# aryan

Re-score		
Interview 360		
Score: 15 Sep 2024	<ul> <li>Aryan_Gupta.pdf</li> <li>Checks: 59</li> <li>Passed: 47</li> </ul>	
	<ul><li>Dismissed: 0</li><li>Failed: 12</li></ul>	

Nearly there! With just a few tweaks your CV could be ready for the green zone. Read through the feedback - it will give you all the information and advice you need to get as close to 100% as possible. Once you've updated your CV with the suggestions, resubmit it and watch your score go up.

Score	History	
How much have we helped you? $\overrightarrow{\Delta} \overleftrightarrow{\Delta} \overleftrightarrow{\Delta} \overleftrightarrow{\Delta}$		
Feedback	•••	
Most Applicant Tracking Systems (ATSs) or CV scanners will provide This is how you might be summarised: ARYAN GUPTA is experienced in: Employability Skills; and Information Te months of experience. View ATS Version of CV (i) Your CV is a PDF file. Many ATSs can't read certain elements of		
File	Top Tips = 4 🗸 4 🗸 0 🚺 0	
E-applications - what's in a file?	Search Transcript Applying for a job is hard enough, but if you receive a rejection message from a computer, that can be a real blow to your confidence. Many big employers and recruitment firms will use something called an Applicant Tracking System or ATS. Its an automated system used to sift through large numbers of CVs and resumes before sending on the successful ones to a human being. What you probably didnt realise is that even before the machine gets to the content of your CV, the actual file could trip it up and have it kicking your CV out of the	



# Presenting your CV for the machines

#### MyMQ Career Zone

Search Transcript...

So you have a highly visual CV or resume that uses a funky template with graphics, text boxes and a brand new interesting font. Now. try converting that to a plain text file. Because thats what an applicant tracking system will do before it tries to read your beautiful CV. Now its not only much less beautiful but also vital pieces of information are missing or in the wrong place and it looks like a complete mess. At this point the machine is going to assess your CV and decide whether its worth passing on to the hiring manager or recruiter youve applied to. Scared? You should be!

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# Number of pages <u>Dismiss</u>

We can't read your CV accurately for this check because it's a PDF document. Please dismiss this check if you don't think there's a problem.

#### Oscillation Something not right?

Best practice is to keep your CV to a maximum of two A4 pages. However, some recruiters and employers now prefer a one-page CV and if you don't have much experience, that may be a more appropriate choice. Three pages is really only appropriate for academic or medical CVs and should generally be avoided.

# Word count

There are 507 words in your CV.

The wordcount of your CV is within the recommended range of 350 - 800 words. Well done!

The word count of your CV will depend to some extent on your experience, but around 400 words per page is a good guide, with a minimum of 350 for one page to ensure you're providing enough information. Be aware of repetition and including things not relevant to the potential employer, and say what you need to say whilst keeping your phrasing concise.

#### Font type & size <u>Dismiss</u>

Number of font sizes found throughout your CV: 5 You've used more than 4 different font sizes. That's too much.

#### Oscillation Something not right?

Lots of different font types and sizes can make your document look messy and unprofessional. Use one font type and only use a bigger font size for headings.

#### Font colour <u>Dismiss</u>

We can't read your CV accurately for this check because it's a PDF document. Please dismiss this check if you don't think there's a problem.

# Oscillation Something not right?

Too much variation in font colour on a CV can make it look messy and unprofessional and even difficult to read, depending on the colours chosen. Generally, the advice is to keep font colour conservative and consistent.

#### Whitespace <u>Dismiss</u>

We can't read your CV accurately for this check because it's a PDF document. Please dismiss this check if you don't think there's a problem.

# Something not right?

The right balance between text and whitespace on a document is crucial. It makes content more legible, can draw attention to what's important and can increase comprehension by almost 20%. Not enough space can make your document feel cluttered and confusing; however, too much space can look like you don't have enough to say.

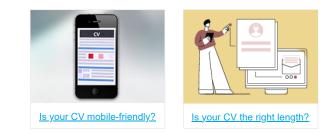
#### Manual formatting <u>Dismiss</u>

We can't read your CV accurately for this check because it's a PDF document. Please dismiss this check if you don't think there's a problem.

# Ostable Something not right?

Using the spacebar or multiple tabs to create the layout you're after can cause lots of problems when it comes to a machine reading and rendering your CV. So don't hit the space bar or tab key multiple times to create an indent or a new line; hit the tab key once, use the return key or type 'tab' into MS Word's search and use the 'Insert alignment tab' function.

