Reporter.
* Teaching in Lahore Grammar School as Attendance In charge of Faculty.

**Final Year Project**

**Impact of Foreign Direct Investment** (FDI) on economic in Pakistan: Time series analysis

Education

University of the Punjab

2013-2017▪ **Bachelor of Studies in Economics**

Lahore Board of Intermediate and Secondary Education

2011-2013▪ **ICS**

Board of Intermediate and Secondary Education

2009-2011▪ **Matriculation**

Skills

**Computer Skills**

* Internet Technologies
* Window 7 Basics
* MS Office 2007
* Computer Basics
* Internet Surfing

**Personal Skills**

* Communication Skills
* Presentation Skills
* Good Spoken
* Multi-disciplinary and Versatile Behavior Quick Learner
* Problem Solver
* Team worker
* Social worker
* Great Personality

**Language**

* English (Average)
* Urdu (Very Good)
* Punjabi (Very good)

Hobbies

* Book Reading
* Internet Surfing
* Travelling

References

* Will be Furnished on Demand