



Steve Taplin

@SteveHTaplin

10 tips to master your job
interview and land the job of
your dreams.



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1/ Visualize success. Believe in yourself and imagine yourself owning the job before you walk into the interview room.



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2/ Research the organization—
Know what the company does,
its values, mission, products,
and challenges.



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3/ Be prepared for common questions—anticipate and rehearse answers for questions about yourself, weaknesses and strengths.



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4/ Pre-write stories—identify 3 stories that demonstrate specific skillsets and experiences that are relevant to the job you are interviewing for.



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5/ Make sure to ask questions.
This shows your interest in the
role and the organization.



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6/ Dress appropriately;
Confidence exudes from well-
dressed applicants.



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7/ Practice a firm handshake, smile and eye contact. It creates a positive impression on the interviewer(s).



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8/ Show enthusiasm. Your attitude matters more than your aptitude.



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9/ Follow up after the interview
- Send a thank you note or email
for the opportunity.



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10/ Focus on your achievements
- Talk about what you have
done in the past, not what you
want to do in the future.



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