**FARRAH TARIQ** 🏠 510/B Nizam Block Allama Iqbal Town Lahore

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**WORK EXPERIENCE**

**OVEX TECHNOLOGIES**

DEC 2010 – FEB 2011

**CRESENT KIDS CAMPUS**

OCT 2005 – DEC 2007

**Customer Care Representative**

I learn a lot from this job. How to maintain positive and empathetic attitude. It improved my communication skills. Learn to acknowledging and resolving customer complaints.

**Computer Teacher**

Co-ordinate with other teachers and staff. Works as a team member. Managing and monitoring student behavior.

**EDUCATION**

**PUNJAB UNIVERSITY**  
2009

**UNIVERSITY OF EDUCATION**  
2010

**H.O.P**

2018

**PUNJAB UNIVERSITY**

2020

**Master’s in Urdu literature**

**B.Ed. (Elementary level)**

**Diploma in**

Web design and development

**Diploma in**

MS Office

**SKILLS**

Co-ordinates

Research