

Subject: Aarhus & NHMD Meeting recap
Date: Monday, 2 September 2024 at 14.38.22 Central European Summer Time
From: Chelsea Alene Graham
To: Birgitte Bergmann, Charlotte Vikkelsø Hansen, Hans Viborg Kristensen
CC: Pip Brewer
Attachments: image001.jpg

Just as a recap of our meeting, I thought I'd send the following notes. In highlight, some things to ask, report or emphasize 😊

IMAGES

We discussed that images are being ingested and are populating on N:/ in N:/ SCI-SNM-DigitalCollections/DaSSCo/MASTER_IMAGE_STORE/Main_image_store

Birgitte mentioned that there are blue and orange color tags on some of the folders when she views them via webfile. She wonders if these signify anything about errors, or progress. I thought that this might be something introduced by Axel's processing or perhaps by our IT group. **Do you know, Pip?**

INGESTION

There have been instances of folders with a mix of specimens which could result from a mistake in the Ingestion Client (for example selecting the wrong workstation). This causes some issues for the IT and data teams because they need to alter the metadata for each file and move them to the correct folder. So, I am asking all Digitizers at NHMA/AU and NHMD to be careful when selecting the workstation and filling out other fields in the Ingestion Client.

DATE ON CAMERA

We did not speak about this in the meeting. This afternoon, my colleagues in the IT team at DaSSCo let me know that the date on the camera at WORKPIOF0003 is wrong, which is generating incorrect metadata. **Charlotte, would you please change the time date on the camera?**

AARHUS HERBARIUM SET-UP

Birgitte gave the go-ahead for ordering the new load bearing table. She does not think that the light stands would work with their space. **Chelsea will order the table and scaffolding elements.**

DIGITIZER PERIPHERALS ORDERED

Chelsea ordered sunglasses and the shutter release to NHMA for Charlotte's use. The sunglasses can be used at either workstation. The shutter release is specifically for the Canon R5 at WORKPIOF0003.

The shutter release should arrive in the next few days. The sunglasses have an estimate of 11 September.

VOLUNTEER

Birgitte told about a volunteer at Aarhus Herbarium who has a collection that has been incorporated into the collection of AAU. He has registered the specimens in his own database and has offered to give Birgitte all of his information for their filemaker database. Birgitte is thinking that he could also barcode the sheets and have the associated data in a form that could be easy to move to Specify. **Pip, would this be of interest to DaSSCo?**

Chelsea Graham

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