

Thnoat village, tang kouk district ,  
tril commune, kampong thom  
province.

11 November 2021

Employer's contact address  
Miss soriya  
Head teachers  
Mommy Leadership Academy  
Kapong thom province  
Tel: 097239662

Dear Miss Soriya,

First paragraph (who are you? What position would you apply for? Why are you interested in this position?)

I'm Sokea chem who is a passionate woman on learning and teaching English. I would like to apply as an English teacher at mommy leadership academy because I really love to be a teacher rural area and love sharing my knowledge, experiences, skills to next generation. Moreover, I love to work in education sector because I do believe only education can change our live, that is why I love to be a part not only one day but will be full of my life.

Second paragraph (skills, achievement = matching job required)

I was graduated as database and program in 2015. Beside IT skills I have also graduated as teaching English to young learners from American school in 2019. Almost 10 years I work as an English teacher. The most important is, I have built a new team for teaching kids in 10 villages as well.

Third paragraph , personal goal ....

as my nature and special talent, I am going to be a woman education leader in countryside in 2025 to build up education quality in Cambodia.

Complimentary closing  
Respectfully yours,

