

# Syed Tabish Ali Rizvi S/o Syed Farrukh Abbas Rizvi

**Date of Birth:** Oct 29, 1993

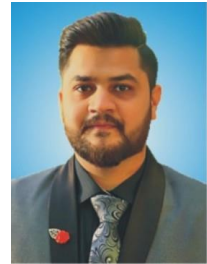
**Marital Status:** Single

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## Professional Summary

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I have more than 07 years of experience with expertise in IT Support and Network Infrastructure. Working in Implementation and Support Area in VMWare, ESXi Server, Sophos Firewall. Proficient in configuring and managing network devices, including routers, switches, and wireless access points. Maintaining Network and System Administration with a robust environment with MS Windows, and zero clients. Active Directory, Exchange Server, ESXi 5.5, 6.0, 6.5 Management. Experienced in identifying and resolving network issues using various diagnostic tools and methodologies. Capable of optimizing network performance through monitoring, capacity planning, and implementing performance-enhancing strategies. Acronis True Image Server + Local Backup. DHCP for Organization's Cellphone + Notepads with Physical Address.

## Academics

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### Dec 2013 **Master's - MSc (CS)**

*GC University Faisalabad, Faisalabad, Pakistan with (Grade/GPA)- 2.95 / 4.00*

I hold a Master of Science degree in Computer Science from GC University Faisalabad, earned in December 2013. This program has equipped me with an advanced understanding of various computer science theories, programming languages, algorithms, and software development methodologies. Throughout my academic journey, I have gained expertise in areas such as data structures, artificial intelligence, database management, and software engineering. I am confident in my ability to contribute to the ever-evolving field of computer science.

### Aug 2011 **Bachelor's - BIT**

*GC University Faisalabad, Faisalabad, Pakistan with (%age)- 58%*

I hold a Bachelor's degree in Information Technology (BIT) from GC University Faisalabad, which I completed in August 2011. Throughout my academic journey, I acquired a strong foundation in various aspects of Information Technology, such as programming, database management, and network security. My coursework included subjects like data structures, software engineering, and computer architecture, equipping me with the skills necessary to excel in IT roles. I have a deep understanding of software development methodologies and can effectively solve complex problems using innovative solutions.

### Aug 2009 **Intermediate - ICS**

*BISE Faisalabad, Faisalabad, Pakistan with (Grade/GPA)- B*

Completed ICS from BISE Faisalabad in August 2009. This degree equipped me with a solid foundation in computer science and information technology. I gained a comprehensive understanding of various programming languages, computer systems, and software development processes. Through coursework, I developed strong analytical, problem-solving, and critical thinking skills.

### Aug 2007 **High School - SSC(Science)**

*BISE Faisalabad, Faisalabad, Pakistan with (Grade/GPA) A*

I am a highly motivated individual with a strong educational background in science, having completed SSC (Science) from BISE Faisalabad in Aug 2007. Throughout my academic career, I consistently demonstrated dedication, determination, and a passion for learning. My coursework in subjects such as physics, chemistry, and biology has equipped me with a solid foundation in scientific concepts and analytical thinking. Additionally, I have developed excellent problem-solving skills and an ability to work effectively both independently and as a part of a team.

## Experiences

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Apr 2023 -  
Present

### **Network Administrator**

*Kamal Limited, Faisalabad, Pakistan.*

As a Network Administrator at Kamal Limited since April 2023, I am responsible for designing, implementing, and managing the company's network infrastructure. My key responsibilities include:

1. **Network Design and Configuration:** I develop and maintain the organization's network architecture, ensuring it aligns with business requirements. This involves configuring routers, switches, and firewalls to optimize network performance and security.
2. **Troubleshooting and Maintenance:** I promptly address network issues and perform routine maintenance tasks to ensure network stability and minimize downtime. This includes monitoring network performance, handling network outages, and identifying and resolving connectivity or performance problems.
3. **Network Security:** I implement and enforce security measures to protect the company's network and data from unauthorized access. This involves setting up firewalls, implementing encryption protocols, and regularly updating security policies.
4. **User Support and Training:** I provide technical support to end-users and assist in resolving network-related problems. Additionally, I train employees on network usage, security protocols, and best practices to ensure they can effectively utilize the network resources.

