

**USHA INTERNATIONAL – GURUGRAM**  
**(USHA Social Services)**

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**To :** The Executive Chairman  
**From :** USHA Social Services  
**Dated :** 20<sup>th</sup> June 2019  
**Subject :** Conducting 2 days Refresher Training for 1010 Satellite Silai Schools

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**Background / Purpose:** Providing training to women entrepreneurs of Satellite Schools by involving Master Trainers

- Satellite schools are being opened by learners of Classical Silai Schools
- Every year since 2016-17 we are providing 2 days refresher training to the women entrepreneurs of Satellite Schools who have asked for two days residential training
- The training program will orient them about the content of Silai School program, their role as a Silai School teacher and sustainability of their Silai School

**Process:**

- The training will be imparted by Master Trainer who have been assessed and trained on advance level sewing course by UIL.
- During the financial year 2019-2020 total 1010 women entrepreneurs will be imparted training.
- The 2 days refresher training of 1010 Satellite Silai School teachers will be arranged through the existing service providers (NGOs) across states, who are already having an agreement with UIL for opening / monitoring of Classical/Satellite Silai Schools.
- All the training cost including logistics, venue, food expenses, travel expenses, material cost, trainer honorarium, will be as per Annexure-1
- UIL will be supporting financial cost as per Annexure-1 and will also provide Certificate of participation for women entrepreneur and learners in Vernacular language.

**Financials:**

- Payment Process will be as follows:
  - ❖ Location wise payment will be released to existing service providers (NGOs). Service Providers (NGOs) will be making all the payments as per annexure-1
  - ❖ The payment shall be paid to Service Provider by cheque/NEFT in the following manner by UIL:
    - i) Ist Installment payment of 80% upon receiving GST compliance invoice (Since major expenses of the total refresher training cost is incurred during the training).
    - ii) IInd Installment payment of the balance of 20% upon receiving GST compliance invoice on completion of refresher training and submission of completion report.
  - ❖ Payments made to the Service Provider are liable to Tax Deducted at Source (TDS) under the GST and Income Tax provisions, UIL would deduct TDS from the payment being made to the Service Provider. TDS Certificate as prescribed under the GST Law would be issued by UIL.

- i) For the GST component applicable on Service Provider, the Service Provider shall raise its invoice for the GST component applicable on such services, if charged in the invoice only and deposit it with the statutory authorities; and
- ii) For the GST component applicable on UIL, UIL shall make the payment of the balance reverse charge component of GST directly with the statutory authorities.
- ❖ Payment to Service Providers (NGOs) will be made for actual participants (numbers of participants who attended and completed the training) completing the training. Payment for absentee's participant will not be sanctioned.
- The total cost to the UIL would be **Rs. 11,11,000 + GST** as given in Annexure I.
- These expenses will be out of the Silai School Budget, 2019-2020

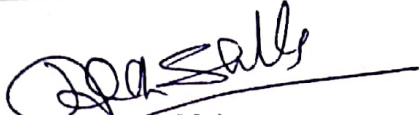
**Impact:**

1. UIL will be able to reach out to the new villages.
2. Awareness about UIL and Silai School Program will be generated in these villages.
3. Creation of an environment where community encourages learning sewing as skill, which will give them hope, confidence and opportunity for future.
4. Skill enhancement of community members so that they may be self-employed and improve their own livelihood.

**Annexure:**

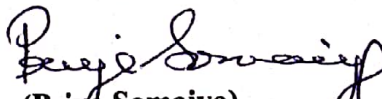
1. Budget details are attached in Annexure I
2. State-wise training participant numbers are given in Annexure II.

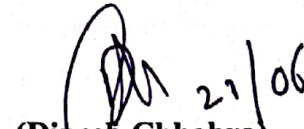
**SUBMITTED FOR APPROVAL**

  
(Alok Shukla)

  
(Mohit Denter)

  
(Harvinder Singh)

  
(Priya Somaiya)

 21/06  
(Dinesh Chhabra)

**The above proposal is hereby approved.**

**(Executive Chairman)**

**01 JUL 2019**

**2019.....23.7.03...**

## Annexure I

Cost to be paid to Service Provider (For a Batch of 10 Women)

