

FAIM'25 Submission Instructions for Authors

Fast-Track Submission

The submission and review of papers for FAIM 2025 will be managed through an online conference paper management system called **EasyChair**. This system gives the author a complete control over their submission(s). Authors can upload their abstract and check the review status of their submission. The submission process consists of **three** stages:

1. Setting up an account
2. Journal paper submission
3. Revised paper submission (If required)

The reviewer will review the paper and notify the results to authors. The authors will be asked to submit a revised version if required based on the given reviews. The result of the revision will be notified to the authors. This guide is intended to support authors during the submission process.

1. Set Up an Account as an Author

1. Create EasyChair account using <https://easychair.org/account2/create>
2. Click on the "Create an account" link as shown in **Figure 1**
3. Fill in the required details (name, email, affiliation, password) as shown in **Figure 2**
4. Submit the form by clicking "Continue"
5. Check your email inbox for the verification code from EasyChair
6. Return to <https://easychair.org/conferences/?conf=faim2025> and log in with your new credentials

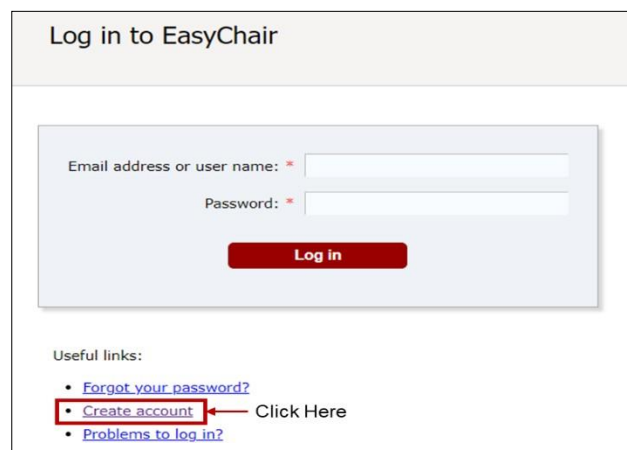
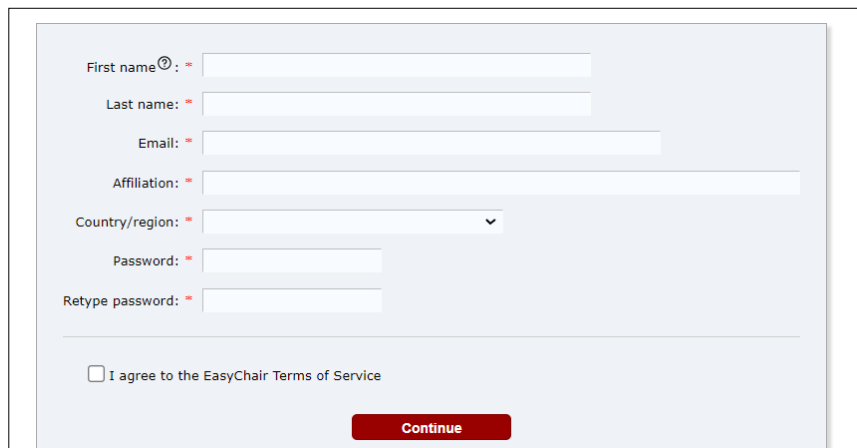


Figure 1: Choose create account

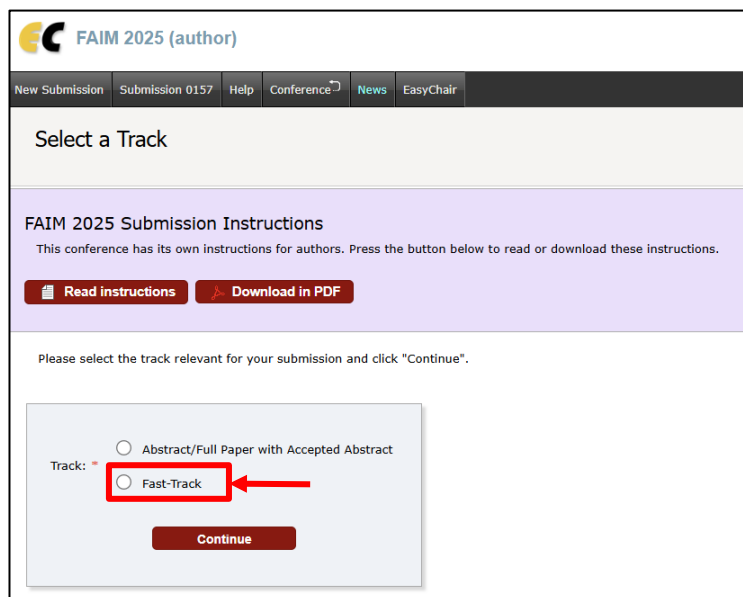


A registration form with the following fields: First name, Last name, Email, Affiliation, Country/region (dropdown), Password, and Retype password. Each field has a red asterisk icon. Below the fields is a checkbox labeled "I agree to the EasyChair Terms of Service". At the bottom center is a red "Continue" button.

