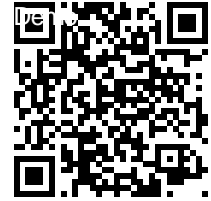# KELASH KUMAR

🎁 11, June　　📞 +923312610282

📍 Karachi, Pakistan　　✉ kk_purani123@hotmail.com

💡 Career Objective

Looking for a challenging role in a reputable organization to utilize my technical, database, and management skills for the growth of the organization as well as to enhance my knowledge about new and emerging trends in the IT sector.

🏅 Technical Skills

- Rack/Desktop Servers
  - ❖ Installation (Rack Mounting, OS Installation, Drivers, & all Systems Tools Utilities)
  - ❖ Online / Offline Diagnosing, Troubleshooting and Resolutions
  - ❖ Parts Replacement (Hard Drives, Power Supply, System Board and all other components)
- Microsoft Technologies
  - ❖ Microsoft Windows Server 2016/2012/2008 R2
  - ❖ MS Office 2010/2013/2016/2019
  - ❖ MS Project 2010/2013
  - ❖ Microsoft SQL Server 2014/2012/2008
  - ❖ IIS Server
- Virtualization
  - ❖ VMware and Hyper-V
- Firewalls Appliance
  - ❖ Sophos, Zentyal, Untangle, pfSense
- Networking
  - ❖ Wireless Access Point Setup/Installation and Configuration
  - ❖ Diagnosing & Troubleshooting of Network Devices
- Cloud/Web Hosting
  - ❖ AWS (In-process), Azure (In-Process), Zoho, Bitrix24, Suite CRM, Odoo CRM
  - ❖ G suite, cPanel & Plesk

💼 Work Experience

- July 2018–Present
  System Administrator
  Wizsoft Technologies

  Responsibilities:
  - ✓ Maintain IT Servers (Windows Servers, Email, and database/application/firewall server etc.)
  - ✓ Configure the various network devices (routers, switches)
  - ✓ Support LANs, WAN, Infrastructure & Install the Systems software including servers, desktops
  - ✓ Managing G-Suite, Plesk & WHM/cPanel for build deploy and create emails accounts

- ✓ Troubleshooting, diagnosing & resolving hardware, software & End-users network & system problems.
- ✓ Perform daily system monitoring,verifying the integrity & availability of all hardware, server resources, systems key processes,reviewing system application logs, verifying completion of scheduled jobs such as backups
- ✓ Incoming and outgoing bandwidth monitoring through (cacti) graph
- ✓ Perform network maintenance and system upgrades including service packs, patches
- ✓ Replacing faulty network hardware components when required
- ✓ Responding to breakdowns Services
- ✓ Liaise with vendors for problem resolution.

April 2018 – July 2018
- **IT OPERATIONS EXECUTIVE**
  Protégé Global

  Responsibilities:
- ✓ Manage & Support Systems and LAN/WAN network infrastructure.
- ✓ Windows & others OS support. Provide MAC address-based authentication In Wireless network.
- ✓ Work on bandwidth monitoring through Zabbix & (cacti) and manage the traffic in zentyal firewall.
- ✓ Manage Server, Internal Network, Antivirus, DNS, Backup, Events Logs, File Sharing, HTTP Proxy,
- ✓ Traffic Shaping, User Corner, Groups Policy.
- ✓ Active directory administration (User Management, Group policies)
- ✓ Installing and configuring computer hardware, software's, network, printers,
- ✓ Responsible for maintain all IT Servers (Domain, Ubuntu/Windows Server, Internet, Email, etc.)
- ✓ Troubleshooting of hardware and software issues, provide technical support to end users
- ✓ Investigating, diagnosing and solving computer software and hardware faults
- ✓ Work on day to day system operations, user support, trouble-shooting, system recovery techniques.
- ✓ Maintain document of each and everything on above tasks on daily basis and report daily and weekly

February 2017 – April 2018
- **SYSTEM SUPPORT EXECUTIVE**
  Aptech Computer Education Pakistan

  Responsibilities:
- ✓ Install and Support LANs, WANs, Network Internet & Intranet Systems
- ✓ Maintain network facilities in individual machine, Such as drivers & settings of personal computers
- ✓ Provide assistance and support for incoming queries & issues related to Systems, software & hardware
- ✓ Installing and configuring computer hardware, software, systems, networks, printers
- ✓ Active directory administration (User Management, Group policies)
- ✓ VMware, installation and configuration of virtual machines
- ✓ Manages all system backup and restore points, Planning and undertaking scheduled maintenance
- ✓ Monitoring & Maintenance nodes + systems hardware and Software's
- ✓ Install all lab pc's software (Visual Studio, SQL, Xampp, adobe series, MS Office, NetBeans & others)
- ✓ Setting up accounts for staff, ensuring that they know how to log in
- ✓ Solving password resets, Troubleshoots user account problems
- ✓ Configuration and troubleshooting of MS Outlook
- ✓ Responding to breakdowns Services,

September 2016 – February 2017
- **IT SUPPORT OFFICER**

MINIBIG TECHNOLOGIES

Responsibilities:
- ✓ Installing and configuring computer hardware operating systems and applications
- ✓ Monitoring & Maintenance of the Windows Servers
- ✓ Maintenance, Troubleshooting of desktop Pc's, Laptops
- ✓ Hardware installation, testing, cleaning, troubleshooting, and maintenance
- ✓ Installation and configuration of network Printers
- ✓ Support and maintaining computer systems and networks
- ✓ Talking staff through a series of actions, either face-to-face or over the telephone, to help Set up systems or resolve issues
- ✓ Troubleshooting system and network problems and diagnosing & solving hardware or software Faults replacing parts as required
- ✓ Setting up new users' accounts, email addresses, and profiles and dealing with password issues
- ✓ Implementing and configuring the corporate LAN environment
- ✓ Outlook configurations and support

Achievements

➢ Employee of the month, 2018
  Wizsoft Technologies

➢ Best Performance Award, 2017
  Aptech Computer Education Pakistan

Education

Bachelor, B.A,
University of Karachi

Diploma in Hardware/Network
Noor Collage of professional institute

Intermediate
Board of Intermediate Education Karachi

Matriculation
Board of Secondary Education, Karachi

Languages

- English
- Urdu
- Sindhi