



Working with model workflows

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Manage lifecycle processes within your ValidMind Platform UI setup using workflows and transitions.

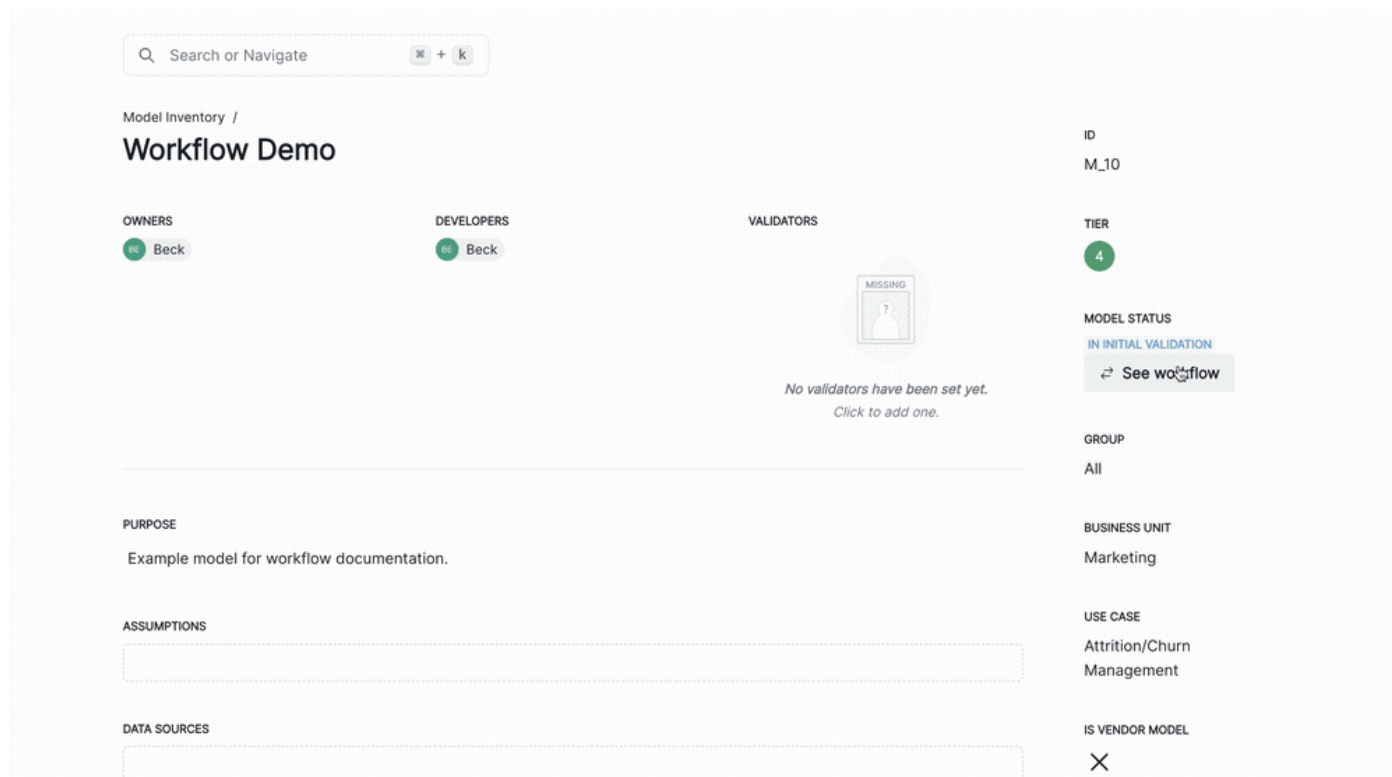
Prerequisites

- The model is registered in the model inventory
- You've already customized your resource statuses for use in workflows
- Workflows have already been set up for use with your models
- You are assigned a role that has access to complete actions set up by workflows

See model statuses

To review the overall workflow status for a model:

1. Log in to the ValidMind Platform UI.
2. In the left sidebar, click Model Inventory.
3. Select a model by clicking on it or find your model by applying a filter or searching for it.
4. On the landing page of your model, locate the Model Status section:
 - Click → **See workflow** to open the detailed workflow associated with that model.
 - The current workflow state will be highlighted on this detail view.



See model documentation statuses

To review the workflow status of a model's documentation:

1. Log in to the ValidMind Platform UI.
2. In the left sidebar, click **Model Inventory**.
3. Select a model by clicking on it or find your model by applying a filter or searching for it.
4. In the left sidebar that appears for your model, click **Documentation**.

On this **Documentation** page, locate Document Status:

- Click → **See workflow** to open the detailed workflow associated with that model's documentation.
- The current workflow state will be highlighted on this detail view.

Transition workflow statuses

Depending on the configuration of your workflows, you may or may not be able to move a model into another workflow state as actions can be gated to only users of certain roles. When all the actions that can be performed by your role are completed for that model or model documentation at that stage of the workflow, the Actions section will disappear from view.

To transition the overall workflow status for a model:

1. Log in to the ValidMind Platform UI.
2. In the left sidebar, click **Model Inventory**.
3. Select a model by clicking on it or find your model by applying a filter or searching for it.
4. If an action is available to your role, you'll see it listed in the Actions section on the model's landing page.

Click → to open up the Transition panel for your selected action. This arrow will be followed by the action name:

- On the Transition panel, enter a Note then click **Submit**.
- A toast will indicate that your status has been successfully transitioned.

Search or Navigate

Model Inventory / **Workflow Demo**

OWNERS: BE Beck

DEVELOPERS: BE Beck

VALIDATORS: MISSING
No validators have been set yet. Click to add one.

PURPOSE: Example model for workflow documentation.

ASSUMPTIONS: [Text Area]

DATA SOURCES: [Text Area]

RESTRICTION ON USE: [Text Area]

ID: M_10

TIER: 4

MODEL STATUS: NEW
See workflow

ACTIONS: Submit for Initial Validation
→ Transitions model to IN INITIAL VALIDATION

GROUP: All

BUSINESS UNIT: Marketing

USE CASE: Attrition/Churn Management

IS VENDING MODEL

1/6 Done

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What's next

Customize resource statuses

Statuses can be manipulated via workflow transitions and are used to track the progress of resources through your organization's processes.

Set up model workflows

Workflows can be configured to match your organizational needs for overseeing model development, validation, or implementation activities.