**RABIA ZULFIQAR**

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| Professional Resume | |
| **Cell:** | 0321-8805200 |
| *Email(s):* | Mirzagirl2015@gmail.comRabia\_zulfi@hotmail.com |

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| **Objective:** | I am looking forward to build my extensive range of conceptual, technical and human relation skills within a suitable challenging role. I am keen to achieve professional development using my creative ability and orient services in a dynamic establishment. |

**Competency:** Educational Administration, Educational Psychology, Assessment and Evaluation, Educational Philosophy, Educational Research, Curriculum Development, Professional Development, Teacher Training, Model Making, Developing Resources Room.

**Strengths:**

* Excellent oral and written communication skills
* Ability to work under pressure, prioritize tasks and meet deadlines
* Ability to relate to different people and adapt new tasks

**Professional Certification & Academic Education**

University of the Punjab, Lahore

**M.Phil. in Education**

(2015-2019)

University of the Punjab, Lahore

**Master in Education Elementary**

(2012-2014) Gold Medalist

Ali Institute of Education, Lahore

**Bachelors in Education** (B. Ed)

(2011-2012) Gold Medalist

**Computer Skills and Other Abilities**

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| **Sr.** | **Skills & Abilities** | **Proficiency Level** | **Last Used / Practiced** |
| 1 | Planning and organizational skills | Excellent | Currently Using |
| 2 | MS. Office | Excellent | Currently Using |
| 3 | Able to work independently and use initiative | Excellent | Currently Using |
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# Related Experience

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| 1. LSL School, Gulberg, Lahore (Math, English, Science, S. Studies and Islamiyat). |
| 1. SOS Village School, Ferozepur road, Lahore (Math, English, Science, S. Studies). |
| 1. Summer Fun in Ali Institute of Education, Lahore (Mathematics teacher). |
| 1. Teaching Qurban & Suraya Educational Trust, Lahore (Math, English, Science, S. Studies and Islamiyat) |
| 1. Lahore Literary School (Teacher Trainer). |

**Other Activities**

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| **Sr.** | Description of Activities |
| 1 | Motivate the broken family child of grade 2 and make hm active, happy and participative in the class. |
| 2 | Motivate the unwanted child in her family of grade 5 |
| 3 | Rearrange the classroom sitting arrangement for better learning and student teacher active participation. |
| 4 | Develop different work sheets, games, puzzles, riddles, activities |
| 5 | Model developing for different subjects and for different classes. |
| 6 | Develop learning resources room. |
| 7 | Lesson planning with alternatives. |
| 8 | Skit writing, direction, acting and hosting in extracurricular activities. |
| 9 | Participate in university conferences. |
| 10 | Flyer and brochures making |
| 11 | Train teachers. |

**Personal Information**

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| Father’s Name : | Zulfiqar Ali |
| Marital Status : | Single |
| Language Competency : | English, Urdu, Punjabi. |

**References**

Will be furnished on request.