VALIDMIND

📑 Working with workflows > Customize resource statuses   🔍

Customize resource statuses

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Statuses can be manipulated via workflow transitions and are used to track the progress of resources through your organization's processes.

Default statuses are provided for you as suggestions. You can add, edit, remove, and define your own custom statuses in each category:

- Model documentation
- Model lifecycle

Prerequisites

To add, edit, or delete statuses, you must hold the `Customer Admin` or `Developer` role.

Add or edit statuses

1. Log in to the ValidMind Platform UI.

2. In the left sidebar, click ⚙ Settings.

3. Under Workplace Settings, select ⇄ Statuses.

4. Under available statuses, select the process you'd like to add or edit statuses for:

   - To add a status, click **+ Add New Status**.
   - To edit a status, click on the status itself.

   On the status detail popup that appears, provide the required information indicated by ∗.

5. When you are done, click **Save** to apply your changes.

Delete statuses

Deleting statuses already in use will cause your workflows to no longer function correctly.

Make sure that the status you're deleting is not associated with any workflows or active models in your inventory before proceeding.

1. Log in to the ValidMind Platform UI.

2. In the left sidebar, click ⚙ Settings.

3. Under Workplace Settings, select ⇄ Statuses.

4. Under available statuses, select the process you'd like to delete a status for.

5. Hover over the status you'd like to delete, and click 🗑 Delete:

   - A confirmation dialogue will appear. Select OK to continue.
   - A toast will indicate that your status has been successfully deleted.

What's next

- Workflows FAQ
- Set up model workflows

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