Figure 2: Fill in the form

2. Submit your Journal Paper(s) in Fast-Track

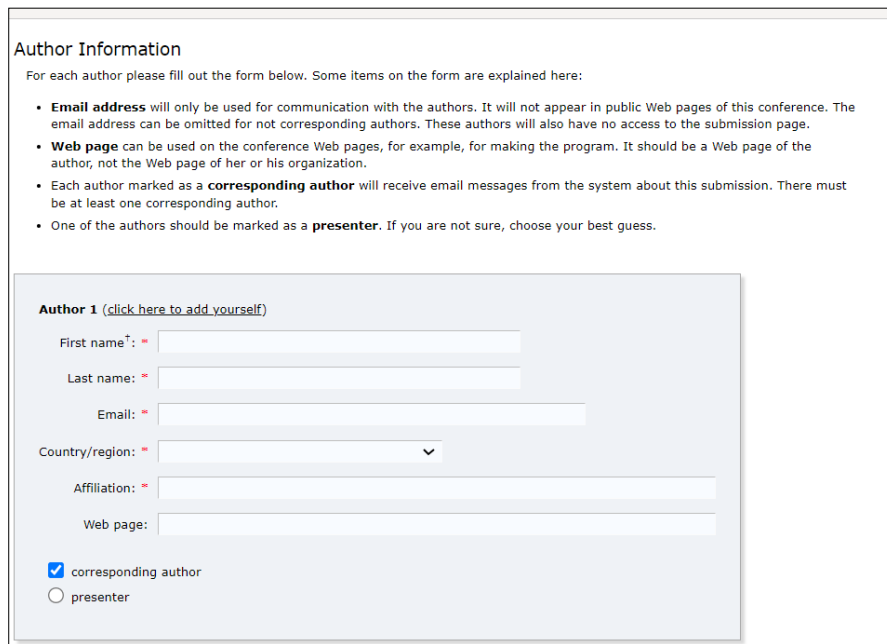
After logging in to the EasyChair website for FAIM 2025, you may click on the “Fast-Track” track as shown in **Figure 3**



The page header shows the FAIM 2025 (author) logo and a navigation bar with links: New Submission, Submission 0157, Help, Conference, News, and EasyChair. The main heading is "Select a Track". Below this is a section titled "FAIM 2025 Submission Instructions" with a note: "This conference has its own instructions for authors. Press the button below to read or download these instructions." There are two buttons: "Read instructions" and "Download in PDF". Below this, a message says: "Please select the track relevant for your submission and click 'Continue'." A form box contains two radio button options: "Abstract/Full Paper with Accepted Abstract" and "Fast-Track". The "Fast-Track" option is highlighted with a red box and a red arrow points to it. A red "Continue" button is at the bottom of the form box.

Figure 3: The main page

Enter all the information of all the authors (max. 5) as shown in **Figure 4**



Author Information

For each author please fill out the form below. Some items on the form are explained here:

- **Email address** will only be used for communication with the authors. It will not appear in public Web pages of this conference. The email address can be omitted for not corresponding authors. These authors will also have no access to the submission page.
- **Web page** can be used on the conference Web pages, for example, for making the program. It should be a Web page of the author, not the Web page of her or his organization.
- Each author marked as a **corresponding author** will receive email messages from the system about this submission. There must be at least one corresponding author.
- One of the authors should be marked as a **presenter**. If you are not sure, choose your best guess.

Author 1 ([click here to add yourself](#))

First name*:

Last name*:

Email*:

Country/region*:

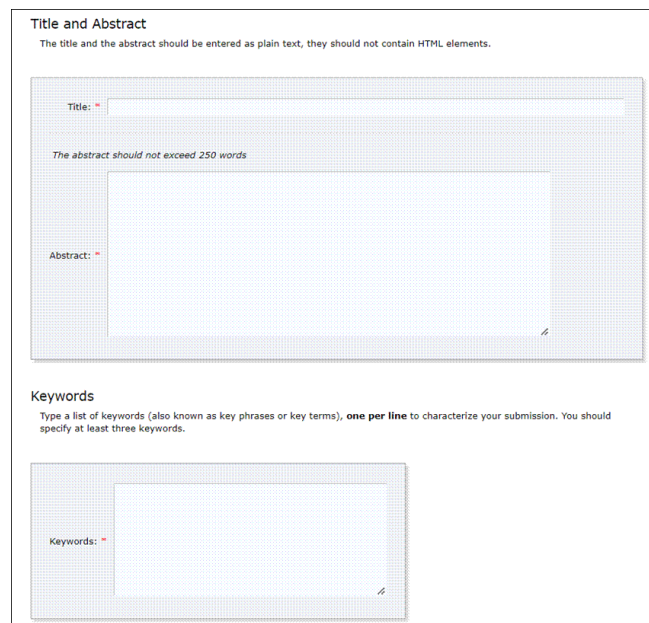
Affiliation*:

Web page:

☒ corresponding author
☐ presenter

Figure 4: Authors information

Fill out the text abstract, keywords and the related topics as shown in **Figure 5**



Title and Abstract

The title and the abstract should be entered as plain text, they should not contain HTML elements.

