



# Fahad Sajjad

(+92) 31 64237822 – fahadsajjad21@gmail.com –

## OBJECTIVE

Professional with a thorough understanding of software and hardware operations, computer applications, and data communication seeking a position at reputable company to utilize comprehensive experience and computer maintenance skills.

## EXPERIENCE

### IT ASSISTANT

Zublin Saudi Arabia (L.L.C) (Riyadh, Saudi Arabia) Sept '17 – Feb '19

- Implement, test, and troubleshoot Microsoft Server and Clients.
- Configuration and Installation of Data and VoIP Networking.
- Installation and Configuration of DVR and NVR, Analog and IP cameras and Video Management Software.
- Configuration of remote Controlled Surveillance System.
- Confirmation of Sequence of operation (SOP) for equipment with consultant.
- Inspection and System Handover to client.
- Local Area Network Design and configuration.
- Configuration of routing and switching equipment.
- Configuration of IP voice services.
- Configuration of Network Servers.
- Configuration of Wireless LAN Controllers
- Prepare periodic progress reports on the status of project.

### IT TECHNICIAN

Panasonic

May '16 – Aug '17

- Assist in managing IT infrastructure to maintain stable, secure productive
- information systems
- Provide user support in-house remotely
- Perform installation, configuration & maintenance of computer hardware related equipment
- Configure new hardware
- Install software to new employees
- Distribute IT resources
- Track hardware upgrade eligibility for employees
- Provide training technical support to users on related technology

## Technical Skills

### Network Devices

- Protocols Configuration
- Topologies design
- Layer 2 and Layer 3 devices Configuring
- Firewall configurations
- IP addressing
- Troubleshooting
- Wireless Management
- Network Security
- Video Conference Configurations
- Load balancing

### Computer Systems

- Computer, software installation
- Windows Troubleshooting
- Servers Installation
- Active Directory
- Information Management
- Client Support
- Configurations
- System Administration
- Virus protection
- Remote Access
- Hardware and printers
- Video Conferencing
- Servers Installation
- VMware
- Linux (basic)
- CCTV

# MS Office

- Document Creating and Managing
- Format Graphics Elements
- Format Text, Paragraphs
- Create and Manage References
- Create and Manage Presentations
- SmartArt and Chart
- Transition and Animations
- Thesis writing
- Create And Manage Worksheets and Workbooks
- Operation with formulas and Functions
- Proof Reading

## EDUCATION

UNIVERSITY OF THE PUNJAB  
B.A

2019

PUNJAB GROUP OF COLLEGES  
F.sc (pre engineering)

2017

## CERTIFICATIONS

<i>Certification</i>	<i>Vendor</i>	<i>Completion Year</i>
MS Word Specialist 2016	Microsoft	2018
MS Excel Specialist 2016	Microsoft	2018
MS PowerPoint Specialist 2016	Microsoft	2018
HCIA (R&S)	Huawei	2019
Accredited Configuration Engineer (ACE)	Palo Alto Networks	2019
HCIP (R&S)	Huawei	2019
Network Security Expert level 1	Fortinet	2020
Network Security Expert level 2	Fortinet	2020
HCIA Security	Huawei	2020



## Adobe Photoshop

- Focusing
- Changing Backgrounds
- Brush Tools
- Magic Tools
- Image Lightening
- Elements Editing
- Photography
- Videography

## Professional Skills

- Good Communication skills
- Self-Motivated
- Time Management