

Week 1 Learning Journal

- **Activities Conducted :**

- Studied **Week 1 and Week 2** from the PPT slides shared in the class. Grasped basic idea of what Project Management(PM) is and steps followed to execute a successful product or a service. Following subpoints describes both the slides in brief :
 - First slide introduces about what PM is, what it consists of and it's various phases which are mainly **INITIATION, PLANNING, MONITORING & CONTROL, CLOSURE.**
 - Latter part of the 1st presentation highlights the various steps at **INITIATION, DEVELOPMENT and IMPLEMENTATION.**
 - The second slides describes Project Initiation in 3 sub-parts : **CHARTER, SCOPE, OBJECTIVE, FINANCES & SCHEDULE .**
 - Also emphasize on how the schedule must meet with the functional requirements of the project, the man-power required to execute, Budget estimates, setting Goals & Objectives.

- **Self-Critique, Learning and Evaluation :**

- Upon reviewing the study materials, I gained a solid understanding of key concepts such as **Project Scope, Initiation, and Schedule management.** This foundation allowed me to think and approach project scenarios with a comprehensive perspective."
- My self-critique demonstrates a in-depth understanding of Project Management basics. This reflective process reinforces my commitment to ongoing professional development and be a better Project Manager

- **Key Takeaways :**

- From the first week I have understood the basics better by reviewing the study materials and case studies.
- Slowly and steadily form groups and start working on the project little-by-little to keep a good progress during the duration of the course
- Talk to real-world project managers and get their perspective as well about any situation that may occur.