#### Advice



Structure

Top Tips = 7 🗸 7 🗸 0

**Top Tips** 

# Structuring your CV with sections

Search Transcript...

Whether your CV or resume is being read by a human or a machine, the structure of the document is crucial. Hiring managers spend mere seconds skimming your CV and if they can't navigate it easily, they'll give up; applicant tracking systems (ATSs) are expecting clearly defined sections too. If they can't find them, they may deprioritise or even reject your CV.

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So, here are 5 tips on how to structure your CV or resume with sections:

# Sections You should have at least 3 identifiable sections. We've found 4 sections in your CV. That's great. Experience Technical Skills Education Certifications Make your document easy for humans and machines to process by structuring your CV into sections. Use standard section headings and include them in a standard order. Standard headings include 'Personal Profile', 'Education', 'Work Experience', 'Key Skills', 'Interests' and 'References'. Key sections

You've included both work experience and education sections.

Education and work experience and are the two sections hiring managers will expect to see on your CV. Not including either one of them may mean your CV is rejected at the first stage. Make sure both sections have standard headings, such as 'Education' and 'Work Experience' or 'Work History', so CV scanners can find them easily.

# Contact details

Good news! We found contact information and it was at the top of your CV.

Always include a contact details section at the top of your CV. Otherwise, how will the hiring manager or recruiter invite you to the next stage of the process? Don't include contact information elsewhere in your CV, it may confuse the ATS and potentially be missed by the person viewing your CV.

#### Section content

All your sections appear to have content.

All section headers should have related content beneath them i.e. there shouldn't be just headers in your document. If the detail does exist beneath your section header, but an ATS can't find it, it may be due to the layout or formatting in your CV. Save your CV as a text document and see if you can spot the problem.

# Section layout

Your sections all seem to have the header on a separate line above the content.

Put your section headers above the content for that section and not on the same line as the content. It's visually clearer and more appealing and also ensures the machines will find your sections with ease too.

# Repeated sections

We didn't find any duplicate sections in your CV.

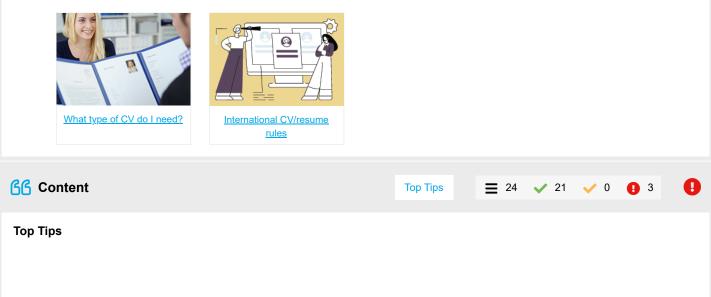
Generally you should only have one version of each section as multiple versions can confuse both humans and machines. However, it may make things clearer for some applications to have more than one section when it comes to skills and work experience, for example.

#### Section dominance

Your work experience and education appear to be the most dominant sections.

The quantity of content in each of your sections will help a machine and a hiring manager identify what type of CV you are presenting: i.e. work experience, education or skills-focussed. However, if you haven't set your sections out clearly with easily recognisable headers, such as 'Education', 'Work Experience' and 'Key Skills', the ATS may group sections together and wrongly assume you've placed more importance on some sections than you meant to.

# Advice



# The content of your CV: What to include

#### **Contact Information**

#### Name

It looks like your full name on your CV is ARYAN GUPTA.

By the way, this name is different from the name we have in your MyMQ Career Zone account, which is Sanjay Kanakkot Viswanathan.

Always include a first name and last name on your CV, unless you're a very famous popstar!

# 🖊 Phone & email

It looks like your email address is 911aaryan@gmail.com. It looks like your phone number is 91-7415721902.

There's no point in sending out an amazing CV if the person reading it can't easily contact you as soon as they decide they want you for an interview. So make sure you include your phone number and a professional email address.

#### Postal address

We couldn't find a postal address for you in your CV. That's fine. You don't need to include one if you don't want to.

Including your address can be helpful if you're uploading your CV to a job board as the site may suggest job openings near where you live. It can also be useful to hiring managers, who can judge how easy your commute would be. However, if the commute looks too onerous that may affect your chances. So, only include your address information if it works for you.

#### LinkedIn

We've found a URL for your LinkedIn profile:

# linkedin.com/in/agaryan

Having a LinkedIn profile is almost a prerequisite today for professionals or aspiring professionals. Linking to it on your CV turns your CV into an interactive document and shows that you're comfortable with digital/online/tech and that you understand the importance of personal branding. But make sure your profile is complete and presents a strong, favourable picture of you.

