

# MOHAMMAD ASIF SHAIKH



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## OBJECTIVE

Having the willingness to learn and grow personally and professionally. Looking for a job opportunity as a System Support Engineer to utilize my vast technical experience to support and facilitate the organization's IT needs, thereby ensuring that the computer systems will function efficiently and securely.

### **Master of Studies (M.S) in Computer Science.**

2015 (Muhammad Ali Jinnah University, Karachi).

### **Bachelor of Science (B.S) in Computer Science.**

2010 (University of Sindh, Jamshoro).

## EMPLOYMENT HISTORY

### **System Support Engineer**

07 Dec 2015 – 30 AUGUST 2019

E-Access (Pvt) Ltd.

#### Duties and Responsibilities:

- Maintaining and administering computer networks and related computing environments including systems software, applications software, hardware, and configurations.
- Server Installation & Configuration (2003, 2008-R2).
- Installing and managing the Active Directory and its policies Installation and configuration.
- Configuring troubleshooting HP network printers.
- Setting up user accounts, permissions and passwords
- Responding in a timely manner to service issues and requests
- Configuring mail clients (Microsoft outlook and outlook express) and mail rules.
- Installing and configuring attendance management software and add finger print of the employees into time management machine.
- Giving desktop level support 100 users.
- Join new computer to domain and define all services link printers and scanners.
- Administration of Antivirus and Deploying the Client and Server Machines

### **JUNIOR NETWORK TECHNICIAN**

1<sup>ST</sup> JULY 2013 – 25 AUGUST 2014

Bahria Enterprise Systems and Technologies

#### Duties and Responsibilities:

- Installing and configuring computers
- Hardware, software, systems, networks, printers and scanners
- Investigating, diagnosing and solving computer software and hardware faults
- Planning and undertaking scheduled maintenance upgrades
- Repairing equipment and replacing parts
- Installing antivirus protection
- Diagnose and troubleshoot the network issues
- Technical support for people using the network
- Training staff on new systems

## COMPUTER SKILLS

- Prepare detailed technical specifications for networking and other requirements as well
- Prepare recovery plans to recover lost or corrupted data
- Computer assembling and maintenance
- Troubleshooting hardware and software problems.
- Installing and configuring the peripherals, components and drivers
- Installing software and application to user standards
- Deep knowledge of printer and cartage refilling
- Configuring and troubleshooting desktops, laptops and servers.
- Configuring, Managing and Maintaining Networking Equipments.
- Maintain records of servicing and update schedules for each client
- Installed and configured DHCP Client/Server.
- IP addressing and Subnetting, Routing concepts.
- Ample knowledge in Windows 98 \ Xp \ Vista \ Win7 \ Win8 \ 2000 \ 2003 Server \ 2008 Server
- Managing and Maintaining the PC's.
- Configuration and updating of antivirus software like McAfee, AVG and Norton antivirus
- Office Package: Microsoft Word, Microsoft Excel, Microsoft Access, Microsoft PowerPoint, Microsoft Outlook Express.

## PROFESSIONAL COURSES C.T.T.C. Cisco Academy

### A+ Hardware I.T Essentials

- Complete Hardware Assembling
- Installation and upgrading Applications and patches

### Network Plus

- Designing of Network Cables
- Concepts of Switches and Routers

### MCSA 2008 Server

- Installation of 2008-R2 Server
- Domain Name Service (DNS)
- Active Directory and Users Management

### CCNA 8.0

- OSI Model
- TCP/IP Model
- VLANs and Trunks
- IP Addressing
- Subnetting

### TMG 2010 (Microsoft Forefront Threat Management Gateway firewall)

- Installation and Initial Setup
- Basic Configuration Concepts
- Access Rules
- HTTPs Inspection
- URL Category Filtering
- Malware Protection

## HOBBIES AND INTERESTS

- Reader of Newspapers and Keen viewer of T.V Programs related with political and international affairs
- Viewer and Occasional participation in Sports related activities

## REFERENCES

- Will be furnished upon request.