

PO Accounting Report - PO-5223

PO Number: PO-5223

Vendor Name: Hassan Al-Sayed Engineering Consulting Company

Goods/Services: Consultant service & Technical Reports for Al Medina Region, Qassim Region & Jizan Region (quarantine zone for animals and plants at ports)

Report Date: 30/05/2024

1. Original PO Items:

Invoice Number	Invoice Date	Total Invoice Amount	Payment Terms	Delivery Date	Payment Method	Status
INV-35-12022023	Feb 12, 2023	(23.690.00) SDR	20%	Feb 8, 2023	Bank Transfer	Paid
INV-65-21022023	Feb 21, 2023	(35.535.00) SDR	30%	Feb 8, 2023	Bank Transfer	Paid
INV-2145-251220234	Dec 25, 2023	(58,937.50) SDR (Revived)	50%	Dec 25, 2023	Bank Transfer	Partially Paid
Total		(118,450.00) SDR				

Notice: inv-2145-25122023 total value= (59,225.0) SDR (Required)

2. Out-of-PO Items:

Field	Description	Payment Method	Invoice Number	Total Amount + Taxes	Status
Al Qassim Region	Report firefighting (design quantity report)	Required	N/A	7,475.00	Pending
Jeddah Islamic Port	Report firefighting (design quantity report)	Bank Transfer	988-22072023	7,762.50	Paid

3. Account Code Assignment:

Item	Account Code	Description
Al Medina Region Reports	47	Technical Report Fees
Jizan Region Reports	47	Technical Report Fees
Qassim Region Reports	47	Technical Report Fees
Qassim Region Firefighting Report	47	Technical Report Fees
Jeddah Islamic Port Firefighting Report	47	Technical Report Fees

5. Outstanding Actions:



Invoice: Request and receive the invoice for the firefighting report for Al Qassim Region Port.

- **Payment:** Upon receiving the invoice, process the payment of (7,475.00) SDR for the Al Qassim Region Port firefighting report.
- **Account Code Assignment:** Assign the appropriate account codes for all items as per the company's chart of accounts.