Overall, my role as a Network Administrator at Kamal Limited involves ensuring a robust and secure network infrastructure to support the organization's operations and facilitate efficient communication and data transfer.

Aug 2021  
-  
Mar 2023

### **Senior Network Engineer**

*Sitara Chemicals Industries Limited, Faisalabad, Pakistan.*

As a Senior Network Engineer at Sitara Chemicals Industries Limited from August 2021 to March 2023, my key responsibilities encompassed the design, implementation, and maintenance of the organization's network infrastructure.

I was responsible for managing network operations, ensuring that all systems were up and running efficiently, and troubleshooting any issues that arose. This role required me to collaborate with cross-functional teams to identify and resolve network performance problems, ensuring minimal downtime and maximum productivity.

In addition to day-to-day network management, I played a pivotal role in planning and executing network upgrades and expansions. I assessed the organization's current and future needs, recommended network architecture improvements, and oversaw the implementation process from start to finish. I also led the team in configuring and monitoring network devices, such as routers, switches, and firewalls, ensuring optimal performance, data security, and compliance with industry standards.

Overall, my tenure as a Senior Network Engineer at Sitara Chemicals Industries Limited involved a blend of proactive problem-solving, strategic planning, and collaborative teamwork, contributing to the seamless functioning of the organization's network infrastructure.

Apr 2019 -  
Jul 2021

### **Network Engineer**

*Sitara Chemicals Industries Limited, Faisalabad, Pakistan.*

As a Network Engineer at Sitara Chemicals Industries Limited from April 2019 to July 2021, I was responsible for ensuring the smooth functioning and security of the company's network infrastructure. My key responsibilities included:

1. Designing, implementing, and maintaining network architecture: I played a pivotal role in the planning and implementation of network systems, ensuring they align with the company's growth objectives. This involved configuring routers, switches, firewalls, and other networking equipment.
2. Network troubleshooting and maintenance: I promptly resolved network issues to minimize downtime and optimize performance. This entailed conducting regular network audits, monitoring network traffic, and addressing any anomalies or vulnerabilities.
3. Network security management: I implemented robust security protocols and measures to safeguard the network against potential threats. This involved configuring firewalls, access controls, and encryption protocols to protect sensitive information and ensure compliance with industry standards.
4. Collaborating with cross-functional teams: I worked closely with IT teams, vendors, and stakeholders to coordinate network upgrades, installations, and capacity planning. This included conducting meetings, providing technical guidance, and communicating effectively to ensure seamless network operations.

Overall, my work as a Network Engineer at Sitara Chemicals Industries Limited involved optimizing network performance, enhancing security, and enabling efficient communication across the organization.

Nov 2015

### **IT Engineer**

-  
Apr 2019

*Sitara Developers Pvt. Ltd, Faisalabad, Pakistan.*

As an IT Engineer at Sitara Developers Pvt. Ltd from November 2015 to April 2019, I was responsible for managing and maintaining the company's IT infrastructure. This included installing, configuring, and troubleshooting hardware and software systems, as well as providing technical support to end-users.

Throughout my tenure, I consistently demonstrated strong technical expertise, exceptional communication skills, and a proactive, customer-focused approach to IT support.

## **Languages**

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English	(Conversational)
Urdu	(Conversational)
Punjabi	(Conversational)

## **Skills**

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Infrastructure	(Expert)
Network administration (LAN & WAN)	(Expert)
Cisco	(Expert)
Technical customer support	(Expert)

VMWare	(Expert)
Server management	(Expert)
Network security (firewalls, antivirus)	(Expert)
Troubleshoot issues	(Expert)
Backup servers	(Expert)
Operation systems	(Expert)
Managing vendors	(Expert)