

Mr. Tajummal Hussain

Subject: Appointment as Team Lead Secure OS at NASTP

1. National Aerospace Science and Technology Park (NASTP) is pleased to offer you the opportunity to join our Organization. The details are as follows:-

Offered Position	Team Lead Secure OS
Offered Salary	Rs 150000/- per month (all inclusive)
Location	Islamabad / Rawalpindi
Position Type	Contractual
Minimum Contract Period	02 Years (Renewable)
Probation Period	3 Months

(a) Kindly note that salary offered is subject to necessary EOBI and Income Tax deductions as per laws of the Government of Pakistan.

(b) During the probation period, the employer reserves the right to terminate this appointment by serving 15 days' notice, on the basis of performance or organizational need. Similarly, employee may leave organization by serving 15 days' notice during probation period subject to completing the clearance procedure. In case of low performance, Competent authority has discretion to extend probationary period up to six months.

(c) This employment letter is valid for 7 working days effective from issuance of this letter. The acceptance / rejection of this offer shall be intimated to NASTP within 7 working days for further processing at our end. In case of no response within 7 working days, offer will be considered lapsed.

(d) During your employment at NASTP, you are required to abide by the, Rules and Regulations, Standard Operating Procedures, HR policies and procedures applicable at NASTP.

(e) Annual increment will be authorized as per NASTP pay scales.

2. We expect you to start this job from **15 March, 2023**. However, if you have any other obligation / commitment, please intimate the reason and mention your proposed joining date below (in response section).

3. We are looking forward to seeing you join our team.

4. Kindly send your reply electronically in response to this email at your earliest convenience or mail the acceptance of offer to address given below.

5. Note: This offer letter is issued strictly subject to provided verbal & written information by candidate, in case of forged document, concealment of fact or misrepresentation, this offer letter shall be considered null & void.

Looking Forward



(SAUD BIN JAMIL)
HR Manager NASTP
Air Headquarters, Islamabad

Mailing Address:- NASTP HR Department, Alpha-11, Nur Khan Base, Rawalpindi

Response:-

Offer Accepted / Withdrawn :- _____

Willing to join from :- _____

Mailing Address:- _____
