

Rachel and Joyce's passion for hospitality stems from their past and present experiences with cliques and being new in fellowships. It has made us realize the need for a consistent welcoming team that actually cares about each individual coming in through the doors. Our vision is to see the newcomers' system become a natural cycle integrated into CCF, with Christ's love shown through our conversations, words, and actions with each other.

Hospitality Ministry's goal is to build up and foster a warm, welcoming community who love and serve one another just as Christ did for us. In this upcoming year, we plan to implement this objective through collaborating IGs, organizing a system to welcome newcomers, and leading activities during large group to create tighter connections within the fellowship.

Collaborating IGs

Our purpose of rotating between IGs is to help them create closer relationships while they serve together and pray for one another. As people are not familiar with others outside of their IG too, we want to team up two IGs per two weeks to serve together. We hope that in this we will bring the fellowship closer together as a whole, and not just within the IGs themselves. With closer friendships within and across IGs, we hope our Christ-centered relationships will affect the new people coming in, then throughout the fellowship; therefore, we create a hospitable environment within CCF and willing attitudes to interact with people outside of their circle of friends.

Newcomers' System

Roles

Each week, there will be a total of eight people in the hospitality team: two greeters at the entrance, two greeters outside KP108, and four people inside the room. One person, Rachel for the first semester and Joyce for the second semester, will stay put at the entrance for a consistent familiar face, and the other seven people, Rachel or Joyce (JR), plus six people from two IGs, will alternate every two weeks.

Greeters at the entrance will welcome the entering people and ask which fellowship they are attending (they might be going to MCCF), then guiding them towards their destination. It'll be a bonus if they can call people by their name too. The two greeters outside of the right KP108 doorway will also be welcoming people, and perhaps asking how they are and creating short conversation, then **showing** them inside. Lastly, the four people inside KP108 will spread throughout the room, so we are able to reach people before, during, and after fellowship, as well as not to intimidate newcomers with cliques.

Rotation & Times

In September, as everyone is unfamiliar to the system and IGs are not set up, JR will be the two greeters welcoming newcomers as they walk into the Multi-Faith Center. Them and the committee members, who will make up the rest of the hospitality team, will help set the tone and an example of how the system will work throughout the year.

From October onwards, we will ask two IGs to volunteer three people each who *must* come for two consecutive weeks (want familiar faces for newcomers). As brothers and sisters in Christ serving together, we believe that prayer is an important aspect to bring us not only socially, but also spiritually closer. Thus, although it is not mandatory, volunteers are **highly encouraged** to

come to Prayer Ministry at 5pm. However, what is mandatory is for those six people to meet up with JR at 5:30pm to pray for UTCCF, newcomers, and any prayer requests. During that time, we will also be going over some hospitality team guidelines, things to do (i.e. follow-ups), and ways to start conversation. Anyone else within those two IGs are welcome and encouraged to join, and though highly recommended, are not obligated to come at 5:30pm or for two weeks.

Follow up

Instead of randomly assigning newcomers to IGs, newcomers will be adopted into the IG of whoever they talk to on the hospitality team. The procedure should be as followed for the team member (or whoever is there that week from the two IGs):

- Ask newcomer for their preference in terms of communication
- Try to talk to them outside of CCF and during dinners (perhaps invite them to sit with them or their friends)
- If team member talks to more than one person, “delegate” newcomers among IG members
- Follow up with newcomer anytime from Sunday to Monday (latest Monday night), as Saturday might seem a little stalky, and anything after Monday is too late (3 day time span)
- Follow up once every two weeks after that would be ideal, but there isn’t any fixed schedule
- Try to meet up with newcomer **at least** once that semester (by yourself or with a friend)

Guidelines:

- **Don’t** crowd around one newcomer
- Just because one person is talking to them at the beginning, doesn’t mean the newcomer is that person’s “responsibility”; however, following up is the welcomer’s personal responsibility
- Follow-ups, aka casual conversation at the least, shouldn’t just last for the two weeks, but extend outside of CCF and throughout the semester
- Continue talking to them even though they may not seem like a newcomer anymore
- These casual meetups or follow ups are open to oldcomers, or unfamiliar brothers and sisters, as well, not just new people

Large Group Activities

To further bond the fellowship, we would like to lead occasional games or icebreakers in large group before IG time. Games include splitting everyone into small groups or IGs, and volunteer-based activities. Not only do games lighten the atmosphere, they also make new and old comers feel involved in UTCCF.

To be discussed...

- Why we are doing certain activities (for example, why we want to collaborate with prayer ministry)
- FROSH CONNECTION - make a team to follow up with newcomers

FOR LEADERS MEETING:

-activity to practice talking to newcomers

-mention to IG leaders:

- to message their IG once every week
- to try to connect their IG more thru study sessions, hangouts, meals, etc.
- to take more initiative with following up with their IG members during the week