Title*:

The abstract should not exceed 250 words

Abstract*:

Keywords

Type a list of keywords (also known as key phrases or key terms), **one per line** to characterize your submission. You should specify at least three keywords.

Keywords*:

Figure 5: Submission Fields

Choose the relevant topic and upload the journal paper in PDF format using the given format on [website](#) as shown in **Figure 6**. Then click “Submit” to submit your paper

Topics
Please select topics relevant to your submission from the following list. Topics are typically used for assigning submissions to reviewers and for conference analytics. **You must select between 1 and 3 topics.**

<input type="checkbox"/> Flexible Automation Technologies and Collaborative Automation	<input type="checkbox"/> AI for Intelligent Manufacturing and Dynamic Decision-Making
<input type="checkbox"/> Digital Twins and Digital Twin-Driven Smart Manufacturing	<input type="checkbox"/> Cybersecurity in Manufacturing and Data Protection
<input type="checkbox"/> Sustainable Supply Chains and The Hyper-Connected Supply Chain	<input type="checkbox"/> The Human Factor in Intelligent Manufacturing
<input type="checkbox"/> The Impact of Emerging Technologies in Manufacturing	<input type="checkbox"/> Production Planning and Scheduling and On-Demand Manufacturing
<input type="checkbox"/> Resilient Manufacturing	<input type="checkbox"/> Global Manufacturing Collaboration
<input type="checkbox"/> The Ethical Framework for Smart Manufacturing	<input type="checkbox"/> Special Session on Green and Sustainable Manufacturing and Engineering Systems
<input type="checkbox"/> Other Engineering Topics	

Figure 6: Relevant topics and file uploading

Select the journal you are interested in for submission and choose the submission type (Abstract or Journal Paper). Please note that submitting an abstract is optional; authors may directly upload their journal paper, following the format of the selected journal, as shown in **Figure 7**

Publication. * Please choose a journal to publish your paper.

☐ Robotics and Computer-Integrated Manufacturing

☐ International Journal of Advanced Manufacturing Technology

☐ SME Journal of Manufacturing Systems

Submission Type. * Please select the type of submission: Abstract or Journal Paper. Submitting an abstract is optional. You may directly upload your journal paper, ensuring it follows the format required by the selected journal.

☐ Abstract (Optional)

☐ Journal Paper

Fast Track Submission. * Please upload abstract/journal paper in a PDF format.

No file chosen

Ready?
If you filled out the form, press the 'Submit' button below. **Do not press the button twice: uploading may take time!**

Figure 7: Journals and file uploading

After completing a submission, a new menu bar ("Submission #" or "My Submissions" in the case of multiple submissions) is created as shown in **Figure 8**. Click on "Submission #" to change any information about the submission as shown in **Figure 8**.

Use the links at the top-right corner as shown in **Figure 9** for:

- **Updating information about your submission:** select "Update information" from the right-hand menu of the Submission screen to change any of title, abstract and keywords of your submission.
- **Updating author information for your submission:** select "Update authors" to modify any information about the author(s) and click "save." In the case of multiple authors (**maximum 5**), you can add ("Add new author") or remove authors (Click on "X"); then update the order of the authors by selecting the "Reorder authors" button.

- **Uploading files:** the “Update file” link may be used to upload **updated version of journal paper**. If you choose to submit an abstract as an initial step, you can later upload your journal paper by updating the file.

The screenshot shows the 'My Submissions' page for 'FAIM 2025 Submission 3087'. The navigation bar includes 'New Submission', 'My Submissions' (highlighted with a red box), 'Help', 'Conference', 'News', and 'EasyChair'. On the right, there are links for 'Update information', 'Update authors', 'Update file', and 'Withdraw'. A red-bordered box contains the message: 'The submission has been updated!'. Below this is a table titled 'Submission 3087' with the following data:

Submission 3087	
Title	Title
Fast Track Journal Paper Submission:	(Nov 29, 16:40 GMT)
Track	Fast-Track
Author keywords	Keyword 1 Keyword 2 Keyword 3
Topics	Flexible Automation Technologies and Collaborative Automation
Abstract	Abstract Text
Submitted	Nov 29, 16:40 GMT
Last update	Nov 29, 16:43 GMT
Publication	Robotics and Computer-Integrated Manufacturing

Figure 8: A page for changing your submission(s)

This screenshot is identical to Figure 8, but with a red box highlighting the 'Update file' link in the top right corner of the submission details area. The table 'Submission 3087' remains the same.

Figure 9: Updating Submission

At the end of the submission procedure (a new submission or an update of an old one), you will receive a confirmation email.

Once the journal paper review process is completed, you will receive reviews from the reviewer by email.

3. Revised Paper Submission

If you receive an email with reviews, we request you to submit your revised paper. To upload your revised paper, click on "Submission" and select "Update file" from the righthand menu of the Submission screen and submit the revised paper file.