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Objectives

To work effectively and efficiently in a prestigious organization, enhancing the reputation of the organization along with attaining job satisfaction and steady professional growth. Being keen in providing the best at all phases and ready to take up challenging opportunities, I am looking forward to obtaining a long term career with an Organization, where I can grow, enhance my skills and work towards the prosperity and growth of the Organization.

Profile

- **More than 6 Years** of experience in IT field.
- **More than 3 years**' experience as Assistant IT Manager with **The International School of Choueifat - Dubai.**
- **2 Years**' experience as **MIS Coordinator (Computer Programmer/System Admin) with BLOCK RESOURCE CENTRE (S.S.A, Undertaken by Govt. Of India).**
- **1** year experience as **software engineer** with **Zhikode Technologies Pvt Ltd**.
- **3 Years Master's Degree** Holder in Computer Application **(MCA).**
- Well versed with installing, configuring & administrating of Microsoft **Windows Server** 2008/2012/2016.
- Managing, Supporting and Configuring the **Cisco Routers and Switches**.
- Managing and Supporting **Network Printer**
- Managing and Supporting **FortiGATE Firewall.**
- Valid **UAE Driving License.**
- Ability to adapt to any environment and gain the required knowledge in short time.
- Ability to research and solve new problems.

Professional Experience

❖ **The International School of Choueifat - Dubai**

Designation: Assistant IT Manager   [Nov 2015 –]

Professional responsibilities

- Installing, configuring and administering Windows server 2008 R2 / 2012 R2 / 2016.
- Configuring Group Polices for Teachers and Students.
- Server backup and restore.
- Configuring Disk Quota, Home Folder and Folder Redirection
- Installing and configuring different Operating Systems and Applications.
- Installing, configuring and managing NAS Storage.
- Managing and Administering HP, CISCO Switches.
- Managing and Configuring Network Printers.
- Managing and Administering FortiGATE Firewall.
- Managing and Supporting Projectors, Smart TV's & Interactive White Boards.
- Manage service requests, software installations, new computer setups, upgrades, etc.

- Server Backup and restoring.
- Expertise in handling basic to advanced tasks related to Microsoft Exchange Server 2007 / 2013, Hyper-V, MS SQL Server and IIS Server.
- Good understanding of Disaster Recovery, Server Virtualization and Data Center environment/facilities.
- Implementing changes and releases like patches, service packs, and upgrades etc.
- Handling various types of Teachers complaints regarding network operations.
- Deploying Software using Group policy.
- Tablet (GI), Smart TV repairing and e-book support.

❖ BLOCK RESOURCE CENTRE (S.S.A, Undertaken by Govt. Of India)

Designation: **MIS coordinator (Computer Programmer/ System admin)** [April 2013 – March 2015]

Professional responsibilities

- Installing, configuring and administering Windows server 2008 / 2012.
- Server backup and restore.
- Configuring Disk Quota, Home Folder and Folder Redirection
- Installing and configuring different Operating Systems and Applications.
- Preparing designing Slide Shows.
- Manage service requests, software installations, new computer setups, upgrades, etc.
- Server Backup and restoring.
- Deploying Software using Group policy.

❖ Zhikode Technologies Pvt Ltd, Calicut

Designation: **Software Engineer**   [NOV 2011 – NOV 2012]

Description: This is a Banking Application that handles different activities of percent banking sector and coordinates different branches. This project is a core banking application developed for small scale banks in India. This is a banking solution which handles all sorts of transactions like deposit, loan, cheque etc.

Team Size: 13

Role: Develop and maintain different modules like deposit, transactions. Design database structure. Develop user interface using ASP.net and server side coding.

Technologies: Asp.net(C#), WCF, MSSQL2008/2012, Ajax, JQuery 1.4 and JavaScript

Clients: Various Banks

TECHNICAL SKILLS

NETWORKING

- Switches   : Cisco Catalyst 2960, 3550, 3560.
- Server   : Dell PowerEdge R720, HP 380 G8.
- Firewall   : FortiGATE 300D, WatchGuard Firebox M270.
- Network Printer   : HP 5550, Task Alfa 4501i, Ricoh c3003.

MICROSOFT

▶ **WINDOWS SERVER**

- Windows Server : 2008, 2012, 2016.
- Client OS : XP, Vista, 7, 8, and 10.
- Installing, configuring and managing server and client Operating systems.
- Active Directory installation, configuration and administration.
- Configuration of AD functional levels.
- Group Policy administration.
- Server Backup and Restore
- Active Directory Back up management.
- Configuration and Administration of DNS, DHCP.

SECURITY

- Firewall : FortiGATE 300D
- Set permission for internet Users, MAC filtering.
- Phishing, Sniffing, Spyware, Key logger.
- User Activity Monitoring Using AB Tutor Software.

STORAGE MANAGEMENT

- NAS : QNAP TS-1279U
- Creating Shared Folder, Configuring RAID
- Importing AD users from Windows server and giving Permission for users

APPLICATIONS

- Office Tools : Adobe PageMaker, MS-Office.
- Client Activity Monitoring Tool : AB Tutor.
- Remote Control Tools : Team Viewer, Ammyy, AnyDesk.
- Data Recovery Tools : Easeus Data Recovery, Getdata recovery.
- Password cracking Tools : Ophcrack, Trinity Rescue.

SOFTWARE PROFICIENCY
- Languages C, C++, VB.net, CSS, Java Script, C#
- Web Technologies: ASP.Net, ASP.Net MVC, Ajax, XML.
- Brower Technologies: HTML, JQuery, CSS.
- Database : MS-SQL, MS-ACCESS
- Operating Systems: WINDOWS98, 2000, XP, VISTA, WINDOWS7, WINDOWS8, WINDOWS10.
  Server technologies : IIS (Internet Information Services)

CERTIFICATION

- Cisco Certified Network Associate **CCNA** (Routing and Switching) – **CSC012780814**.

TRAININGS

- **CCNA**
- **MCSE**

EDUCATION

- Three years **Master's Degree** in Computer Application **MCA**, Bharathiyar University Coimbatore, 2011.

- Three years **Bachelor's Degree** in Mathematics **BSc**, Calicut University, 2008.

STRENGTH

- Strong determination to succeed
- Quick learner and hardworking
- Flexible and adapt quickly to new environment
- Comprehensive problem solving abilities.
- Ability to deal with people diplomatically.
- Willingness to learn team facilitator and hard worker.

PERSONAL INFORMATION

Date of Birth	21-02-1988
Gender	Male
Nationality	Indian
Marital Status	Married
Passport Number	K8159988
Languages known	English, Malayalam, Hindi, Arabic
Visa Status	Residence (Valid till Jan-03-2022)
Present Address	International School of Choueifat, Al Sufouh2, Hessa street, 21935, Dubai

DECLARATION

I hereby declare that all the information furnished is true to the best of my knowledge and belief. I will be sincere and committed to my designation and duties

Shaik Shanim M