

CURRICULUM VITAE

SOHAIL KHAN

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PROFILE:

- Around 10 years of UAE experience in IT field.
- Strength includes ability to work in a large environment, able to communicate on various level with confident. Self-starting capabilities high integrity and strong self-discipline are major attributes.

WORK EXPERIENCE:

IT In-Charge

June 2019 to till date.

North Karnataka & Maharashtra centers.

Samarthanam Trust for the Disabled.

Web: - www.samarthanam.org

Dharwad – Karnataka.

- Design and maintain LAN and WAN networks of the centers.
- Configure and Manage PC with Windows Operating Systems (Windows 7/10).
- Ensuring the smooth functioning of all systems, including E-mail provision print services, and backups, CCTV.
- Prepares and update monthly inventory of IT assets ensuring that all assets are accounted for and properly monitored from all movements.
- Responsible for the purchasing of software, hardware and other IT supplies.

IT Administrator

November 2014 to January 2019.

Sea Sands Shipping LLC.

Web: - www.seasandsshipping.com – Dubai, UAE

- Install and configure the Organization Domain Server as per the policies.
- Coordinated with the Developer to build their database as per requirement.
- Advise the Manager – IT of any bottleneck in the Network and suggests solutions.
- Meets financial requirements by submitting information for budgets, monitoring expenses.
- Prepares and update monthly inventory of IT assets ensuring that all assets accounted for and properly monitored from all movements.

IT Administrator**June 2009 to February 2014.**

International Mechanical and Electrical Co. (IMECO)

Web: www.imeco.com - Abu Dhabi, UAE

- Configure and Manage Active Directory, DNS and DHCP on Windows Server 2003, 2008 & 2012.
- Administering networks comprised of switches, routers, access-point, firewall and anti-virus protection.
- Responsible for the purchasing of software, hardware and other IT supplies.
- Ensuring the smooth functioning of all systems, including E-mail provision print services, and backups.
- Visit site and involve in the supervision of the assigned project location.
- Complies with all company's quality and HSE policies and procedures.

PROJECTS INVOLVEMENT:

- Implementation and Configuration Wistech Cargo wise System for the Company.
- Borouge 3 LDPE) Ruwais - Abu Dhabi.
- Petrofac Site Office Ruwais - Abu Dhabi.
- Technimount Site Office Ruwais - Abu Dhabi.

SPECIAL SKILL:

- **SERVER OPERATING SYSTEM AND APPLICATION:**
Windows Server 2008/2012, Google Apps, Hyper-V Server, VMware Server, DNS, DHCP, File Server, Remote App, IIS, Linux, MAC, Spector 360.
- **STORAGE BACKUP:** QNAP, NAS, Tape Cartridge,
- **ANTIVIRUS AND SECURITY:** Biometric, Symantec and ESET NOD, McAfee & CCTV.

EDUCATION, CERTIFICATIONS & PROFESSIONAL TRAINING ATTENDED:

- BCA (Bachelor of Computer Application)
- ITI – Electronics.
- MCSA - 2012 (Microsoft Certified Solutions Associate)
70-410 (Installing and Configuring Windows Server 2012)
70-411 (Administering Windows Server 2012)
- MCTS - Microsoft Certified Technology Specialist.
- MCP – Microsoft Certified Professional.
- CCNA - Cisco Certified Network Associate.
- Skynet Certified Network Engineer.
- Diploma in Computer Hardware & Networking.

PERSONAL DETAILS:

DATE OF BIRTH	:	08/07/1988
NATIONALITY	:	Indian
LANGUAGES	:	English, Hindi, Urdu, Kannada.