## Other social media links

We couldn't find links to the other most common social media platforms.

Social media links besides LinkedIn can bring depth and colour to your CV whilst also showing that you're good with tech and (hopefully) personal branding. But some profiles are more beneficial to your job application than others, so check your profiles carefully and make sure they're appropriate, and portraying the image you want a hiring manager to see.

#### MyMQ Career Zone

Search Transcript...

The first thing you need to ask yourself when writing your CV or resume is what you are going to include. Both hiring managers and the systems that manage online applications for them, known as Applicant Tracking Systems (or ATSs), have certain expectations around CV content. So which sections do you need in your CV and what content do you need to include in each section?

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For the contact information section, include your first and last name, a phone number and a professional email address. Add links to your LinkedIn profile, and any other

#### Multiple occurrences

It looks like there are no multiple occurrences of your contact information. Good job!

If a hiring manager likes your CV, you don't want there to be any confusion about how they contact you. So make sure you've only included one address, one phone number and one email address at the top of your CV.

#### Exclusions

We couldn't find any personal information that should be excluded. That's good.

There are certain personal details you should leave out of your CV because you may be opening yourself up to discrimination or potential identity theft. So exclude, for example, your age, proof of ID reference numbers, marital status and date of birth.

#### Education

#### Section

We found your education section!

If you are early on in your career, potential employers will be interested in your education, particularly your most recent educational achievement. It gives them a sense of what you've learned and the skills you've acquired that could be useful when you start working for them. Even if you're experienced, your latest qualification should be included, so always make sure you create a section specifically about your education.

#### Education dates <u>Dismiss</u>

We think the following education records have dates missing:

Not Found

#### Something not right?

Including dates on your education means humans and ATSs alike can easily pick out your most recent qualification, which will usually be the most important to a potential employer.

#### Record order

Your education history appears to be presented in reverse chronological order based on the dates we found. That's great! We think this is your latest education record:

Institution: Lakshmi Narain Colleg	ge of Technology & Science
Course: B.Tech in Computer Scei	nce Engineering - Engineering
Dates: From 2021 to 2025	

If we've got this wrong, please check your dates, layout and formatting.

Always list your education in reverse chronological order to make it easy for the hiring manager to see your most recent (and relevant) qualification.

#### Record details

Your most recent educational record seems to contain all the required information. Nice work!

```
Institution: Lakshmi Narain College of Technology & Science
Course: B.Tech in Computer Sceince Engineering - Engineering
Dates: From 2021 to 2025
Grade: 7.54
```

For the most recent record in your education history, potential employers will expect to see relevant dates, the name of the institution, the name(s) of the course(s) and level(s) taken and, if relevant, the grade(s) you achieved. For the rest of your education, although dates, institution and level will usually be expected, grades can be summarised.

#### Skills in education records

We only found the following skills in your most recent education record. Are there any other common technical or workplace skills you gained on your course that you could add?

Institution: Lakshmi Narain College of Technology & Science Course: B.Tech in Computer Sceince Engineering - Engineering Skills: Engineering And Technology

If you picked up skills, completed modules or undertook certain projects during your time in education, particularly in your most recent qualification, that are relevant to the job, it's worth including them in your education section.

# Work Experience

Section

We found your work experience section!

Along with your education section, your work experience is the most important section on your CV, so you should always include it. It's important to create a separate section so the hiring manager and the ATS can find it easily.

# Number of jobs

We think we've found 2 jobs in your work experience section:

Offer Letter - Full Stack Developer Intern Tryidol Technologies Pvt. Ltd - Full Stack Developer Intern -- Certificates

If this doesn't look right, please check you've included dates as well as checking your layout and formatting. Company names may be missed if they are everyday words with no company suffix, such as Ltd, Plc, Llp, Inc etc., so try adding a suffix if that's the case.

Quality and relevance of work experience is more important than quantity, but having a critical mass of experience generally means more skills and that can boost your chances of getting to interview. Include part time jobs and volunteering experience and even roles you've taken on in your hobbies. List each job with its own dates, company and your job title.

#### Job titles

All your jobs have job titles.

Job titles convey the responsibilities and the level of the job you were/are doing and they help hiring managers to see how you've progressed in your career. Accurate job titles are essential; so include them and don't make them up yourself.

## Company name

All your jobs include company names.

