Respected Sir,

I am getting the opportunity to apply for the job of **Network Administrator.** Therefore, I am sending my resume for your review and consideration. Presently I am responsible for providing strategic leadership, managing a team, and ensuring the stability, security, and scalability of the organization's technology infrastructure to support its business goals.

I have more than **15 years** of overall IT experience, from customer support to the head of systems and network section, having experience in a variety of roles and responsibilities in the field. I have knowledge of Windows and Servers, excellent experience in networking, ability to solve technical issues, ability to configure and manage the data center, Avaya IP 500, Nortel Telephonic Exchange, VoIP Phones, Cisco Routers and have a positive approach to solving I.T related problems.

Key features of my current assignment:

1.   **Strategic Planning:** I work closely with senior management to develop IT infrastructure strategies aligned with the overall business objectives of the organization. This involves assessing technology needs, identifying opportunities for improvement, and creating roadmaps to achieve future IT goals.

2.   **Infrastructure Design and Implementation:** I am responsible for designing and implementing the organization's IT infrastructure, including networks, servers, storage systems, and data center. This may involve evaluating and selecting appropriate technologies, managing vendors and contracts, and ensuring scalability, reliability, and security.

3.   **Network and Systems Administration:** I oversee the administration and maintenance of the organization's network infrastructure, including routers, switches, firewalls, and other networking components. Additionally, I manage server systems to ensure optimal performance and availability.

4.   **Security and Compliance:** I play a crucial role in maintaining the security of IT infrastructure and ensuring compliance with industry regulations and standards. This involves implementing security measures, conducting risk assessments, monitoring potential threats, and establishing disaster recovery plans.

Thank you and

Best regards,

Faiz Ahmad
+92-334-9614313

Faiz Ahmad

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Academic Qualification

MS-IT (Master of Science in Information Technology)   Preston University, Pakistan **(Recognized By HEC)**
BS-IT (Bachelor of Science in Information Technology)   PIMSAT, Pakistan **(Recognized By HEC)**
F.S.C (General Science)   BISE Faisalabad, Pakistan
MATRIC (Secondary School of Education)   BISE Faisalabad, Pakistan

Expertise

- More than **10 years** of overall IT experience from customer support to technical Assistant head of systems and network section having experience in variety of roles and responsibilities in the field.
- Having Degree of MS IT (Preston University)
- More than **10 years**' experience of administration of servers including their routine diagnoses, rebuilding, and keeping server side highly available for lowering the down times.
- Having experience of proper documentation of all IT procedures for record and audit requirements.
- Experience of defining and implementation of disaster recovery and backup plan and their scheduled demonstration
- In depth knowledge of configuration Servers –
  - **Mail Server** (MS-Exchange, MDaemon)
  - **Proxy Server** (ISA 2006, TMG 2010, Pfsense)
  - **Domain Controller, Additional Domain Controller,** (Active Directory Services)
  - **Filer Server,**
  - **VPN Server,**
  - **FTP Server**
  - **Antivirus Server**
  - **vSphere Environment (ESXi Server-VCenter Server)**
- Having experience in management and installation of **Cisco Routers, 2851 & 2900 series**
- Having experience in installation and configuration of **MAC OS X** (Snow Leopard, OS X Lion, OS X Mountain Lion, OS X mavericks and all other latest versions)
- Having experience of video surveillance systems installation & management.
- Ability to manage VoIP Phones, SIP Trunk based telephone services (**Nortel BCM50, Avaya ip500 v2)** and complete building side lines infrastructure for telephonic extension.
- Extensive knowledge of designing and implementing networks using structured cabling, wireless devices and other tools.
- Experience in management of gadgets like I Pad, iPod, I Phones, Blackberry, Samsung Galaxy and all other smart phones.
- Excellent knowledge of **LAN/WAN, Wireless LAN, MS Windows Operating Systems** and have positive approach to solving I.T related problems.

Employment History

- Currently I have joined to **Niagara Mills Pvt Ltd – Faisalabad as a Network Manager** from **June – 2024.**

- **Hassan Limited (Spinning Mills, 7 News, Aspire Colleges, Aspire University)** as **Manager Network (IT Department)** from **May – 2013 to Oct - 2023.**

- **Kamal Limited** as **Network Administrator** from **Oct – 2010 to April – 2013.**

- **Arshad Corporation (PVT) LTD** as **Network Administrator from Jan - 2008** to **Sep - 2010**.

- **Kuwait Establishment. Co. W.L.L Kuwait** as **System Administrator** from **April 2006** to **December 2007**.

- **Golden Key International Faisalabad Pakistan** as **Assistant Network Administrator** from **January 2004 to March 2006**.

Professional Experience

Wireless Links Establishment and Maintenance
Successfully established and maintain the wireless links between head office and other units including Directors Houses with Head Office

Network Upgrade
Successfully upgraded the network from 100Mbps to 1000 Mbps (Gigabit) using Cisco small business switches. Also separate the network of head office and remote sites using **Cisco Routers**

Domain Controller Up gradation
Successfully upgraded the domain controller from 2003 to 2008, 2012 and 2016 using best features provide by Microsoft for better utilization of available resources. Also successfully configured additional domain controller, in case of emergency I can easily promote additional domain controller as a primary domain controller.

Remote Network/Server Management
Remote management of network and servers using the terminal services of windows, Ideal Administrator, Team Viewer, and other remote management software

Microsoft Servers
Have experience of installation and configuration MS Server 2003, MS Server2008 and MS Server 2012 with different roles

Microsoft ISA (Internet Security and Acceleration) Server
Have extensive experience of Installation, configuration, and administration of Microsoft ISA Server at enterprise level for Internet sharing and as firewall to make the internal network secure.

Email Server
Have extensive experience of Installation, configuration, and administration of Microsoft Exchange Server 2003 on enterprise level. Also have experience of baking up and restoring the active directory users & mailboxes. I also have the experience of MDaemon server management.

Enterprise level Antivirus Solution
Have in depth knowledge for providing the antivirus solutions at enterprise / corporate levels. Installed, Configured and managed the Norton Antivirus Corporate Edition by Symantec and ESET remote Administrator for ESET Nod 32 Antivirus for the management of whole network from single location and updating Virus Definitions automatically from the server.

VPN (Virtual Private Network) Setup
Successfully configured and managing Virtual Private Network using techniques PPTP and IPsec

Security Policy Implementation
Experience of implementing windows security policies for users and computers at domain level

DATA Backup Plan
Devised and implemented DATA backup and disaster recovery plans across the organization.

VMware Workstation / Hyper-V Manager / vSphere Environment
Have excellent experience in configuring and managing VMware Workstation, Hyper-V and vSphere Environment.

I T Systems Procurement:
Have excellent experience to purchase and manage warranties in all kinds of IT Systems