

# Muhammad Zaid Sarwar



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## NETWOR & SYSTEM ADMINISTRATOR

### CAREER OBJECTIVE

To obtain a challenging and rewarding position in Network and System Administration with an organization which recognizes my true potential and provides me sufficient avenues for professional growth through nurturing my technical skills and competencies.

### SUMMARY OF SKILLS

- Passionate, diligent and focused Engineer with 7+ years of cumulative experience as a Network Engineer / System admin / Desktop Support Engineer/ Network Trainer.
- Technical knowledge & proficiency in system administration, network maintenance, hardware maintenance, operating systems, Linux, Windows (All versions) and the willingness to learn and effectively apply new technologies.
- Extensive exposure to a comprehensive range of team activities, thrive on working in challenging environment.
- Demonstrated problem analysis/ resolution skills, ability to troubleshoot, solve problems quickly & completely.
- Excellent client management skills innate ability to build strong, lasting and mutually beneficial relationships.

### TECHNICAL SKILLS

#### SYSTEM LEVEL SKILLS

- Microsoft Windows Active Directory Services Planning and Deployment of ADS
- Configuring and managing MDaemon server (making security policies managing queues and taking backup of server configuration and mails).
- Microsoft TMG Installation, Managing, configuration for network clients. Managing firewall security policies & VPNs.
- VPN Site to Site & site to Client's configuration, installation & management.
- Microsoft windows exchange server 2010.
- Microsoft windows FTP & DHCP & DNS Server Configuration & management.
- Managing Securities of File Server for users.
- Print Server Installation Configuration & Maintaining of Different Network Printers & implement securities for users.
- Microsoft Windows 2003, 2008, 2012, 2016, 2019 Terminal Server Installation, Managing, configuration for Network clients for both remote users and LAN users.
- Antivirus Server Installing & managing network clients
- RAID Configuration
- Software level firewalls installation, configuration, management.
- Working on Centos & Ubuntu

## NETWORK LEVEL SKILLS

- Installation and configuration MikroTik & Cisco Router PfSense Firewall.
- Installation and configuration of different VMs on ESXi hypervisor. Installation and configuration and vcenter server. Managing virtual machines through vcenter server.
- Installation and configuration Of Dell & HP Server & upgradation.
- Configuration of Wireless Network with different devices (Linksys, DLink, Cisco, TP Link, Tenda etc.)
- Configuring Bridges (point to point, point to multi point) to communicate different Sites
- Configuring Network Switches.
- Configuring VLANs & Inter VLANs communications.
- Configuration NVR & DVR for Cameras.
- Installation and configuration MDAEMON E-Mail Server.

## PROFESSIONAL WORK HISTORY

- **AI Textiles Pvt Ltd:** Network Administrator FEB-2023 till Date

### Job responsibilities:

Installation configuration and troubleshooting of mikrotik router (DNS, DHCP, NAT firewall policy, queues, wireless networking). Configuring and managing Mdaemon server (making security policies managing queues and taking backup of server configuration and mails). Managing Microsoft server 2012 domain controller (Group policies, DNS, backup). File server (managing NTFS and share permission to different groups).

## **Dunya Media Group FAISALABAD Bureau** MARCH 2013 TO October 2022

I.T Incharge / System and Network Administrator

- My responsibilities are to configure maintained Servers, Hardware, Network Devices (Switches, Router).
- **Microsoft windows XP, Vista, 7 & 8 ,10,11& MAC**, Installation, managing, configuration for network clients and LAN users.
- **Managing Securities of File Server** for users.
- **CCTV Camera's Configure DVR & IP Base Hardware & software**
- **Attendance Machine (Thumb + Face) installation and configuration.**
- Protects organization's value by keeping information confidential.
- Secures network by developing network access, monitoring, control, and evaluation; maintaining documentation. Outlook Configuration.
- Establishes network by evaluating network performance issues including availability, utilization, throughput, good put, and latency planning and executing the selection.
- Defining network policies and procedures

## **MASOOD TEXTILE MILLS FAISALABAD** JULY 2007 – FEBRUARY 2013

Assistant Officer Network & Hardware

- My responsibilities were to configure LAN/WAN devices.
- Support to Network Team of different WAN sites. ,
- Manage 400 clients+ Network Nodes ,
- Server Configuration, Troubleshooting, Management, Backups,
- IT Equipment online purchasing,
- Designed and deployed networks as per the company requirement.
- Handled production networking environment by implementing and managing it.

- Handled network infrastructure devices and equipment.
- Created documents on network architecture, its design criteria, performance metrics, etc.
- Installed different software, hardware and equipment in company.

## **Part Time Experience**

RANA Textile Mills LTD

FEB-2017 TO March 2018

Network Administrator

- My responsibilities were to configure LAN/WAN devices.,
- **CCTV Camera's Configure DVR & IP Base Hardware & software.**
- **Configure OWN Cloud on UBUNTU 16.04 LTS.**
- Manage 70 clients and 20 Network Nodes
- Server Configuration, Troubleshooting, Management, Backups,
- IT Equipment Sailing & purchasing,
- Designed and deployed networks as per the company requirement.
- Handled production networking environment by implementing and managing it.
- Handled network infrastructure devices and equipment.
- Installed different software, hardware and equipment in company.

## **EDUCATION & PROFESSIONAL DEVELOPMENT**

- ICS (Math, & Stat& Computer) B.I.S.E Faisalabad 2003
- Matriculation (Science) B.I.S.E Faisalabad 2001

### **Trainings:**

- CCNA (Training)
- MCSE (Training)

### **LANGUAGE SKILLS**

English • **Urdu**

### **INTERESTS'**

Web Surfing

**REFERENCES can be provided upon requirement.**