Caitlyn Grace Nilo

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Education

The George Washington University - School of Engineering & Applied Science   **Washington, DC**
Bachelor of Arts in Computer Science   **Anticipated graduation: May 2028**
- **Relevant coursework:**
  - Foundations of Studio Art: Interaction Design (In progress), University Writing: Not Another Home Movie In progress), Foundations of Human Communication (Fall 2024).

Academy for Information Technology   **Scotch Plains, NJ**
High School Diploma, Computer Science Vocational Certification.   **June 2024**

Work Experience

George Washington University Asian American Student Association   **Washington, DC**
Marketing Intern   **September 2024 - Present**
- Designing graphics and creating advertising initiatives for events and fundraisers.
- Photographing and filming organization events for documentation and marketing purposes.
- Planning activities to engage GW students in cultural appreciation, community involvement, and mutual aid initiatives.
- Practicing cohesive and productive communication with a team to organize events.

The George Washington University   **Washington, DC**
Student Technical Support Assistant   **August 2024 - Present**
- Performing remote and in-person technology assistance.
- Providing technical support assistance to departments and customers.
- Responding to customer inquiries and support requests.

PyGirls Initiative   **Remote**
Social Media Manager & Team Lead   **July 2023 - March 2025**
- Creating social media content targeted towards young girls interested in computer science.
- Marketing on organization's Instagram account (increased by 1k+ followers).
- Graphic design using Canva and Procreate.
- Video editing using Adobe Premiere Pro, Alight Motion, and Capcut.
- Maintaining productive communication with students, team members, and other organizations.

Township of Union Public Schools   **Union, NJ**
IT Department Intern   **January 2024 - June 2024**
- Practiced website design procedures and techniques used for government entities.
- Evaluated technology issues and adapted to various technologies.
- Resolved work orders for both students and faculty.

Additional Information

Technical Skills: Graphic Design; Video Editing; Photo Editing; Photography and Camera Operation; Project Management; Social Media Management; Website Design; Application Development; Digital Literacy; Adobe Creative Studio.

Achievements: Project Management Institute, Project Management Ready™ Certification (June 2023); Future Business Leaders of America, State Digital Video Production Place Finalist (March 2023); IC3, Digital Literacy Certification (June 2021).

Programming Languages/Technologies: Java, HTML, CSS, JavaScript, Python, Swift, Kotlin, GDScript.

Student Organizations: Dear Asian Youth at GW (Assistant Creative Director & Social Media Chair); GW-TV District Debrief (Post Production Team Member); GW Philippine Cultural Society (Public Relations Assistant); WRGW (Radio Show Host); The Women's Network GW; GW Women in Computer Science.

Other Experience: Kode With Klossy, Website Development Scholar (July 2023), Mobile Application Development Scholar (July 2022).