Employer names in your work experience are important to hiring managers: they need to know who to go to for a reference for a start, but it also gives them crucial insight into the type and potential complexity of work you've been doing as well as the workplace cultures you've experienced.

#### 🧹 Job order

Your employment history appears to be presented in reverse chronological order, based on the dates we found. That's great! This looks like your latest job:

## Offer Letter - Full Stack Developer Intern

If we've got this wrong, please check your layout and formatting.

Just like your education, hiring managers are always more interested in your most recent experience. So, make it easy for them to find it by listing your experience in reverse chronological order.

$\checkmark$	Multiple current job	bs
	• •	

# No issues here!

You shouldn't have more than one current job with the same employer. If that's what we've found, you may have made a mistake with your dates or perhaps your formatting has meant we've misread your CV. But if we've misread it, so will other online application systems and ATSs.

Skills in work experience         We found these skills in your work experience:         Creating       Design Skills         Networking       Presenting
Show All

Think about the skills you've developed in the work experience you've had and match them to the transferable and/or technical skills required in job descriptions for the types of roles you're applying for. To provide evidence of your abilities, your achievements in this section should include any actions you took, using those skills, that produced a measurable benefit.

# **Personal Profile**

# Section <u>Dismiss</u>

It looks like you haven't included a personal profile. We may have missed it, though, for the following reasons:

- no section header or header is on the same line as the content
- unrecognised section title: try changing it to "Personal Profile", "Personal Statement" or "Summary"
- statement is less than 150 characters

Dismiss this check if we've got this wrong or you don't want to include a personal profile.

② Something not right?

A personal profile is not a compulsory element of your CV, but it can be a very useful one. It's a way of grabbing the attention of busy hiring managers, giving them a short summary of the most important things you want them to know about you and encouraging them to read the rest of your CV. Include a header to ensure it's always found by the ATS.

# Length <u>Dismiss</u>

No personal profile section found.

# Something not right?

Personal profiles are usually 4-6 lines or 50-80 words. They need to be long enough to convey useful information but not so long that a hiring manager can't absorb most of the information with a quick scan.

# **Hobbies & Interests**

# Interests

We couldn't find any information about your hobbies or interests. If we've missed it, try including the words 'Hobbies' or 'Interests' in the section header.

The interests and hobbies section isn't compulsory, but your CV is as much about your personality as it is about your skills and experience, and this section is a great opportunity to give the hiring manager a glimpse into the person behind the CV. However, you should only include interests that are actually interesting!

#### References

# Section

It looks like you haven't included a references section.

This section is optional in a CV. A potential employer will check your references when they're close to making you an offer. If you haven't included a references section, they'll assume you'll make your references available when they request them.

#### Personal details

It looks like you haven't included personal/contact details for your references.

No references section found.

Including the names and contact details of a few of your references along with their role can be helpful, but it's not necessary. If you do include details, make sure you check it's ok to do so with the reference first. 'References available on request' is ok, but it can sometimes be considered a waste of valuable CV space.

# Advice





Work experience on your CV



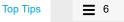
References on your CV

0

0

6

🏷 Skills



as it may not be recognised as a match.

Top Tips

# Presenting skills in your online CV

Search Transcript... used each one, and this is particularly useful information for the hiring manager. But dont create a subheading for each skill with each job role description. The ATS will get confused with this layout and think the skills are additional roles. Be precise: The best way to ensure that an ATS notices every instance in which youve mentioned a required skill, is to match the precise wording from the job description. So, if theyre asking for copy writing dont say copy editing

#### Section

We found a separate skills section in your CV.

A separate skills section is a great way of highlighting the most relevant skills to someone who may only spend a few seconds on your CV the first time they look at it. But it's also important to include your skills in your work experience as the machines will use that section to calculate how much experience you have with a particular skill.

If you have included skills in sections in addition to the above, please check you are using standard headings for those sections.

It's a good idea to weave your skills repeatedly throughout your CV, as they're frequently the keywords hiring managers will use to filter CVs. However, do make sure you include skills in your work experience section so that the ATS can figure out how much experience you've got with a skill and the hiring manager can see where you developed it.

