

# Attendance Report

Employee: Mitchell Admin

From: 05/01/2024

Until: 05/31/2024

Date	Planned Hours	Leave Hours	Worked Hours	Overtime
05/01/2024	8.0	0.0	0	0
05/02/2024	8.0	0.0	0	0
05/03/2024	8.0	0.0	0	0
05/04/2024	0	0.0	0	0
05/05/2024	0	0.0	0	0
05/06/2024	8.0	0.0	0	0
05/07/2024	8.0	0.0	0	0
05/08/2024	8.0	0.0	0	0
05/09/2024	8.0	0.0	0	0
05/10/2024	8.0	0.0	0	0
05/11/2024	0	0.0	9.13	0
05/12/2024	0	0.0	0	0
05/13/2024	8.0	0.0	0	0
05/14/2024	8.0	0.0	0	0
05/15/2024	8.0	0.0	0	0
05/16/2024	8.0	0.0	0	0
05/17/2024	8.0	0.0	0	0
05/18/2024	0	0.0	0	0
05/19/2024	0	0.0	0	0
05/20/2024	8.0	0.0	0	0
05/21/2024	8.0	0.0	0	0
05/22/2024	8.0	0.0	0	0
05/23/2024	8.0	0.0	0	0
05/24/2024	8.0	0.0	0	0
05/25/2024	0	0.0	0	0
05/26/2024	0	0.0	0	0
05/27/2024	8.0	0.0	0	0
05/28/2024	8.0	0.0	0	0
05/29/2024	8.0	0.0	0	0
05/30/2024	8.0	0.0	0	0
05/31/2024	8.0	0.0	0	0

<b>Planned Hours</b>	184.0
<b>Leave Hours</b>	0
<b>Worked Hours</b>	9.13
<b>Overtime</b>	0
<b>Overtime Total</b>	-15.91

## Leave Allocations

<b>Description</b>	<b>Time Off Type</b>	<b>Allocation</b>	<b>Leaves Taken</b>	<b>Remaining</b>
From 01/06 09 days	Paid Time Off	9 days	0.0	5.0 days
From 01/05 10 days	Paid Time Off	7 days	0.0	7.0 days
Paid Time Off for Mitchell Admin	Paid Time Off	1 days	0.0	0.0 days
Functional Training	Training Time Off	7 days	0.0	0.0 days