**Sundus Humanyon**

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**Objective and Summary**

I aim to work in an organization where I can impart my knowledge and skills to bring value to the organization by working hard and as a team member. Completed my Masters in Population Sciences in 2016 where extensively studied different techniques and completed several assignments.

Up to 4.6 years experience in different school environment. Currently working in private education sector as class teacher and composer in Dar-e-Arqam. Also involved into manage the section of the school as a communicator and responsible for preparing and composing the teaching material and curriculum in computer. Working in this field since 2012 alongside my studies.

**Education**

* Masters of Science, Population sciences, University of the Punjab, 2016
* Bachelor of Arts, University of the Punjab, 2013

**Computer Packages**

Microsoft Word, Power Point, Excel, SPSS.

**Degree Thesis**

* Collection of quantitative data through questioner to compare IMP violence prevalence rate in working and non-working women.
* Snowball sampling used in whole thesis analysis.
* Package SPSS: different tests are used for data analysis in comparison of IMP violence.

**Degree Campaign**

* In campaign of cleanliness we give a message “before you leave take a minute to clean”.
* Information paper on cleanliness importance hand over to all the department students on Islamic perspective.
* Introduced a game of “litter in dustbin” for making campaign attractive and interesting on money prize.
* Presented report on cleanliness campaign in the class.

**Professional Experience.**

***Dar –e –Arqam School, March 2019 till Present and continue.***

* Teaching, coaching and mentoring children.
* Preparing AV-aids and other helping material for concepts of mathematics, science, art, social studies for the clear understanding of the students.
* Meeting with parents on monthly basis and guiding them regarding their children.
* Composing Result sheets and papers.
* ***Educators School, Dec 2016 till October 2018***
* Teaching, coaching and mentoring children.
* Making weekly planners, monthly tests and terms syllabus in composed shape.
* Preparing AV-aids and other helping material for concepts of mathematics, science, art, social studies for the clear understanding of the students.
* Meeting with parents on monthly basis and guiding them regarding their children.

***From Aug 2012 till Oct 2014***

During my studies of MSC, worked part-time in education filed. Following are some highlights:

* Worked in nursery class teacher along with junior section coordinator in a local school.
* Coordinated with parents and guide them how to write correct formation of words at home and how child memorize word at house for better learning.
* Made result sheets, charts, AV-aids for giving clear concepts learning of students.
* Managed work load according to given time period.
* Worked as a 4-grade class teacher in Iqra-madina tul atfal School.
* Managed class work and checked according to planner and make it up to date.

**Other Information**

* Hobbies: Traveling, Cricket, Cooking, Reading, Gardening.
* Languages: English, Urdu, Punjabi
* Location: Lahore
* Material Status: Single

**References**

References can be provided on further request.