<ul> <li>Range of skills</li> <li>We found 57 unique skills in your CV. Here's a list of them and how they might be categorised:</li> <li>Employability Skills: Creating, Design Skills, Networking, Presenting, Directing, Management, Analysing, Synthesising, Responsiveness, Implementation, Customer Awareness, WEB Design</li> <li>Information Technology: API, Coding, Front-end, GIT, Javascript, MS. Net, Data Visualization, Mongodb, CSS, Ecommerce, User Interface, Boosting, Sass, Eclipse, Java, JSP, Servlet, Real-time, Database Modeling, Oracle, Life Cycle, Sdlc, Version Control, Frameworks</li> <li>Knowledge Areas: Engineering And Technology, Customer And Personal Service, Sales And Marketing, Design</li> <li>Sales: Ecommerce, Sales Channels, Selling Products</li> <li>Marketing: Search Engine Optimization, User Experience</li> <li>Show All</li> <li>Hiring managers and ATSs will scan your CV for the skills they consider a priority, so peppering them throughout your document is crucial.</li> </ul>		
Employability Skills: Creating, Design Skills, Networking, Presenting, Directing, Management, Analysing, Synthesising, Responsiveness, Implementation, Customer Awareness, WEB Design         Information Technology: API, Coding, Front-end, GIT, Javascript, MS.Net, Data Visualization, Mongodb, CSS, Ecommerce, User Interface, Boosting, Sass, Eclipse, Java, JSP, Servlet, Real-time, Database Modeling, Oracle, Life Cycle, Sdlc, Version Control, Frameworks         Knowledge Areas: Engineering And Technology, Customer And Personal Service, Sales And Marketing, Design         Sales: Ecommerce, Sales Channels, Selling Products       Marketing: Search Engine Optimization, User Experience         Show All         Hiring managers and ATSs will scan your CV for the skills they consider a priority, so peppering them throughout your document is crucial.	✓ Range of skills	
Customer Awareness, WEB Design Information Technology: API, Coding, Front-end, GIT, Javascript, MS .Net, Data Visualization, Mongodb, CSS, Ecommerce, User Interface, Boosting, Sass, Eclipse, Java, JSP, Servlet, Real-time, Database Modeling, Oracle, Life Cycle, Sdlc, Version Control, Frameworks Knowledge Areas: Engineering And Technology, Customer And Personal Service, Sales And Marketing, Design Sales: Ecommerce, Sales Channels, Selling Products Marketing: Search Engine Optimization, User Experience Show All Hiring managers and ATSs will scan your CV for the skills they consider a priority, so peppering them throughout your document is crucial.	We found 57 unique skills in your CV. Here's a list o	of them and how they might be categorised:
Eclipse, Java, JSP, Servlet, Real-time, Database Modeling, Oracle, Life Cycle, Sdlc, Version Control, Frameworks         Knowledge Areas: Engineering And Technology, Customer And Personal Service, Sales And Marketing, Design         Sales: Ecommerce, Sales Channels, Selling Products       Marketing: Search Engine Optimization, User Experience         Show All         Hiring managers and ATSs will scan your CV for the skills they consider a priority, so peppering them throughout your document is crucial.		, Presenting, Directing, Management, Analysing, Synthesising, Responsiveness, Implementation,
Sales: Ecommerce, Sales Channels, Selling Products       Marketing: Search Engine Optimization, User Experience         Show All         Hiring managers and ATSs will scan your CV for the skills they consider a priority, so peppering them throughout your document is crucial.		
Show All Hiring managers and ATSs will scan your CV for the skills they consider a priority, so peppering them throughout your document is crucial.	Knowledge Areas: Engineering And Technology, Customer And Personal Service, Sales And Marketing, Design	
Hiring managers and ATSs will scan your CV for the skills they consider a priority, so peppering them throughout your document is crucial.	Sales: Ecommerce, Sales Channels, Selling Products	Marketing: Search Engine Optimization, User Experience
		Show All
However, it's important to use standard language or match job description language to describe your skills, so that the humans and the machines recognise them. And don't display your skills in tables or images - they won't be found.	However, it's important to use standard language or	r match job description language to describe your skills, so that the humans and the

#### Skill dominance

Based on the skills we've found, here's how your skills and the dominance of your skills might be interpreted by a hiring manager:

Mobile Applications Sales And Marketing Customer And Personal Service eadership Engineering And Technology Dailo Communication & Interpersonal Skills Machine Learning Digital Creativity & Innovation of Creativity & Innovation of Creativity & Innovation of Creativity & Innovation of Critical Thinking & Problem Solving Logistics Organisation & Planning Programming Adaptability & Flexibility 

# Q Enlarge

The more times you mention a particular skill, the more experience and strength in it a hiring manager will presume you have. Likewise, an ATS will look at the dominance of particular skills in your CV and include those in the summary back to the hiring manager as your strongest skills. So think carefully about the skills you want to draw attention to.