Budget for Refresher training for 10 SSS (Satellite SILAI SCHOOL)					
Sl No.	Description	Units	Days	Per unit amount	Amount
1	Food for Refresher training for 12 people for 3 days(10 women participants +1 trainer +1 Coordinator	12	2	150	3,600
2	Boarding charges. Stay arrangement for 10 women including bedding, venue hall for training etc.	11	2	150	3,300
3	Travelling allowance (for the participants to come to venue and to go back )	10	1	100	1,000
4	Honorarium for Trainer	1	2	500	1,000
5	Travelling allowance (for trainer )	1	2	300	600
6	Material cost	10	1	150	1,500
	<b>Total</b>				<b>11,000</b>
			<b>Unit cost</b>		<b>1,100</b>



## Annexure II

State-wise training participant numbers

Name of Partner	Location	Satellit	Cost	GST	Total
ACTION FOR AGRICULTURAL RENEWAL IN MAHARASHTRA	Maharashtra	70	77000	11880	88880
AN ASSOCIATION FOR DEVELOPMENT, HARMONY AND ACTION RESEARCH (AADHAAR)	Himachal Pradesh	20	22000		22000
ANMA INTEGRATED DEVELOPMENT ASSOCIATION (AIDA)	Arunachal Pradesh	20	22000		22000
BIO-DIVERSITY TOURISM AND COMMUNITY ADVANCEMENT	Himachal Pradesh	20	22000		22000
BLIND PEOPLE'S ASSOCIATION (INDIA)	Gujarat	40	44000		44000
DESHBANDHU CLUB	Manipur	20	22000		22000
DESHBANDHU CLUB	Mizoram	20	22000		22000
FIELD WORK SOCIETY	Punjab	20	22000		22000
GRAM VIKASH MANCHA	Meghalaya	20	22000		22000
GRAM-UTTHAN	Orissa	40	44000	7920	51920
GRAMYA VIKASH MANCHA	Assam	40	44000		44000
HUMAN DEVELOPMENT CENTRE	West Bengal	20	22000		22000
JAMMU & KASHMIR WOMEN WELFARE SOCIETY	Jammu and Kashmir	20	22000		22000
JAN KALA SAHITYA MANCH SANSTHA	Rajasthan	20	22000		22000
JANSAHAS SOCIAL EMPOWERMENT SOCIETY	Madhya Pradesh	30	33000		33000
KOTTAYAM SOCIAL SERVICE SOCIETY	Kerala	40	44000		44000
Mawana	Uttar Pradesh	20	22000		22000
MYRADA JAGRUTHI CENTRE FOR INSTITUTIONS DEVELOPMENT AND ORGANISATIONAL REFORMS & RESEARCH	Karnataka	40	44000	7920	51920
NATIONAL INSTITUTE FOR WOMEN, CHILD AND YOUTH DEVELOPMENT	Chhattisgarh	20	22000		22000
NATIONAL INSTITUTE FOR WOMEN, CHILD AND YOUTH DEVELOPMENT	Madhya Pradesh	40	44000		44000
NATIVE MEDICARE CHARITABLE TRUST	Tamil Nadu	40	44000		44000
PARMARTH SAMAJ SEWA SANSTHAN	Uttar Pradesh	20	22000		22000
RURAL DEVELOPMENT FOUNDATION	Punjab	20	22000		22000
SAHAJ SANSTHAN	Rajasthan	30	33000		33000
SARVODAYA ASHRAM	Uttar Pradesh	30	33000		33000
SARVODAYA YOUTH ORGANISATION	Telangana	20	22000		22000
SHAKTI BLOCK MAHILA SAMOOH	Uttar Pradesh	70	77000		77000
SHRI BHUVNESHVARI MAHILA ASHRAM	Uttarakhand	40	44000	7920	51920
THE CORBETT FOUNDATION	Maharashtra	20	22000		22000
URMUL RURAL HEALTH RESEARCH & DEVELOPMENT TRUST	Rajasthan	20	22000		22000
VASAVYA MAHILA MANDALI	Andhra Pradesh	40	44000		44000
WELFARE SERVICES ERNAKULAM	Kerala	40	44000		44000
ZILA YUVA VIKAS SANGHTHAN	Haryana	40	44000		44000
<b>Grand Total</b>		<b>1010</b>	<b>1111000</b>	<b>35640</b>	<b>1146640</b>